



Regular Meeting of the Board of Trustees - Revised

02/05/2024 - 07:00 PM

District Office Board Room

201 Covington Road, Los Altos

Closed Session - 6:00 PM -- Open Session - 7:00 PM

MEETING MINUTES



Scan the above QR code with your phone to view this meeting agenda on your phone.

Meeting Access

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration link:

[https://us02web.zoom.us/webinar/register/WN_GXWznPsuRla3i8ofqWatqA\(https://simbli.eboardsolutions.com//SU/EUjTqhG0AbZQ1FEXvTtRzg==\)](https://us02web.zoom.us/webinar/register/WN_GXWznPsuRla3i8ofqWatqA(https://simbli.eboardsolutions.com//SU/EUjTqhG0AbZQ1FEXvTtRzg==))

Public Comment

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Requests received after public comment has begun on an agenda item will not be accepted. Per Board Bylaw 9323 - Meeting Conduct, each agenda or non-agenda item is limited to 30 minutes of public comment.

Individual speaker time is determined by the number of speakers on an item, as follows:

- 1-10 speakers: 3 minutes
- 11-15 speakers: 2 minutes
- 16+ speakers: 1 minute

Speaking time cannot be delegated to another person.

The time for each agenda item is approximate.

Individuals who require a special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

As a courtesy to others, please turn off your cell phone upon entering the meeting.

Attendees

Voting Members

Bryan Johnson, President

Vladimir Ivanovic, Vice-President

Vaishali Sirkay, Clerk

Jessica Speiser, Board Member

Steve Taglio, Board Member

Non-Voting Members

Sandra McGonagle, Superintendent

Carrie Bosco, Assistant Superintendent, Curriculum and Instruction

Erik Walukiewicz, Assistant Superintendent, Business Services

A. CALL TO ORDER (6:00 PM)

Mr. Johnson called the meeting to order at 6:00 p.m.

B. PUBLIC COMMENT ON CLOSED SESSION AGENDA

There were no requests for public comment.

C. ADJOURN TO CLOSED SESSION

The meeting adjourned to closed session at 6:00 p.m.

1. Anticipated Litigation

2. Public Employee Discipline/Dismissal/Release

3. Public Employee Performance Evaluation

D. RECONVENE TO OPEN SESSION (7:00 PM)

The meeting reconvened at 7:00 p.m.

Mr. Johnson announced a recording and/or live stream of this meeting is being made at the direction of the Board which may capture images and sounds of those attending the meeting.

1. Roll Call

Mr. Johnson called the roll.

2. Pledge of Allegiance

Blach students led the Pledge of Allegiance.

3. Agenda Approval

Motion: Approve the agenda, as presented.

Motion made by: Vaishali Sirkay

Motion seconded by: Steve Taglio

Voting:

Unanimously Approved

4. Closed Session Report

Mr. Johnson reported no action was taken in closed session.

5. Superintendent's Update

Mrs. McGonagle shared the following report:

- STEM Career Night is tomorrow night at Blach.
- Thanked Dr. Bosco for working with our junior high school principals, community members, and local organizations to develop the anti-bias and allyship workshop for junior high students later this month.
- Our internal team will meet with the Community Health Awareness Council (CHAC) next week.
- The Strictly Strings concert is February 13 at Los Altos High School's Eagle Theater.
- Hosted Starbucks with Sandra earlier today.
- Schools will be closed for the Presidents' holidays and Winter Recess the week of February 19.

E. SCHOOL PRESENTATION

1. Almond School

F. CONSENT CALENDAR

Motion: Approve the Consent Calendar.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

1. Minutes of the January 22, 2024 Regular Meeting

2. School Accountability Report Cards

3. EMC Polling Proposal

4. Disposal of Surplus Technology Equipment

5. Denial of Interdistrict Transfer Request #24/25-01, Does Not Meet Criteria of BP/AR 5117

6. Board Policy Updates

- a. BP 0410, Nondiscrimination in District Programs and Activities
- b. BP/AR/E 1312.2, Complaints Concerning Instructional Materials
- c. BP/AR 6143, Courses of Study
- d. BP/AR/E 6161.1, Selection and Evaluation of Instructional Materials
- e. BP 6161.11, Supplementary Instructional Materials
- f. BP 6163.1, Library Media Centers

7. Personnel Action

Classified

1. Employment

- 1.1 Kandra Bitencourt, School Office Clerk
Effective: February 12, 2024
Salary: Range 39, Step 6
- 1.2 Jason Blanton, Noon Duty
Effective: January 19, 2024
Salary: \$22.47 per hour
- 1.3 Daniel Valencia, Program Specialist, ELL (temp position)
Effective: January 26, 2024
Salary: Range 52, Step 8

2. Resignation

- 2.1 Megan Riese, Instructional Assistant, Special Education
Effective: December 22, 2023
- 2.2 Jennifer Segalla-Yan, Instructional Assistant, Small Group Support
Effective: February 1, 2024
- 2.3 Monica Zarate, School Office Clerk
Effective: March 1, 2024

G. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

1. Los Altos Teachers Association

There was no report from the Los Altos Teachers Association.

2. California School Employees Association

There was no report from the California School Employees Association.

H. COMMUNITY COMMENTS

There were no requests for public comment.

I. ACTION/DISCUSSION ITEMS

1. Local Control and Accountability Plan (LCAP) Mid-Year Report

Dr. Bosco shared the LCAP mid-year report.

2. Planning for 2024-25 School Year

Mrs. McGonagle shared an overview of the initial staffing and section planning for the upcoming school year.

3. Expanded Learning Opportunities Program (ELOP)/Summer Program Update

Mr. Drummond provided an update on the Expanded Learning Opportunities Program (ELOP) and this year's summer program.

Kimberly Fletcher provided public comment.

4. 10th Site Update

Mrs. McGonagle presented an update on the work done to-date and reviewed the six scenarios generated from the community input process for providing a permanent location for the charter school.

Pat Brodkey, Jeff Draeger, Herb Marshall, Kelly Berman and Peipei Yu provided public comment.

Mr. Johnson reported the following message from BCS was delivered to the Board via email prior to the meeting:

"Given the approximate 1,000 student drop in the district enrollment over the past 5 years, BCS sees no need to construct another new school site and believes it would be fiscally irresponsible to do so. BCS believes money would be better spent improving existing school sites for all students in the community. As such, BCS sees no need to discuss the requirements for the 10th site.

The BCS Board would love to work proactively with the LASD Board to determine how resources can be deployed responsibly to improve the facilities the district already has, including facilities on BCS's existing sites. In the interim, BCS will continue to make the best of the facilities it currently has assigned."

Using its Guiding Principles, the Board began an analysis of the six scenarios generated from the community input process.

5. Audited Financial Report

Paul Pham of Chavan and Associates presented the 2022-23 audit results which included no exceptions in audit opinions, no material weaknesses, no disagreements with management, and no significant passed-on adjustments.

Motion: Approve the audited financial audit report.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

6. Agreement with Parametrix

Mr. Walukiewicz presented an agreement for approval with Parametrix for transportation consulting services related to the District's work at the proposed 10th school site.

Motion: Approve the agreement with Parametrix.

Motion made by: Vaishali Sirkay

Motion seconded by: Steve Taglio

Voting:

Unanimously Approved

7. 2024-25 Board Meeting Calendar

Mrs. McGonagle presented the 2024-25 Board Meeting Calendar for approval.

Motion: Approve the 2024-25 Board Meeting Calendar.

Motion made by: Vaishali Sirkay

Motion seconded by: Steve Taglio

Voting:

Unanimously Approved

8. Board Policy Maintenance

Mrs. McGonagle presented off-schedule board policy updates for review. Approval of these updates will take place at the next regular meeting.

a. BP/AR 1240, Volunteer Assistance

b. BP/AR 4161/4261/4361, Leaves

c. BP/AR 4161.9/4261.9/4361.9, Catastrophic Leave Program

d. AR 4161.11/4261.11/4361.11, Industrial Accident/Illness Leave

9. Board Policy Deletion

Mrs. McGonagle presented a board policy for deletion. Approval of this deletion will take place at the next regular meeting.

a. BP 1312, Complaints Concerning the Schools

J. BOARD AND ADMINISTRATION COMMENTS

Dr. Bosco:

- The anti-bias/allyship workshop for our junior high school students will be held February 26-29. We are still in the process of planning the content with the Anti-Defamation League. The workshop will include discussions regarding recent incidents of anti-semitism and Islamophobia, as well as topics that were raised in the student survey administered last week.

Mr. Walukiewicz:

- The Facilities Master Planning process is continuing. Site visits are being scheduled and we are receiving feedback from the parent and staff surveys.
- Request for quotes were received last week for the design-build process. Following evaluation of the quotes, request for proposals will be issued next week.

Mr. Taglio:

- A topic for discussion at the upcoming meeting with CHAC will be the future of their organization.

Mr. Ivanovic:

- Attended the Santa Clara County Office of Education's Budget Workshop.
- Attended the Santa Clara County Board of Education meeting in support of County Superintendent Dewan.

Ms. Sirkay:

- Nothing to report at this time.

Ms. Speiser:

- Attended the following events:
 - Ambassadors' Meeting
 - LASD Community Gives Back
 - Santa Clara County School Boards Association Monthly Meeting
 - Santa Clara County School Boards Association Legislator Meetings with State Senator Josh Becker, State Assembly candidate Patrick Aherns, and a staff member from Supervisor Simitian's office
 - Santa Clara County Board of Supervisors Forum
 - Santa Clara County Board of Education Meetings
 - Santa Clara County Office of Education's State of Education in the County Meeting and a Budget Workshop
- Will attend a meeting with the Santa Clara County School Boards Association and the San Mateo County School Boards Association for a discussion with a representative from the California School Boards Association on how the budget will affect Basic Aid districts.
- Will attend a California Teachers Association dinner.

Mrs. McGonagle:

- Will meet with BCS Superintendent/Principal Maureen Isreal on February 15.

Mr. Johnson:

- Will meet with a community member who provided public comment at a previous meeting regarding the anti-bias workshop.

K. ADJOURN

The meeting adjourned at 9:26 p.m.

L. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Covington School Presentation
- 2nd Interim Financial Report
- 2024-25 Preliminary Budget
- City of Los Altos/LASD Schools Committee Meeting Report



Board Clerk



Date