



Regular Meeting of the Board of Trustees
06/03/2024 - 07:00 PM
District Office Board Room
201 Covington Road, Los Altos
Closed Session - 6:30 PM -- Open Session - 7:00 PM

MEETING MINUTES



Scan the above QR code with your phone to view this meeting agenda on your phone.

Meeting Access

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration link: https://us02web.zoom.us/webinar/register/WN_wy4eq3sYSfCrS0dpgRLImA

Public Comment

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Requests received after public comment has begun on an agenda item will not be accepted. Per Board Bylaw 9323 - Meeting Conduct, each agenda or non-agenda item is limited to 30 minutes of public comment.

Individual speaker time is determined by the number of speakers on an item, as follows:

- 1-10 speakers: 3 minutes
- 11-15 speakers: 2 minutes
- 16+ speakers: 1 minute

Speaking time cannot be delegated to another person.

The time for each agenda item is approximate.

Individuals who require a special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

As a courtesy to others, please turn off your cell phone upon entering the meeting.

Attendees

Voting Members

Bryan Johnson, President
Vladimir Ivanovic, Vice-President
Vaishali Sirkay, Clerk
Jessica Speiser, Board Member
Steve Taglio, Board Member

Non-Voting Members

Sandra McGonagle, Superintendent
Carrie Bosco, Assistant Superintendent, Curriculum and Instruction
Erik Walukiewicz, Assistant Superintendent, Business Services

A. CALL TO ORDER (6:30 PM)

Mr. Johnson called the meeting to order at 6:37 p.m.

B. PUBLIC COMMENT ON CLOSED SESSION AGENDA

There were no requests for public comment.

C. ADJOURN TO CLOSED SESSION

The meeting adjourned to closed session at 6:37 p.m.

1. Public Employee Discipline/Dismissal/Release/Complaint

2. Public Employee Performance Evaluation

D. RECONVENE TO OPEN SESSION (7:00 PM)

The meeting reconvened at 7:02 p.m.

Mr. Johnson announced a recording and/or broadcast of this meeting is being made at the direction of the Board which may capture images and sounds of those attending the meeting.

1. Roll Call

Mr. Johnson called the roll.

2. Pledge of Allegiance

Mr. Johnson asked those in attendance to stand for the Pledge of Allegiance.

3. Agenda Approval

Motion: Approve the agenda as presented.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

4. Closed Session Report

Mr. Johnson reported no reportable action was taken in closed session.

5. Recognition of Retiring Employees at the Conclusion of the 2023-24 School Year

The following employees were recognized for their years of service to LASD: Ruth Bradshaw, Rich Julian, Steve Kane, Michele Landrith, Laurel McNeil, Terry Pomposo, Elena Shea, and Sheena Vaidyanathan.

6. Superintendent's Update

Mrs. McGonagle shared the following report:

- Pre-school graduation will be held tomorrow and both 6th grade promotion and 8th grade graduation will take place on Wednesday.
- A study session will be held prior to next week's meeting to review a draft of the Facilities Master Plan and 10th site construction.
- Thanked Chris Hazelton for his service as LATA President.

E. CONSENT CALENDAR

Motion: Approve the Consent Calendar.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

1. Minutes of the May 20, 2024 Regular Meeting

2. Purchase Orders

3. 2024-25 Consolidated Application for Funding

4. Agreements

- a. 2024-2025 Analytic Application Hosting and Software Licensing Agreement Renewal
- b. Hazmat Doc Consulting and Management Services Agreement
- c. Best Electric Construction Services Agreements
- d. Cal Coast Telecom Construction Services Agreements
- e. Duran & Venables Construction Services Agreements
- f. ICS Construction Services Agreements
- g. Interstate Fence Construction Services Agreements
- h. JW McClenahan Construction Services Agreements
- i. First Amendment to Abracadabra Springer JUA 2023-2027

j. First Amendment to Renew Independent Contractor Agreement with Champions for Expanded Learning Opportunities Program (ELO-P) Childcare Services at Covington Elementary School for School Year 2024-2025

k. First Amendments to Renew Independent Contractor Agreements with Children's House for Expanded Learning Opportunities Program (ELO-P) Childcare Services at Gardner Bullis and Loyola Elementary Schools for School Year 2024-2025

l. First Amendment to Renew Independent Contractor Agreement with YMCA for Expanded Learning Opportunities Program (ELO-P) Childcare Services at Oak Elementary School for School Year 2024-2025

m. Independent Contractor Agreement with KCE Champions for Expanded Learning Opportunities Program (ELO-P) Childcare Services at Santa Rita Elementary School for School Year 2024-2025; and First Addendum to Agreement for Summer 2024 and Non-Instructional Days during School Year 2024-2025

n. Independent Contractor Agreement with YMCA for Expanded Learning Opportunities Program (ELO-P) Childcare Services at Almond Elementary School for School Year 2024-2025; and First Addendum to Agreement for Summer 2024

5. Denial of Interdistrict Transfer Requests #24/25-09 through 24/25-11, Does Not Meet Criteria of BP/AR 5117

6. Disposal of Surplus Property

7. Board Policy Updates

a. BP 1160, Political Processes

b. BP 3550, Food Service/Child Nutrition Program

c. BP 3551, Food Service Operations/Cafeteria Fund

d. BP/AR 3553, Free and Reduced Price Meals

e. BP 4140/4240/4340, Bargaining Units

f. BP/AR 4157/4257/4357, Employee Safety

8. Personnel Action

Certificated

1. Employment

1.1 Anne Blaha, 1.000 Elementary Teacher
Effective: August 12, 2024
Salary: Range II, Step F

1.2 Lauren Kim, 1.000 Elementary Teacher
Effective: August 12, 2024
Salary: Range IV, Step H plus advanced degree

2. Resignation/Termination

- 2.1 Katie Brenny, 1.000 Elementary Teacher
Effective: June 5, 2024
- 2.2 Kale Carder, 1.000 Speech and Language Pathologist
Effective: June 5, 2024
- 2.3 Morgan Chadwick, 1.000 Instructional Support Teacher
Effective: June 5, 2024
- 2.4 Amberlin Chen, 1.000 Elementary Teacher (currently on leave)
Effective: June 5, 2024
- 2.5 Jeanne Conrad, 0.600 Physical Education Teacher
Effective: June 5, 2024
- 2.6 Dana Guterman, 1.000 School Psychologist
Effective: June 5, 2024
- 2.7 Mary Hamilton, 0.333 Music Teacher
Effective: June 5, 2024
- 2.8 Leah Israel, 1.000 Elementary Teacher
Effective: March 25, 2024
- 2.9 Elise Juarez, 1.000 Special Education Teacher
Effective: June 5, 2024
- 2.10 Stephen Kane, 1.000 Physical Education Teacher
Effective: June 5, 2024
- 2.11 Cassie Kavanagh, 1.000 Elementary Teacher
Effective: June 5, 2024
- 2.12 Frances Lai, 0.400 School Psychologist (currently on leave)
Effective: June 5, 2024
- 2.13 Mary Lassalle, 1.000 Elementary Teacher
Effective: June 5, 2024
- 2.14 Nora Marti, 1.000 Elementary Teacher
Effective: June 5, 2024
- 2.15 Roxanne Massumi, 1.000 English Teacher
Effective: June 5, 2024
- 2.16 Laurel McNeil, 1.000 Elementary Teacher
Effective: June 5, 2024
- 2.17 Andrea Olarig, 1.000 Science Teacher (currently on leave)
Effective: June 5, 2024v
- 2.18 Karly Perry, 1.000 Elementary Teacher
Effective: June 5, 2024
- 2.19 Rachel Phelps, 1.000 Elementary Teacher (currently on leave)
Effective: June 5, 2024
- 2.20 Theresa Pomposo, 1.000 Elementary Teacher
Effective: June 5, 2024
- 2.21 Victoria Staudenraus, 1.000 Elementary Teacher
Effective: June 5, 2024
- 2.22 Sheena Vaidyanathan, 0.500 Computer Science Teacher
Effective: June 5, 2024
- 2.23 Anju Vriksha, 1.000 Elementary Teacher (currently on leave)
Effective: June 5, 2024
- 2.24 Ali Zandi, 1.000 Special Education Teacher
Effective: June 5, 2024

3. Request for Leave of Absence without Pay

- 3.1 Jennie Artim, 1.000 Elementary Teacher
Effective: July 1, 2024
- 3.2 Patricia Clavijo, 1.000 French Teacher
Effective: July 1, 2024
- 3.3 Andrea Goddard, 1.000 Speech and Language Pathologist
Effective: July 1, 2024
- 3.4 Can Huynh, .333 Physical Education Teacher
Effective: July 1, 2024
- 3.5 Kaitlyn Pasket, 1.000 Elementary Teacher
Effective: July 1, 2024
- 3.6 Betty Tsang, 1.000 Math Teacher
Effective: July 1, 2024
- 3.7 Jennifer Walker, 1.000 School Psychologist
Effective: July 1, 2024

Classified

1. Resignation/Termination

- 1.1 Amy Baugh, School Office Clerk
Effective: June 5, 2024
- 1.2 Ruth Bradshaw, Instructional Assistant, Special Education
Effective: June 5, 2024
- 1.3 Michael Chen, Instructional Assistant, Special Education (currently on leave)
Effective: June 5, 2024
- 1.4 Eve Dunkle, Program Specialist, ELL (currently on leave)
Effective: June 5, 2024
- 1.5 Jasmine Espinoza, Instructional Assistant, Special Education
Effective: June 5, 2024
- 1.6 Anna Goldstein, Instructional Assistant, Special Education
Effective: June 5, 2024
- 1.7 Sarma Hermann, Living Classroom Assistant
Effective: June 5, 2024
- 1.8 Michele Landrith, Program Specialist, Library
Effective: June 5, 2024
- 1.9 Elena Shea, Administrative School Secretary
Effective: June 12, 2024
- 1.10 Amy Yanagawa, Therapeutic Services Specialist
Effective: June 5, 2024

Administration

1. Resignation/Termination

- 1.1 Richard Julian, 1.000 Elementary Principal
Effective: June 30, 2024
- 1.2 Laura Wiley, 1.000 C&I Coordinator
Effective: June 30, 2024

F. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

1. Los Altos Teachers Association

Chris Hazelton, LATA President, shared the following report:

- Introduced incoming LATA President, Alex Schroeder.
- Shared his thoughts about taking on the role of LATA President.
- Thanked the Board for supporting teachers.

2. California School Employees Association

There was no report from the California School Employees Association.

G. COMMUNITY COMMENTS

There were no requests for public comment.

H. ACTION/DISCUSSION ITEMS

1. Measure N Citizens Bond Oversight Committee Annual Report

Committee Chair Steve Houtchens presented the annual report for approval. The report shows no major issues were found with the audit report and all Measure N expenses were in accordance with the bond language.

Motion: Approve the Measure N Citizens Bond Oversight Committee Annual Report

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

2. Citizens Advisory Committee for Finance Annual Report

Jon Michaelson and Curtis Cole presented the Citizens Advisory Committee for Finance annual report.

Retiring member Robin Abrams was recognized for her years of service on CACF.

3. Strategic Plan/2024-25 Local Control and Accountability Plan (LCAP)

Dr. Bosco presented the Strategic Plan and the 2024-25 Local Control and Accountability Plan (LCAP).

4. Public Hearing: 2024-25 Local Control and Accountability Plan (LCAP) and Federal Addendum

The public hearing opened at 7:57 p.m.

Dr. Bosco shared approval will take place at the next regular meeting.

There were no requests for public input and the public hearing was closed at 7:58 p.m.

5. Public Hearing: 2024-25 Local Control Funding Formula (LCFF) Budget Overview for Parents

The public hearing opened at 7:59 p.m.

Dr. Bosco presented an overview of the 2024-25 Local Control Funding Formula (LCFF) Budget Overview for Parents. This will be approved at the next regular meeting.

There were no requests for public comment.

The public hearing closed at 8:22 p.m.

6. Public Hearing: Proposed 2024-25 District Budget Pursuant to EC 42103, 42127, and 52062, and Ending Balances in Excess of the Minimum Recommended Reserves

The public hearing opened at 7:59 p.m.

Mr. Walukiewicz presented an overview of the 2024-25 District Budget. This will be approved at the next regular meeting.

There were no requests for public input.

The public hearing closed at 8:22 p.m.

7. Mobile Modular Agreements for Portable Removal Project

Mr. Walukiewicz presented agreements with Mobile Module for the portable removal project for approval.

MOTION: Approve the Mobile Modular agreements.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

8. Resolution #23/24-21, Opposing the Governor's 2024-25 May Revise Budget for Violating the State Constitution and Reducing School Funding

Mrs. McGonagle presented a resolution opposing Governor Newsom's 2024-25 May Revise Budget and the use of education funding to balance the budget.

Motion: Approve Resolution #23/24-21.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Bryan Johnson - Yes

Vladimir Ivanovic - Yes

Vaishali Sirkay - Yes

Jessica Speiser - Yes

Steve Taglio - Yes

9. Board Policy Updates

Mrs. McGonagle presented updates to board policies and administrative regulations for review. Approval will take place at the next regular meeting.

a. BP/AR 0450, Comprehensive Safety Plan

b. BP 4111/4211/4311, Recruitment and Selection

- c. AR/E 4112.5/4212.5/4312.5, Criminal Record Check
- d. BP/AR 4118, Dismissal/Suspension/Disciplinary Action
- e. BP/AR 4218, Dismissal/Suspension/Disciplinary Action
- f. BP/AR 5141.21, Administering Medication and Monitoring Health Conditions
- g. BP/AR 5144, Discipline
- h. BP/AR 6141.2, Recognition of Religious Beliefs and Customs

I. BOARD AND ADMINISTRATION COMMENTS

Dr. Bosco:

- The New Teacher Induction celebration was held last week.

Mr. Walukiewicz:

- Attended the Moody's ratings meeting last week and will have information by the end of next week.
- The end of the year picnic was held last week. Thanked the Maintenance and Operations Department for their help with this event.
- Will attend his first TK graduation and junior high school graduations this week.

Mrs. McGonagle:

- Marlene Shafran, Maintenance and Operations Director, is on leave and Mr. Baier will be here in her absence.

Ms. Speiser:

- Hosted her last Santa Clara County School Boards Association meeting.
- Attended the Los Altos Farmers Market with Mr. Johnson.
- Attended the Santa Clara County School Boards Association subcommittee for unhoused students.
- Attended the budget workshop.
- Will attend the junior high school graduations.

Ms. Sirkay:

- Attended the Asian Pacific Islander School Board Members Association, in partnership with the CA Latino School Boards Association, *Making Science Accessible for Diverse Learners* event at the Exploratorium.
- Will attend the junior high school graduations.

Mr. Ivanovic:

- Met with Mr. Baier.

Mr. Taglio:

- The CHAC negotiations are continuing, and an update will be provided in August.

Mr. Johnson:

- The Study Session on June 10 will begin at 2:00 p.m.
- Attended the end of year picnic.
- Attended Viking Showcase.
- Attended the Los Altos Farmers Market with Ms. Speiser.
- Assisted with Science Olympiad at Santa Rita.

J. ADJOURN


Mr. Johnson adjourned the meeting at 8:42 p.m.

K. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Facilities Master Plan Review
- 10th Site Design Update
- Local Indicators for the California Dashboard
- 2024-25 Local Control and Funding Formula (LCFF) Budget Overview for Parent
- 2024-25 Local Control and Accountability Plan (LCAP)
- 2024-25 District Budget



Board Clerk



Date