



**Regular Meeting of the Board of Trustees**  
**08/21/2023 - 07:00 PM**  
District Office Board Room  
201 Covington Road, Los Altos  
Closed Session - 6:00 PM -- Open Session - 7:00 PM

## MEETING MINUTES

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Scan the above QR code with your phone to view this meeting agenda on your phone.

### Meeting Access

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration

link: [https://us02web.zoom.us/webinar/register/WN\\_qYTarhBJRxi2mdCq6RyddA](https://us02web.zoom.us/webinar/register/WN_qYTarhBJRxi2mdCq6RyddA)(<https://simbli.eboardsolutions.com//SU/M72JRAJKdmC2dlx9cywlyg==>)

### Public Comment

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Each person will be allotted up to three minutes to address the Board. Speaking time cannot be delegated to another person.

If you are unable to attend in-person, yet would like to comment on any item on the agenda, email the Board at [trustees@lasdschools.org](mailto:trustees@lasdschools.org)(<https://simbli.eboardsolutions.com//SU/jNBLplusQQVodC2WQDo9orfGw==>) with the agenda item number in the subject line. Your email must be received no later than 5:00 p.m. on Saturday, August 19, for your input to be considered during discussion of the agenda item.

The time for each agenda item is approximate.

Individuals who require a special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

*As a courtesy to others, please turn off your cell phone upon entering the meeting.*

## Attendees

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### Voting Members

Jessica Speiser, President  
Bryan Johnson, Vice-President  
Vladimir Ivanovic, Clerk  
Vaishali Sirkay, Board Member  
Steve Taglio, Board Member

### Non-Voting Members

Sandra McGonagle, Superintendent  
Erik Walukiewicz, Assistant Superintendent, Business Services

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## A. CALL TO ORDER (6:00 PM)

Ms. Speiser called the meeting to order at 6:00 p.m.

## B. PUBLIC COMMENT ON CLOSED SESSION AGENDA

There were no requests for public comment.

### C. ADJOURN TO CLOSED SESSION

The meeting adjourned to closed session at 6:00 p.m.

#### 1. Anticipated Litigation

#### 2. Public Employee Performance Evaluation

### D. RECONVENE TO OPEN SESSION (7:00 PM)

The meeting reconvened at 7:00 p.m.

#### 1. Roll Call

Ms. Speiser called the roll.

#### 2. Pledge of Allegiance

Ms. Speiser asked those in attendance to stand for the Pledge of Allegiance.

#### 3. Agenda Approval

Motion Approve the agenda as presented.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

#### 4. Closed Session Report

Ms. Speiser reported no action was taken in closed session.

#### 5. Superintendent's Update

Mrs. McGonagle will share her comments later in the meeting.

### E. CONSENT CALENDAR

Motion: Approve the Consent Calendar.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

#### 1. Minutes of the August 7, 2023 Regular Meeting

#### 2. Purchase Orders

#### 3. 2023-24 Consolidated Application for Funding

#### 4. Denial of Interdistrict Transfer Requests #23/24-06 and #23/24-07, Does Not Meet Criteria of BP/AR 5117

#### 5. Personnel Action

Certificated

##### 1. Employment

- 1.1 Jeanne Conrad, .600 Physical Education Teacher  
Effective: August 14, 2023  
Salary: Column III, Step O

Classified

##### 1. Employment

- 1.1 Tu-Anh Dang, Behavior Intervention Tech II  
Former: Behavior Intervention Tech I  
Effective: August 15, 2023  
Salary: Range 74, Step 8
- 1.2 Monique Graves, Therapeutic Services Specialist  
Effective: August 14, 2023  
Salary: Range 102, Step 6
- 1.3 Yvonne Hildebrand, Instructional Assistant, Small Group Support  
Effective: August 16, 2023  
Salary: Range 1, Step 8

- 1.4 Marianna Kombou, Noon Duty  
Effective: August 16, 2023  
Salary: \$22.47 per hour
  - 1.5 Ethan Landry, Instructional Assistant, Special Education  
Effective: August 15, 2023  
Salary: Range 29, Step 7
  - 1.6 Natalie McMahon, Instructional Assistant, TK/K  
Effective: August 16, 2023  
Salary: Range 21, Step 8
  - 1.7 Gabriela Morales, Instructional Assistant, Special Education  
Effective: August 15, 2023  
Salary: Range 29, Step 4
  - 1.8 Christopher Perez, Food Service Assistant  
Effective: August 14, 2023  
Salary: Range 11, Step 6
  - 1.9 Rupal Shah, Instructional Assistant, Special Education  
Effective: August 15, 2023  
Salary: Range 29, Step 8
  - 1.10 Derisa Taleni, Behavior Intervention Tech I  
Former: Instructional Assistant, Special Education  
Effective: August 15, 2023  
Salary: Range 52, Step 8
  - 1.11 Anhua Tung, Instructional Assistant, TK/K  
Effective: August 16, 2023  
Salary: Range 21, Step 8
  - 1.12 Elizabeth Zamora, Instructional Assistant, TK/K  
Effective: August 16, 2023  
Salary: Range 21, Step 5
2. Resignation/Termination
    - 2.1 Alicia Jordan-Chambers, Behavior Intervention Tech I  
Reason: Personal  
Effective: June 8, 2023
    - 2.2 Crystal Mendez, Behavior Intervention Tech I  
Reason: Personal  
Effective: June 8, 2023
    - 2.3 Maria Vargas, Instructional Assistant, Special Education  
Reason: Personal  
Effective: June 8, 2023

## **F. EMPLOYEE REQUESTS TO ADDRESS THE BOARD**

### **1. Los Altos Teachers Association**

Chris Hazelton, LATA President, shared the data provided from the staff survey administered last spring revealed it can be difficult for teachers to deliver the LASD Student Experience if they are not feeling that well themselves. In talking about the experience and creating environments that are great for our students to learn, we also need to keep in mind what can be done to help teachers maintain their mental health so they are able to deliver that experience. The housing project is one area in making the lives of teachers easier, whether cutting down on a commute or being part of the community, which is vital for helping teachers to maintain that positive mental state. He is very excited about speaking at the housing project ribbon cutting ceremony tomorrow on behalf of LATA.

### **2. California School Employees Association**

Elena Shea, CSEA Vice-President, shared she was listening to the Sequoia Union High School radio station on the way to her way to the meeting. An ad for high school sports officials included the story of a former high school student-athlete providing this service as a way of giving back to his community. The message resonated with her as there are part-time classified jobs available with limited time commitments, such as yard duty, that are essential in running our schools. The Board and school community were asked to share with the greater community the message of giving back to our schools as we need your help.

## **G. COMMUNITY COMMENTS**

There were no requests for public comment.

## **H. ACTION/DISCUSSION ITEMS**

### **1. Opening of the 2023-24 School Year**

Mrs. McGonagle reported on the community building events held at each school prior to the first day of school, the staff Welcome Back meeting, and the first day of school.

### **2. Professional Development Update**

Greg Drummond reported on the LASD Student Experience, which was developed using the science of how students learn. This provides a common purpose and language for our educational team to use collaboratively to achieve student outcomes.

The professional development offerings for teachers over the summer and throughout the school year were also shared.

### 3. 2023 Summer Programs Report

Laura Wiley, Summer School Principal, shared an overview of this year's summer school program. Student progress will be shared at an upcoming meeting.

### 4. Notice of Completion with Best Electric

Mr. Walukiewicz reported the lighting project at Almond, Blach and Springer is complete and presented a notice of completion with Best Electric for approval.

Motion: Approve the notice of completion with Best Electric.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

### 5. Employment Agreement for Consulting Services by Randall A. Kenyon

Mr. Walukiewicz presented a renewal to the consulting services agreement with Randy Kenyon for the 10th site project.

Motion: Approve the consulting services agreement with Randall Kenyon.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

### 6. Board Policy Update - AR 3311.3, Design-Build Contracts

Mr. Walukiewicz presented the updated administrative regulation for approval.

Motion: Approve the board policy updates to AR 3311.3, Design-Build Contracts.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

### 7. 2023-24 Mentor Tutor Connection Memorandum of Understanding

Mrs. McGonagle presented the 2023-24 Mentor Tutor Connection Memorandum of Understanding for approval.

Motion: Approve the Memorandum of Understanding with Mentor Tutor Connection.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

## I. BOARD AND ADMINISTRATION COMMENTS

Mr. Walukiewicz:

- Applied for a transportation grant in the Spring and was awarded \$82K for the 2021-22 fiscal year.
- The Citizens Advisory Committee for Finance will meet on August 23.

Mrs. McGonagle:

- Will attend the Citizens Advisory Committee for Finance meeting.
- Will attend the educator workforce housing ground breaking ceremony on August 22.
- Back to School Nights will be held on August 30 for the junior high schools and August 31 for the elementary schools. All schools will have a minimum day on September 1.

Ms. Sirkay:

- Will attend the educator workforce housing ground breaking ceremony on August 22.
- With Mr. Johnson, attended the regional housing bond symposium on August 10.

Mr. Ivanovic:

- Nothing to report at this time.

Mr. Johnson:

- With Ms. Sirkay, attended the regional housing bond symposium on August 10.

Mr. Taglio:

- Nothing to report at this time.

Ms. Speiser:

- Attended the Staff Welcome Back meeting.
- Attended Covington's first day of school.
- Assisted with the parcel tax campaign.
- Will attend the educator workforce housing ground breaking ceremony on August 22.

#### **J. ADJOURN**

The meeting adjourned at 8:06 p.m.

#### **K. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS**

- 2022-23 Unaudited Actual Revenue and Expenses
- Resolution Adopting the 2023-24 Gann Limit

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Board Clerk

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Date