



Regular Meeting of the Board of Trustees

01/13/2025 - 07:00 PM

District Office Board Room

201 Covington Road, Los Altos

Closed Session - 5:30 PM -- Open Session - 7:00 PM

MEETING MINUTES



Scan the above QR code with your phone to view this meeting agenda on your phone.

Meeting Access

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration link: https://us02web.zoom.us/webinar/register/WN_5xEBJDkT22SJgD2zEkakQ

Public Comment

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Requests received after public comment has begun on an agenda item will not be accepted. Per Board Bylaw 9323 - Meeting Conduct, each agenda or non-agenda item is limited to 30 minutes of public comment.

Individual speaker time is determined by the number of speakers on an item, as follows:

- 1-10 speakers: 3 minutes
- 11-15 speakers: 2 minutes
- 16+ speakers: 1 minute

Speaking time cannot be delegated to another person.

The time for each agenda item is approximate.

Individuals who require special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

As a courtesy to others, please turn off your cell phone upon entering the meeting.

Attendees

Voting Members

Bryan Johnson, Board Member
Vladimir Ivanovic, Vice-President
Vaishali Sirkay, President
Stella Kam, Board Member
Jim Malone, Clerk

Non-Voting Members

Sandra McGonagle, Superintendent
Carrie Bosco, Assistant Superintendent, Curriculum and Instruction
Erik Walukiewicz, Assistant Superintendent, Business Services

A. CALL TO ORDER (5:30 PM)

Board President Sirkay called the meeting to order at 5:38 p.m.

B. PUBLIC COMMENT ON CLOSED SESSION AGENDA

There were no requests for public comment.

C. ADJOURN TO CLOSED SESSION

The meeting adjourned to closed session at 5:38 p.m.

1. Anticipated Litigation**2. Conference with Labor Negotiators****3. Public Employee Performance Evaluation****D. RECONVENE TO OPEN SESSION (7:00 PM)**

The meeting reconvened at 7:08 p.m.

Board President Sirkay announced a recording and/or broadcast of this meeting is being made at the direction of the Board which may capture images and sounds of those attending the meeting.

1. Roll Call

All Trustees were present.

2. Pledge of Allegiance

A Santa Rita student led the flag salute.

3. Agenda Approval

Motion: Approve the agenda.

Motion made by: Vladimir Ivanovic

Motion seconded by: Bryan Johnson

Voting:

Unanimously Approved

4. Closed Session Report

Board President Sirkay reported no action was taken in closed session.

5. Superintendent's Update

Superintendent McGongle shared the following report:

- Two virtual information meetings for staff housing at 231 Grant Avenue will take place later this week.
- Schools will be closed on January 20 and 21 for the Martin Luther King, Jr. holiday and teacher professional development, respectively.
- A study session will be held during the January 27 meeting to review the bond program.

E. SCHOOL PRESENTATION

1. Santa Rita School

Santa Rita School staff and students shared information on their 6th grade writing program.

F. CONSENT CALENDAR

Motion: Approve the Consent Calendar.

Motion made by: Vladimir Ivanovic

Motion seconded by: Stella Kam

Voting:

Unanimously Approved

1. Minutes of the December 16, 2024 Regular Meeting

2. Purchase Orders

3. Blach Construction Agreement

4. Quattrocchi Kwok Architects Agreement

5. Lynette White Social, LLC Independent Consultant Agreement

6. Board Policy Updates

a. BP/AR 1114, District-Sponsored Social Media

b. AR/E(1) 3517, Facilities Inspection

c. AR/E(1) 4119.12/4219.12/4319.12, Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures

d. AR 5144.2, Suspension and Expulsion/Due Process (Students with Disabilities)

e. AR/E(1) 5145.71, Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures

f. BP/AR 6112, School Day

g. BB 9010, Public Statements

7. Personnel Action

Certificated

1. Employment

- 1.1 Shirley Momoki, Special Education Administrative Secretary (former Food Service Lead)
Effective: January 6, 2025
Salary: Range 52, Step 8
- 1.2 Branddi Rowlett-Palmer, Behavior Intervention Technician I
Effective: January 6, 2025
Salary: Range 52, Step 8
- 1.3 Luis Sequiera, Maintenance Worker (former Gardener)
Effective: January 6, 2025
Salary: Range 51, Step 8

2. Resignation

- 2.1 Lana Fan, Noon Duty
Effective: 12/3/2024

G. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

1. Los Altos Teachers Association

Alex Schroeder, LATA President, shared a teacher's perspective on the many aspects that go into preparing each lesson, and thanked the negotiating team for the collaboration in reaching an agreement.

2. California School Employees Association

There was no report from the California School Employees Association.

H. COMMUNITY COMMENTS

There were no requests for public comment.

I. ACTION/DISCUSSION ITEMS

1. Professional Development Update

Mr. Drummond, Director of Teaching and Learning, shared an update on the focus of the upcoming professional development.

2. Annual Solar Project Performance Report

A representative from TerraVerde provided an annual performance report on the solar project.

3. Audited Financial Report

Assistant Superintendent Walukiewicz presented the 2023-24 audited financial report for approval. The report shows no findings or issues with the audit.

Motion: Approve the audited financial report as presented.

Motion made by: Vladimir Ivanovic

Motion seconded by: Bryan Johnson

Voting:

Unanimously Approved

4. Resolution #24/25-11, Accounting of Developer Fees for the 2023-24 Fiscal Year

Assistant Superintendent Walukiewicz presented a resolution for approval to meet new developer fee accounting requirements. A minor revision to the exhibit was also noted.

Motion: Approve Resolution #24/25-11, Accounting of Developer Fees for the 2023-24 Fiscal Year.

Motion made by: Vladimir Ivanovic

Motion seconded by: Stella Kam

Voting:

Bryan Johnson - Yes

Vladimir Ivanovic - Yes

Vaishali Sirkay - Yes

Stella Kam - Yes

Jim Malone - Yes

5. Appointments to the Measure N Citizens Oversight Committee

Assistant Superintendent Walukiewicz presented the recommended appointments of Melissa Bryan-Neal, Mitra Lohrasbpour, and Uyen Nguyen to the Measure N Citizens Oversight Committee.

MOTION: Approve the appointments of Melissa Bryan-Neal, Mitra Lohrasbpour, and Uyen Nguyen to the Measure N Citizens Oversight Committee.

Motion made by: Vladimir Ivanovic

Motion seconded by: Bryan Johnson

Voting:

Unanimously Approved

6. 2025 Board Committees and Appointments

The Board discussed the committees and appointments for the upcoming year.

Motion: Approve the 2025 Board Committees and Appointments.

Motion made by: Vladimir Ivanovic

Motion seconded by: Stella Kam

Voting:

Unanimously Approved

7. 2025-26 District Calendar

Superintendent McGonagle shared the draft 2025-26 District Calendar for review. Approval of the calendar will take place at the next regular meeting.

J. BOARD AND ADMINISTRATION COMMENTS

Assistant Superintendent Bosco:

- A tentative agreement was reached with LATA, which will be brought to the next meeting for approval.
- The Cabinet team has been holding Listening Sessions with staff at each school during lunch. These have been very well attended and have had great conversations at each site.

Assistant Superintendent Walukiewicz:

- Will be in Sacramento on January 21 for the Governor's Budget Proposal presentation.

Superintendent McGonagle:

- Will visit a school site on January 15 with Trustee Malone and on January 17 with Trustee Kam.

Trustee Johnson:

- The Santa Clara County Board of Education and Bullis Charter School have come to an agreement on the charter renewal MOU. The letter sent to their community implied they are continuing with their litigation.

Trustee Ivanovic:

- Nothing to report at this time.

Trustee Malone:

- Nothing to report at this time.

Trustee Kam:

- In December, attended a presentation at Blach on their Peer Tutors Program.

Board President Sirkay:

- Acknowledged the fires in Southern California and shared our concern for all those affected.

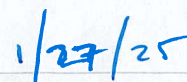
K. ADJOURN

The meeting adjourned at 8:29 p.m.

L. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Blach School Presentation


Board Clerk


Date