



Regular Meeting of the Board of Trustees
06/05/2023 - 07:00 PM
District Office Board Room
201 Covington Road, Los Altos
Closed Session - 5:30 PM -- Open Session - 7:00 PM

MEETING MINUTES



Scan the above QR code with your phone to view this meeting agenda on your phone.

Meeting Access

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration link:

[https://us02web.zoom.us/webinar/register/WN_6cf8ZTwrQeOcEX6z7pBayA\(https://simbli.eboardsolutions.com//SU/3NSU64cRYplusIDFSiGPojQVQ==\)](https://us02web.zoom.us/webinar/register/WN_6cf8ZTwrQeOcEX6z7pBayA(https://simbli.eboardsolutions.com//SU/3NSU64cRYplusIDFSiGPojQVQ==))

Public Comment

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Each person will be allotted up to three minutes to address the Board. Speaking time cannot be delegated to another person.

If you are unable to attend in-person, yet would like to comment on any item on the agenda, email the Board at trustees@lasdschools.org (<https://simbli.eboardsolutions.com//SU/jNBLplusQQVodC2WQDo9orfGw==>) with the agenda item number in the subject line. Your email must be received no later than 5:00 p.m. on Saturday, June 3, for your input to be considered during discussion of the agenda item.

The time for each agenda item is approximate.

Individuals who require a special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

As a courtesy to others, please turn off your cell phone upon entering the meeting.

Attendees

Voting Members

Jessica Speiser, President
Bryan Johnson, Vice-President
Vladimir Ivanovic, Clerk
Vaishali Sirkay, Board Member
Steve Taglio, Board Member

Non-Voting Members

Sandra McGonagle, Superintendent
Carrie Bosco, Assistant Superintendent, Curriculum and Instruction
Erik Walukiewicz, Assistant Superintendent, Business Services

A. CALL TO ORDER (5:30 PM)

Ms. Speiser called the meeting to order at 5:30 p.m.

B. PUBLIC COMMENT ON CLOSED SESSION AGENDA

There were no requests for public comment.

C. ADJOURN TO CLOSED SESSION

The meeting adjourned to closed session at 5:30 p.m.

1. Anticipated Litigation

2. Property Negotiations

3. Public Employee Appointment/Employment

4. Public Employee Performance Evaluation

D. RECONVENE TO OPEN SESSION (7:00 PM)

The meeting reconvened at 7:06 p.m.

Ms. Speiser announced a recording and live stream of this meeting is being made at the direction of the Board which may capture images and sounds of those attending the meeting.

1. Roll Call

Ms. Speiser called the roll.

2. Pledge of Allegiance

Ms. Speiser asked those in attendance to stand and recite the Pledge of Allegiance.

3. Agenda Approval

Motion: Approve the agenda as presented.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

4. Closed Session Report

Ms. Speiser reported no action was taken in closed session.

5. Recognition of Retiring Employees at the Conclusion of the 2022-23 School Year

The following employees were recognized for their years of service to LASD: Kimberly Attell, Corrie Dunn, Pearl Garvin, Suzanne Lauritzen, Suzanne Maguire-Negus, Laura Massaro and Liz Miller.

6. Superintendent's Update

Mrs. McGonagle shared the following report:

- Welcomed new principals Nikita Shah (Oak School) and Kevin Armstrong (Covington School).
- Attended Egan's Viking Showcase last week.
- The junior high school graduations will be held on June 8.

E. CONSENT CALENDAR

Mr. Ivanovic asked for definitions of homeless children and foster youth in reference to BP/AR 6173, Education for Homeless Children and BP/AR 6173.1, Education for Foster Youth in order to discuss their educational experience at a future meeting.

Motion: Approve the Consent Calendar.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

1. Minutes of the May 15, 2023 Special and Regular Meetings

2. Purchase Orders

3. Disposal of Surplus Technology Equipment

4. 2023-24 YMCA Project Cornerstone MOU

5. Atkinson, Andelson, Loya, Ruud and Romo Agreement for Special Services, May 1, 2023 - June 30, 2026

6. Board Policy Updates

- a. BP/E 3555, Nutrition Program Compliance
- b. BP 4030, Nondiscrimination in Employment
- c. BP/AR/E 4119.42/4219.42/4319.42, Exposure Control Plan for Bloodborne Pathogens
- d. BP/AR 4218, Dismissal/Suspension/Disciplinary Action
- e. AR 5113, Absences and Excuses
- f. AR 5131.41, Use of Seclusion and Restraint
- g. AR 5144, Discipline
- h. AR 5144.1, Suspension and Expulsion/Due Process
- i. AR 5144.2, Suspension and Expulsion/Due Process (Students with Disabilities)
- j. BP/AR 5148.2, Before/After School Programs
- k. AR 6115, Ceremonies and Observances
- l. BP/AR 6173, Education for Homeless Children
- m. BP/AR 6173.1, Education for Foster Youth
- n. BP 6177, Summer Learning Programs
- o. BB 9320, Meetings and Notices

7. Personnel Action

Certificated

1. Employment

- 1.1 Emily Binder, 1.000 School Psychologist
Effective: August 7, 2023
Salary: Step 6 plus second advanced degree
- 1.2 Juhye Lee, 1.000 Music Teacher
Effective: August 14, 2023
Salary: Range II, Step F plus advanced degree
- 1.3 Thao Tran, 1.000 Elementary Teacher
Effective: August 14, 2023
Salary: Range I, Step A plus advanced degree

2. Resignation/Termination

- 2.1 Natalie Axley, 1.000 Elementary Teacher (currently on leave)
Effective: June 8, 2023
Reason: Child Rearing
- 2.2 Anna Katherine Barrett-Rowley, 1.000 Elementary Teacher
Effective: June 8, 2023
Reason: Relocation
- 2.3 Elizabeth Castner, 1.000 Special Education Teacher
Effective: June 8, 2023
Reason: Relocation
- 2.4 Corrie Dunn, .800 Music Teacher
Effective: June 8, 2023
Reason: Retirement
- 2.5 Isabella Dickerson, 1.000 Elementary Teacher
Effective: June 8, 2023
Reason: Relocation
- 2.6 Melanie deMonet, 1.000 Elementary Teacher (currently on leave)
Effective: June 8, 2023
Reason: Medical

- 2.7 Danielle duPreez, 1.000 Elementary Teacher
Effective: June 8, 2023
Reason: Personal
- 2.8 Scott Ferris, 1.000 Academic Counselor
Effective: June 15, 2023
Reason: Personal
- 2.9 Alison Finegersh, 1.000 Special Education Teacher
Effective: June 8, 2023
Reason: Education
- 2.10 Pearl Garvin, .850 Physical Education Teacher
Effective: June 8, 2023
Reason: Retirement
- 2.11 Azucena Gonzalez, 1.000 Elementary Teacher
Effective: June 8, 2023
Reason: Personal
- 2.12 Elizabeth Hong, 1.000 Elementary Teacher
Effective: June 8, 2023
Reason: Relocation
- 2.13 Kate Jungnickel, 1.000 English Teacher
Effective: June 8, 2023
Reason: Child Rearing/Relocation
- 2.14 Suzanne Lauritzen, 1.000 Special Education Teacher
Effective: June 8, 2023
Reason: Retirement
- 2.15 Laura Massaro, 1.000 Math Teacher
Effective: June 8, 2023
Reason: Retirement
- 2.16 Abbie Meyer, 1.000 Elementary Teacher
Effective: June 8, 2023
Reason: Personal
- 2.17 Catherine Rudolph, 1.000 Special Education Teacher
Effective: June 8, 2023
Reason: Medical
- 2.18 Gunjan Tandon, 1.000 Elementary Teacher (currently on leave)
Effective: June 8, 2023
Reason: Child Rearing
- 2.19 Christine Temme, 1.000 Elementary Teacher
Effective: June 8, 2023
Reason: Personal
- 2.20 Ryan Ward, 1.000 History Teacher
Effective: June 8, 2023
Reason: Relocation

3. Request for Leave of Absence without Pay

- 3.1 Amberlin Chen, 1.000 Elementary Teacher
Effective: July 1, 2023
Reason: Family Illness

Classified

1. Employment

- 1.1 Riley Eaton, 1.000 Maintenance Worker
(Former 1.000 Custodian)
Effective: June 12, 2023
Salary: Range 52, Step 5
- 1.2 Sandi Elefant, Garden Manager, Living Classroom Program (LCP)
Effective: May 15, 2023
Salary: Range 48, Step 6
- 1.3 Sean Hashimoto, Computer Network Specialist
Effective: June 1, 2023
Salary: Range 100, Step 2
- 1.4 Abel Velazquez, 1.000 Family Engagement Facilitator
(Former Instructional Assistant, Special Education)
Effective: August 15, 2023
Salary: Range 51, Step 5

2. Resignation/Termination

- 2.1 Poona Aggarwal, Instructional Assistant, Special Education
Effective: June 8, 2023
Reason: Relocation
- 2.2 Renee Boustead, Instructional Assistant, TK/K

- Effective: June 8, 2023
Reason: Personal
- 2.3 Austin Donald, Program Specialist, Technology (Elementary)
Effective: June 15, 2023
Reason: Relocation
- 2.4 Vincent Finona, Instructional Assistant, Special Education
Effective: June 2, 2023
Reason: Education
- 2.5 Brittney Hebert-Glick, Therapeutic Services Specialist
Effective: June 8, 2023
Reason: Relocation
- 2.6 Henia Kamil, Instructional Assistant, TK/K
Effective: June 8, 2023
Reason: Personal
- 2.7 Suzanne Kasso, Garden Manager, Living Classroom Program (LCP)
Effective: May 31, 2023
Reason: Relocation
- 2.8 Artem Kosikov, Instructional Assistant, Special Education
Effective: June 8, 2023
Reason: Personal
- 2.9 Suzanne Maguire-Negus, Instructional Assistant, TK/K
Effective: June 8, 2023
Reason: Retirement
- 2.10 Laura 'Liz' Miller, Behavior Intervention Technician, I
Effective: June 8, 2023
Reason: Retirement
- 2.11 Roushanak Motezadeh, Instructional Assistant, TK/K
Effective: June 8, 2023
Reason: Personal
- 2.12 Annette Olsen, Instructional Assistant, Small Group Support/Noon Duty
Effective: June 8, 2023
Reason: Personal
- 2.13 Jessica Rodriguez, Instructional Assistant, TK/K
Effective: June 8, 2023
Reason: Personal
- 2.14 Arden Sparrow, Instructional Assistant, Special Education
Effective: June 8, 2023
Reason: Personal
- 2.15 Jyoti Srivastava, Program Specialist, Technology (Elementary)
Effective: June 15, 2023
Reason: Personal

Administration

1. Resignation/Termination

- 1.1 Kimberly Attell, 1.000 Elementary Principal
Effective: June 30, 2023
Reason: Early Retirement
- 1.2 Gregory Land, 1.000 Jr. High Principal
Effective: June 30, 2023
Reason: Personal

F. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

1. Los Altos Teachers Association

Chris Hazelton, LATA President, shared he had the pleasure of announcing the LATA retires at the District Picnic last week. He came across an article from Ed Source focused on what happens when a teacher retires. The level of expertise teachers have after teaching for 30+ years is not easily communicated because it is learned through experience. This made him wonder if there is a way to tap into some of these expert teachers in a way to give our teachers access to that knowledge.

2. California School Employees Association

No report was made from the California School Employees Association.

G. COMMUNITY COMMENTS

There were no requests for public comment.

H. ACTION/DISCUSSION ITEMS

1. Citizens Advisory Committee for Finance Annual Report

Fred Gallagher, CACF Chair, shared an update on the current financial situation, enrollment, district budget and capital needs. The recommendations included consideration of purchasing the Facility Condition Assessment Tool from CPM, contracting to complete a new Facilities Master Plan based on current needs and enrollment, create a streamlined process to monitor needs and expenditures on a rolling basis, and using general obligation bonds for maintenance and modernization.

2. Public Hearing: 2023-24 Local Control and Accountability Plan (LCAP) and Federal Addendum

The public hearing opened at 7:44 p.m.

Dr. Bosco presented an overview of the 2023-24 Local Control and Accountability Plan and the Federal Addendum. These will be brought back at the next meeting for approval.

There were no requests for public input and the public hearing was closed at 7:48 p.m.

3. Public Hearing: 2023-24 District Budget

The public hearing opened at 7:57 p.m.

Mr. Walukiewicz presented an overview of the 2023-24 District Budget. This will be brought back at the next meeting for approval.

Fred Gallagher provided public input.

The public hearing closed at 8:12 p.m.

4. Resolution #22/23-16, Authorizing the Issuance of Tax and Revenue Anticipation Notes (TRAN)

Mr. Walukiewicz presented a resolution for short-term borrowing up to \$12M until the property and parcel tax revenues are received.

Motion: Approve Resolution #22/23-16, Authorizing the Issuance of Tax and Revenue Anticipation Notes.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

5. Summer Facility Projects

Mr. Walukiewicz presented the repairs and improvements to existing facilities that will take place during the summer. A list of high priority modernization and maintenance needs at our school sites was also shared.

Staff was directed to update the Facilities Master Plan.

6. Measure N Bond Update

Mr. Walukiewicz presented revisions to the Measure N budget for approval. The revisions include the lighting project at Almond, Blach and Springer, and an amendment to the architectural services agreement for continued design work on the 10th site.

Motion: Approve the expenditure from Measure N funds for \$1,301,349 for the architectural and design work, and electrical work at Almond for \$194,417, at Blach for \$369,986, and at Springer for \$289,908.

Motion made by: Vaishali Sirkay

Motion seconded by: Bryan Johnson

Voting:

Unanimously Approved

7. Transfer of Development Rights Purchase and Sale Agreement: 189 Bernardo, LLC

Mr. Walukiewicz presented the transfer of development rights purchase and sale agreement with Sand Hill Properties for approval.

Motion: Approve the transfer of development rights purchase and sale agreement with 189 Bernardo, LLC.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

8. Amendment #2 to District Architect's Contract for 10th Site

Mr. Walukiewicz presented the second amendment to the contract for Gelfand Partners Architects for additional support for the 10th site project.

Motion: Approve amendment #2 to the district architect's contract for the 10th site.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

9. Nutrition Services Update and Provider Contract Renewal

Mr. Walukiewicz shared an update on the Nutrition Services Program. A contract renewal with Revolution Foods for the 2023-24 school year was presented for approval.

Motion: Approve the Revolution Foods contract renewal.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Jessica Speiser - Yes

Bryan Johnson - Yes

Vladimir Ivanovic - Yes

Vaishali Sirkay - Yes

Steve Taglio - Yes

I. BOARD AND ADMINISTRATION COMMENTS

Dr. Bosco:

- Shared tomorrow will be her 1 year anniversary with LASD and thanked the Board for this opportunity.

Mr. Walukiewicz:

- Shared it is also his 1 year anniversary with LASD and thanked the Board for this opportunity.

Mrs. McGonagle:

- Nothing to report at this time.

Ms. Sirkay:

- Shared LASD is a member of the Asian Pacific Islander School Board Members Association. APISBMA has joined the Californians Together coalition and attended their quarterly meeting earlier today. Californians Together is a statewide advocacy coalition and their goal is to support English language learners through policy and advocacy.

Mr. Ivanovic:

- Attended the bond prospective workshop.
- Attended the Legislative Action Committee luncheon.
- Looking forward to the Gardner Bullis promotion ceremony and the junior high school graduations.

Mr. Johnson:

- Nothing to report at this time.

Mr. Taglio:

- Nothing to report at this time.

Ms. Speiser:

- Attended the Legislative Action Committee luncheon.
- Attended the Santa Clara County School Boards Association End of the Year Dinner

J. ADJOURN

The meeting adjourned at 9:00 p.m.

K. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Local Indicators for the California Dashboard
- 2023-24 Local Control and Accountability Plan (LCAP) and Federal Addendum
- 2023-24 District Budget
- Measure N Citizens Bond Oversight Committee Annual Report
- Appointment to the Citizens Bond Oversight Committee
- Renewal of Lease Agreements with Childcare Providers
- 2022-24 Employment Agreement with Superintendent of Schools
- 2022-24 Employment Agreement with Assistant Superintendent of Schools, Curriculum and Instruction

- 2022-24 Employment Agreement with Assistant Superintendent of Schools, Business Services



Board Clerk

07 Aug 2023

Date