

Los Altos School District
Citizens Advisory Committee for Finance
Meeting Notes – February 27, 2024

Attendees

Committee Members, present: Gary Hedden, Robin Abrams, Lori Sevcik, Kellie Riccoboni, Laura Teksler, Peipei Yu, Stella Kam, Fred Gallagher, Curtis Cole, Jon Michaelson(chair),

Absent: Jill Williams

Staff: Erik Walukiewicz

Guests: None

1. **Call to Order:** Jon called the meeting to order at 7:03 p.m.
2. **Public Comment:** There were no members of the public present.
3. **Approval of Minutes:** Minutes of December 13th, 2023 approved, no quorum was present for the January meeting.
4. **District and Financial Update:** 2nd interim is done and will be shared with the Board at the Monday March 4th meeting. He will share at the next CACF meeting. Erik discussed that second interim is looking better with some right size staffing and by not filling vacant positions. Master Planning is going well and site workshops will start next week. No Decision has been made on the 10th site, but the District is going to release the RFP for Design Build Services.
5. **Ad Hoc Subcommittees:**
 - 5.1. Operations: Jon discussed getting ready for the end of the year report to the Board on June 3rd meeting. Wanted to know when the board will make a decision on the 10th site. Erik will share the most recent Bond Rating from our TRAN last summer. Most likely share end of year report at the June 3rd Meeting.
 - 5.2. Enrollment: Will discuss enrollment including TK expansion at the next CACF meeting.

Communications: Discussion and Slide Deck on Budget 101 to help educate and inform public on our budget since there was quite a bit on mis-information being discussed prior to the parcel tax election. Erik has sent Stella and Laura information on the last year expenditures for the 22/23 report card. Discussion about providing a short bio for the website. Erik will check with Sandra Bush to make sure the CACF website is up and running. Erik will need to get Sandra McGonagle's statement.
 - 5.3. Membership: Lot of work on recruiting new members and having a succession plan for replacing members. Robin shared slide deck on membership and discussion recruitment, length of terms, who should be on CACF? The committee is considering ideas to help with recruiting, including term limits and changing the size of the committee.
 - 5.4. Other/Capital: Master Planning under way and moving forward to analyze all of the facility needs.
6. **Other Business: Adjournment:** Jon adjourned the meeting at 8:35 pm.

2023–24 Meeting Schedule:

Aug 23	Sept 27	Oct 25	Dec 13	Jan 10	Feb 28	Mar 27	Apr 24	May 22
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