



Regular Meeting of the Board of Trustees
05/20/2024 - 07:00 PM
District Office Board Room
201 Covington Road, Los Altos
Closed Session - 5:30 PM -- Open Session - 7:00 PM

MEETING MINUTES



Scan the above QR code with your phone to view this meeting agenda on your phone.

Meeting Access

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration link: https://us02web.zoom.us/webinar/register/WN_xEtAo80CSVS4nBtZNIEviw

Public Comment

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Requests received after public comment has begun on an agenda item will not be accepted. Per Board Bylaw 9323 - Meeting Conduct, each agenda or non-agenda item is limited to 30 minutes of public comment.

Individual speaker time is determined by the number of speakers on an item, as follows:

- 1-10 speakers: 3 minutes
- 11-15 speakers: 2 minutes
- 16+ speakers: 1 minute

Speaking time cannot be delegated to another person.

The time for each agenda item is approximate.

Individuals who require a special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

As a courtesy to others, please turn off your cell phone upon entering the meeting.

Attendees

Voting Members

Bryan Johnson, President
Vladimir Ivanovic, Vice-President
Vaishali Sirkay, Clerk
Jessica Speiser, Board Member
Steve Taglio, Board Member

Non-Voting Members

Sandra McGonagle, Superintendent
Carrie Bosco, Assistant Superintendent, Curriculum and Instruction
Erik Walukiewicz, Assistant Superintendent, Business Services

A. CALL TO ORDER (5:30 PM)

Mr. Johnson called the meeting to order at 5:35 p.m.

B. PUBLIC COMMENT ON CLOSED SESSION AGENDA

There were no requests for public comments.

C. ADJOURN TO CLOSED SESSION

The meeting adjourned to closed session at 5:35 p.m.

1. Student Discipline or Other Confidential Student Matter

2. Student Discipline or Other Confidential Student Matter

3. Student Discipline or Other Confidential Student Matter

4. Conference with Real Property Negotiators

5. Public Employee Performance Evaluation

D. RECONVENE TO OPEN SESSION (7:00 PM)

The meeting reconvened at 7:01 p.m.

1. Roll Call

Mr. Johnson announced a recording and/or broadcast of this meeting is being made at the direction of the Board which may capture images and sounds of those attending the meeting.

2. Pledge of Allegiance

Oak students led the Pledge of Allegiance.

3. Agenda Approval

Motion: Approve the agenda, as presented.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

4. Closed Session Report

Mr. Johnson reported direction was given to staff but no action was taken in closed session.

5. Superintendent's Update

Mrs. McGonagle shared the following report:

- The last three elementary concerts and Open Houses will take place this week.
- The LASD Computer Science Program received the Santa Clara County School Boards Association Hoffmann Award.
- Mrs. Alex Schroeder, Computer Science teacher, has been accepted to present at the National Computer Science Teachers of America Conference this summer.
- Will attend the Los Altos Farmer's Market on Thursday.
- With Mr. Walukiewicz, attended a kick-off meeting with Blach Construction and Quattrocchi Kwok Architects for the design phase of the 10th site.
- The Facilities Master Plan team met last week. A presentation will be shared at the June 10 Board meeting.

E. SCHOOL PRESENTATION

1. Oak School

Oak School first grade students shared their learning on American Symbols.

F. CONSENT CALENDAR

Motion: Approve the Consent Calendar.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

1. Minutes of the May 6, 2024 Regular Meeting

2. Purchase Orders

3. Disposal of Surplus Property

4. 2024-25 YMCA Project Cornerstone Memorandum of Understanding

5. 2024-2025 Adolescent Counseling Services Contract

6. 2024-2027 LASD Expelled Youth Plan

7. Interdistrict Transfer Denial #24/25-08, Does Not Meet Criteria of BP/AR 5117

8. Board Policy Updates

a. BP/AR 3516, Emergencies and Disaster Preparedness Plan

b. AR 4157.1/4257.1/4357.1, Work Related Injuries

c. BP/AR 5131.2, Bullying

9. Board Policy Deletion

a. BP 0470, COVID-19 Mitigation Plan

10. Personnel Action

Certificated

1. Employment

- 1.1 Anya Chen, Elementary Teacher
Effective: August 12, 2024
Salary: Column II, Step B plus advanced degree
- 1.2 Tegwyn John, Elementary Teacher
Effective: August 12, 2024
Salary: Column II, Step D plus advanced degree
- 1.3 Josue Ramirez, Elementary Teacher
Effective: August 12, 2024
Salary: Column III, Step J
- 1.4 Christina Roman, TSDC Teacher
Effective: August 12, 2024
Salary: Column I, Step A
- 1.5 Josee Savard Schumer, French Teacher
Effective: August 12, 2024
Salary: Column III, Step O plus advanced degree
- 1.6 Nicole Sivan, Elementary Teacher
Effective: August 12, 2024
Salary: Column IV, Step I plus advanced degree

Classified

1. Employment

- 1.1 Danielle Castaneda, School Office Clerk
Effective: August 12, 2024
Salary: Range 39, Step 6
- 1.2 Tammi Palfreyman, Administrative School Secretary
Effective: July 29, 2024
Salary: Range 52, Step 8
- 1.3 Deborah Sidki, Living Classroom Assistant
Effective: August 12, 2024
Salary: Range 48, Step 8

2. Resignation/Termination

- 2.1 Taylor Bailey, Instructional Assistant, Special Education
Effective: May 14, 2024

Administration

1. Employment

- 1.1 Sarah March, Elementary Principal
Effective: July 1, 2024
Salary: Step 7

G. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

1. Los Altos Teachers Association

No report was made by the Los Altos Teachers Association.

2. California School Employees Association

No report was made by the California School Employees Association.

H. COMMUNITY COMMENTS

Lisa Sung provided public comment on unmet student mental health needs.

I. ACTION/DISCUSSION ITEMS

1. Special Education Update

Mrs. Keicher shared an update on allyship at all LASD schools.

2. Staff Housing Update

Kelly Hollywood of Mercy Housing provided an update on the staff housing project and shared next steps.

3. LASD and BCS Discussions

Ms. Speiser reported the sub-committee meeting with Bullis Charter School representatives was canceled and no meetings are currently scheduled.

4. Board Governance Handbook

Mrs. McGonagle shared the updated Board Governance Handbook with the revisions identified at the previous meeting for approval.

Motion: Approve the Board Governance Handbook.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

5. Budget Review Committee Recommendations

Mr. Walukiewicz presented the Budget Review Committee recommendations for the 2024-25 budget.

6. Proposition 28: Arts and Music in Schools 2024-25 Expenditure Plan Approval

Mr. Walukiewicz presented for approval the expenditure plan for the Proposition 28: Arts and Music in Schools block grant for 2024-25.

Motion: Approve the Proposition 28: Arts and Music in Schools expenditure plan.

Motion made by: Vaishali Sirkay

Motion seconded by: Vladimir Ivanovic

Voting:

Unanimously Approved

7. Resolution #24/25-20, Establish Temporary Interfund Transfers

Mr. Johnson noted the resolution number on the agenda should be 23/24-20. The number on the resolution is correct.

Mr. Walukiewicz presented for approval a resolution to establish temporary interfund transfers.

Motion: Approve Resolution #23/24-20, Establish Temporary Interfund Transfers.

Motion made by: Vaishali Sirkay

Motion seconded by: Vladimir Ivanovic

Voting:

Bryan Johnson - Yes

Vladimir Ivanovic - Yes

Vaishali Sirkay - Yes

Jessica Speiser - Yes

Steve Taglio - Yes

8. Board Policy Updates

Mrs. McGonagle presented updates to board policies and administrative regulations for review. Approval will take place at the next regular meeting.

a. BP 1160, Political Processes

b. BP 3550, Food Service/Child Nutrition Program

c. BP 3551, Food Service Operations/Cafeteria Fund

d. BP/AR 3553, Free and Reduced Price Meals

e. BP 4140/4240/4340, Bargaining Units

f. BP/AR 4157/4257/4357, Employee Safety

J. BOARD AND ADMINISTRATION COMMENTS

Dr. Bosco:

- Finalizing the strategic planning and LCAP input sessions. A new focus group of upper grade students has been added this year.

Mr. Walukiewicz:

- The Business Office is working on the 2024-25 budget.

Mrs. McGonagle:

- Nothing to report at this time.

Mr. Taglio:

- Nothing to report at this time.

Mr. Ivanovic:

- Attended the LAEF Leadership Circle.

Ms. Sirkay:

- Attended the Hoffmann Awards.

Ms. Speiser:

- Attended the Hoffmann Awards.
- Attended the Challenge Team Champions for Youth Luncheon.
- Attended the CSBA Delegate Assembly meeting.

Mr. Johnson:

- Attended the LAEF Leadership Circle.
- At the LAEF Leadership Circle a local realtor shared she is working on a presentation to share with local realtors regarding the local school districts. As Mr. Johnson will be unable to attend the meeting, Mr. Ivanovic and Ms. Sirkay agreed to attend in his place.
- Attended PTA meetings sharing information on the Facilities Master Plan and the bond process.

K. ADJOURN


Mr. Johnson adjourned the meeting at 8:52 p.m.

L. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Recognition of Retiring Employees
- Citizens Advisory Committee for Finance Annual Report
- Public Hearing: 2024-25 Local Control and Accountability (LCAP) and Federal Addendum
- Public Hearing: 2024-25 District Budget
- Summer Facility Projects



Board Clerk



Date