



Regular Meeting of the Board of Trustees
12/04/2023 - 07:00 PM
District Office Board Room
201 Covington Road, Los Altos
Closed Session - 6:00 PM -- Open Session - 7:00 PM

MEETING MINUTES



Scan the above QR code with your phone to view this meeting agenda on your phone.

Meeting Access

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration link:

https://us02web.zoom.us/webinar/register/WN_xRNeB0UrQCSeGM4P9vVIDA(<https://simbli.eboardsolutions.com//SU/VnHwX1UFr1NCY1j5VkbN1w==>)

Public Comment

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Each person will be allotted up to three minutes to address the Board. Speaking time cannot be delegated to another person.

If you are unable to attend in-person, yet would like to comment on any item on the agenda, email the Board at trustees@lasdschools.org(<https://simbli.eboardsolutions.com//SU/jNBLplusQQVodC2WQDo9orfGw==>) with the agenda item number in the subject line. Your email must be received no later than 5:00 p.m. on Saturday, December 2, for your input to be considered during discussion of the agenda item.

The time for each agenda item is approximate.

Individuals who require a special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

As a courtesy to others, please turn off your cell phone upon entering the meeting.

Attendees

Voting Members

Jessica Speiser, President
Bryan Johnson, Vice-President
Vladimir Ivanovic, Clerk
Vaishali Sirkay, Board Member
Steve Taglio, Board Member

Non-Voting Members

Sandra McGonagle, Superintendent
Carrie Bosco, Assistant Superintendent, Curriculum and Instruction
Erik Walukiewicz, Assistant Superintendent, Business Services

A. CALL TO ORDER (6:00 PM)

Ms. Speiser called the meeting to order at 6:00 p.m.

B. PUBLIC COMMENT ON CLOSED SESSION AGENDA

There were no requests for public comment.

C. ADJOURN TO CLOSED SESSION

The meeting adjourned to closed session at 6:00 p.m.

1. Anticipated Litigation

2. 10th Site Property Negotiations

3. Public Employee Performance Evaluation

D. RECONVENE TO OPEN SESSION (7:00 PM)

The meeting reconvened at 7:03 p.m.

1. Roll Call

Ms. Speiser called the roll.

2. Pledge of Allegiance

Ms. Speiser asked those in attendance to stand for the Pledge of Allegiance.

3. Agenda Approval

Motion: Approve the agenda, as presented.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

4. Closed Session Report

Ms. Speiser reported no action was taken in closed session.

5. Recognition of Measure A Campaign Committee

Stella Kam, Peipei Yu, Brooke Lopez, Curtis Cole, Jessica Speiser, Sang Peruri and Chris Hazelton were recognized for their efforts on the Measure A campaign.

6. Superintendent's Update

Mrs. McGonagle shared the following report:

- Due to an incident at Egan last week, Mrs. McGonagle reiterated that hate is not tolerated on our campuses. Recognized Ms. Cullimore, Mrs. Zacante, and Ms. Green for all their work over the weekend and today in talking with students, conducting a thorough investigation, and working with our families. Our hope is this is an isolated incident and will be moving forward with training for our junior high school students.
- The CSBA Annual Education Conference (AEC) was held last week and will be using information from the conference to begin developing a LASD Board Governance Handbook at a special meeting on December 11.
- An email was shared earlier today with the dates for the upcoming school holiday events.
- A ribbon cutting ceremony for Covington's inclusion playground will take place following final inspection approval.
- The online New Family Information Night will take place on December 13.

E. ANNUAL ORGANIZATION

1. Election of President (Action)

Motion: Nominate Bryan Johnson for President.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

2. Election of Vice-President (Action)

Motion: Nominate Vladimir Ivanovic for Vice-President.

Motion made by: Vaishali Sirkay

Motion seconded by: Vladimir Ivanovic

Voting:

Unanimously Approved

3. Election of Clerk (Action)

Motion: Nominate Vaishali Sirkay for Clerk.

Motion made by: Jessica Speiser

Motion seconded by: Steve Taglio

Voting:

Unanimously Approved

4. 2024 Board Procedures

Motion: Approve the 2024 Board Procedures.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

5. 2024 Board Committees and Appointments

The proposed committee assignments and appointments were discussed. Approval of the committee assignments and appointments will take place at the next regular meeting.

The Board and Mrs. McGonagle thanked Ms. Speiser for her leadership.

F. CONSENT CALENDAR

Motion: Approve Consent Items F.1. through F.5.

Motion made by: Steve Taglio

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

1. Minutes of the November 6, 2023 Regular Meeting and November 7, 2023 Special Meeting

2. Purchase Orders

3. Certification of Election Results

4. Disposal of Surplus Technology Equipment

5. Personnel Action

Certificated

1. Employment

- 1.1 Ricardo Martin Munoz, Elementary Teacher (Temporary Assignment)

Effective: November 27, 2023

Salary: Range I, Step A

- 1.2 Roxanne Massumi, English Teacher

Effective: January 8, 2024

Salary: Range IV, Step J plus advanced degree

2. Request for Leave of Absence Without Pay

- 2.1 Julia Zanette, English Teacher

Effective November 29, 2023

Classified

1. Employment

- 1.1 Phu Nguyen, Behavior Intervention Technician I

Formerly: Instructional Assistant, Special Education

Effective: November 1, 2023

Salary: Range 52, Step 8

2. Resignation

- 2.1 Jena Wise, Noon Duty

Effective: November 13, 2023

G. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

1. Los Altos Teachers Association

Chris Hazelton, LATA President, thanked the parcel tax campaign committee, teachers, Mr. Walukiewicz, and Mrs. McGonagle for all their time and effort in helping to pass the parcel tax measure.

2. California School Employees Association

There was no report from the California School Employees Association.

H. COMMUNITY COMMENTS

Amnon Levy and Eran Tamari provided public comment.

I. ACTION/DISCUSSION ITEMS

1. Facilities Master Plan Update

Brent McClure of CAW Architects shared an update on the Facilities Master Plan process and timeline.

2. 1st Interim Financial Report

Mr. Walukiewicz presented the 1st Interim Financial Report for approval. Mr. Walukiewicz recommended a positive certification as the financial obligations can be met for the current and two future years.

Motion: Approve the 1st Interim Financial Report.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

3. Resolution #23/24-09, Authorization to Increase/Decrease Income and Expenditures

Mr. Walukiewicz presented a resolution for approval of the budget adjustments for the 1st Interim Financial Report.

Motion: Approve Resolution #23/24-09.

Motion made by: Vaishali Sirkay

Motion seconded by: Steve Taglio

Voting:

Unanimously Approved

4. Public Hearing on the Preliminary Environmental Assessment (PEA) Report for the Proposed 10th School Site

The public hearing opened at 8:24 p.m.

Mr. Walukiewicz reported a public hearing is to be conducted on the District's proposed Preliminary Environmental Assessment Report for the proposed 10th school site.

There were no requests for public comment and the public hearing was closed at 8:25 p.m.

5. Amendment to Environmental Consultant Contract with Terraphase Engineering

Mr. Walukiewicz presented a contract amendment with Terraphase Engineering for supplemental scope of environmental services related to the site work at the proposed 10th site.

Motion: Approve the contract amendment.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

6. 10th Site Design and Construction Update

Mr. Walukiewicz presented building options and considerations for the 10th site. Staff was given direction to move forward with panelized buildings from a vendor with pre-approved 2-story plans, and to be aware of sustainability and energy efficiency.

7. CSBA Delegate Assembly Nominations

Mrs. McGonagle reported California School Boards Association (CSBA) has requested nominations for the CSBA Delegate Assembly.

Ms. Speiser and Ms. Sirkay shared their interest in running for the CSBA Delegate Assembly.

Motion: Nominate Ms. Speiser and Ms. Sirkay for CSBA Delegate Assembly.

Motion made by: Steve Taglio

Motion seconded by: Vladimir Ivanovic

Voting:

Unanimously Approved

8. Board Policy Updates

Mrs. McGonagle presented updates to board policies, administrative regulations and Board bylaws for review. Approval of these updates will take place at the next regular meeting.

a. BP/AR 3311, Bids

b. AR 3311.3, Design-Build Contracts

c. BP 3312, Contracts

d. BP 3460, Financial Reports and Accountability

e. BP/AR 3551, Food Service Operations/Cafeteria Fund

f. AR 4217.3, Layoff/Rehire

g. BP/E 6163.4, Student Use of Technology

h. BP 6154, Homework/Makeup Work

i. AR 7140, Architectural and Engineering Services

j. BB 9124, Attorney

9. Board Policy Deletion

a. AR 6163.4, Student Use of Technology

Mrs. McGonagle presented an administrative regulation for deletion. Approval of this deletion will take place at the next regular meeting.

J. BOARD AND ADMINISTRATION COMMENTS

Dr. Bosco:

- Nothing to report at this time.

Mr. Walukiewicz:

- Walked the new playground at Covington. A QR code is posted for additional information on how the playground will be used.

Mrs. McGonagle:

- Nothing to report at this time.

Ms. Speiser:

- Attended the following:
 - LASD Community Gives Back
 - Challenge Team
 - LASD Superintendent's Task Force
 - Santa Clara County Board of Education Meeting
 - Santa Clara County School Boards Association Lunch and Learn with Patrick O'Donnell
 - PTA Presidents Meeting
- Met with former LASD student Maulik Dhakal who is being interviewed to be a voting student member for the State Board of Education.

Ms. Sirkay:

- Attended the CSBA Annual Education Conference.

Mr. Ivanovic:

- Attended the CSBA Annual Education Conference. On a future agenda, would like to add an agenda item to discuss ideas and suggestions shared at the pre-conference advanced governance workshop.

Mr. Taglio:

- Nothing to report at this time.

Mr. Johnson:

- Nothing to report at this time.

K. ADJOURN

The meeting adjourned at 8:55 p.m.

L. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Spring CAASPP and Fall Reading Data Review
- Supporting Environments Filled with Safety and Belonging
- Innovation Update
- 2024 Board Committees and Appointments
- Board Policy Updates



Board Clerk



Date