

Los Altos School District
Citizens Advisory Committee for Finance
Meeting Notes – August 23, 2023

Attendees

Committee Members, present: Gary Hedden, Fred Gallagher Curtis Cole, Robin Abrams, Lori Sevcik, Kellie Riccoboni, Laura Tekslar, Jill Williams, Peipei Yu. Jon Michaelson(chair),

Absent: Stella Ka, Laura Tekslar

Staff: Erik Walukiewicz, Sandra McGonagle

Guests: None

1. **Call to Order:** Fred called the meeting to order at 7:03 p.m.
2. **Public Comment:** There were no members of the public present.
3. **Approval of Minutes:** Minutes of May 24, 2023 approved
4. **Election of New Chair:** Fred Introduced new Member Jill Williams from Springer School. Motion and Approval for Jon Michaelson to be Chair for 2023/24 and PeiPei Yu to be Vice Chair
5. **District and Financial Update:** Sandra updated CACF on the Parcel Tax Renewal that was approved by the Board for November. Great opening of the school year. Erik updated that the books are almost closed for 2022/23. Financials are looking better with some extra local revenue and also use of one-time funds to help the unrestricted general fund, however the current year is still projecting a budget deficit which will need to be addressed by analyzing operational efficiencies and getting back to pre-covid levels of staffing. Quick update on the Universal Meals and Future TK impact on budget since these are both not fully funded mandates. Gary mentioned to connect the District with the Epicurean group to look at our Food Services Program.
6. **Ad Hoc Subcommittees:**
 - 6.1. Revenues:
 - 6.2. Enrollment:
 - 6.3. Operations/Personnel:
 - 6.4. Communications:
 - 6.5. Membership: Robin mentioned a way to help onboard new members and have a transparent succession plan when long time members of CACF leave.
 - 6.6. Other/Capital: Erik updated that the District has issued a RFQ/P for Facility Master Planning. Hope to have someone selected in the middle of October.
7. **Other Business:** Discussion and approval to move the December and January Meeting Dates to December 13 and January 10th
8. **Adjournment:** Jon adjourned the meeting at 8:03 pm.

2023–24 Meeting Schedule:

Aug 23	Sept 27	Oct 25	Dec 13	Jan 10	Feb 28	Mar 27	Apr 24	May 22
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