

LOS ALTOS SCHOOL DISTRICT

SSI and SSDI Parcel Tax Exemption

Measure A

201 Covington Road
Los Altos, CA 94024

Phone (650) 947-1150
Fax (650) 947-0118

Pursuant to any procedures adopted by the District, upon application an exemption from payment of the qualified special tax may be granted on any parcel owned by one or more:

- Persons receiving Supplemental Security Income for a disability, regardless of age, and occupying said parcel as their principal residence ("SSI Exemption"); or
- Persons receiving Social Security Disability Insurance benefits, regardless of age, whose yearly income does not exceed 250 percent of the 2012 federal poverty guidelines issued by the United States Department of Health and Human Services and occupying said parcel as their principal residence ("SSDI Exemption")

- **Who is Eligible for the SSI or SSDI Tax Exemption?**

If you are the owner of a parcel within the Los Altos School District boundaries, occupying said parcel as your principal residence, and receiving either Supplemental Security Income for a disability **OR** you are receiving Social Security Disability Insurance benefits that do not exceed 250 percent of the 2012 federal poverty guidelines issued by the United States Department of Health and Human Services.

- **How Do I File for a SSI or SSDI Parcel Tax Exemption?**

If you wish to be exempt from Special Assessment Measure A on your parcel tax, you must file a *Request for Exemption from the LASD Parcel Tax Measure A For Owner Occupants Receiving SSI/SSDI* with the Los Altos School District. This form is available either in person at the District Office [201 Covington Road, Los Altos] or on the district website by [following this link](#).

If you are housebound or wish to file for the exemption by mail, please call the Los Altos School District at (650) 947-1150 for instructions.

To process your request, the Los Altos School District needs copies of the following documents:

1. **Your Secured Property Tax Bill** (copy front and back) for the current tax year from the County of Santa Clara Department of Tax and Collections
2. **Photo I.D.**
3. **Current Utility Bill**
4. **SSI Benefits Verification Letter OR SSDI Benefits Verification Letter with Proof of Income ****

** SSDI - A Social Security Disability Insurance income letter showing yearly income which does not exceed 250% of the 2012 Federal Poverty Guidelines issued by the United States Department of Health and Human Services

- **Your Exemption will Automatically Continue from Year to Year**

As long as you remain the owner-occupant of the property. We ask that you contact the Los Altos School District if you move or do not wish to receive the exemption.

(If "LOS ALTOS SCHOOL DIST" continues to appear on your Secured Property Tax Bill, Please call us at (650) 947-1150 for assistance.)

❖ PLEASE NOTE:

- If you qualify for an exemption, you must apply for your exemption before June 30th of a given year in order for your exemption to go into effect the Fall of that same year. Applications received after June 30th will go into effect the Fall of the following year.
- Your Assessor's Parcel Number (APN) can be found on the first page, upper right hand corner of your County of Santa Clara Department of Tax and Collections Secured Property Tax Bill.