



**Regular Meeting of the Board of Trustees**  
**09/09/2024 - 07:00 PM**  
District Office Board Room  
201 Covington Road, Los Altos  
Closed Session - 6:30 PM -- Open Session - 7:00 PM

## MEETING MINUTES

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Scan the above QR code with your phone to view this meeting agenda on your phone.

### Meeting Access

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration link: [https://us02web.zoom.us/webinar/register/WN\\_aeuqrlAeTcilq173UHGKDO](https://us02web.zoom.us/webinar/register/WN_aeuqrlAeTcilq173UHGKDO)

### Public Comment

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Requests received after public comment has begun on an agenda item will not be accepted. Per Board Bylaw 9323 - Meeting Conduct, each agenda or non-agenda item is limited to 30 minutes of public comment.

Individual speaker time is determined by the number of speakers on an item, as follows:

- 1-10 speakers: 3 minutes
- 11-15 speakers: 2 minutes
- 16+ speakers: 1 minute

Speaking time cannot be delegated to another person.

The time for each agenda item is approximate.

Individuals who require a special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

*As a courtesy to others, please turn off your cell phone upon entering the meeting.*

### Attendees

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### Voting Members

Bryan Johnson, President  
Vladimir Ivanovic, Vice-President  
Vaishali Sirkay, Clerk  
Jessica Speiser, Board Member  
Steve Taglio, Board Member

**Non-Voting Members**

Sandra McGonagle, Superintendent  
Carrie Bosco, Assistant Superintendent, Curriculum and Instruction  
Erik Walukiewicz, Assistant Superintendent, Business Services

**A. CALL TO ORDER (6:30 PM)**

Board President Johnson called the meeting to order at 6:30 p.m.

**B. PUBLIC COMMENT ON CLOSED SESSION AGENDA**

There were no requests for public comment.

**C. ADJOURN TO CLOSED SESSION**

The meeting adjourned to closed session at 6:30 p.m.

**1. Anticipated Litigation**

**2. Public Employee Performance Evaluation**

**D. RECONVENE TO OPEN SESSION (7:00 PM)**

The meeting reconvened at 7:03 p.m.

Board President Johnson announced a recording and/or broadcast of this meeting is being made at the direction of the Board with may capture images and sounds of those attending the meeting.

**1. Roll Call**

All Trustees were present.

**2. Pledge of Allegiance**

Board President Johnson led the flag salute.

**3. Agenda Approval**

Motion: Approve the agenda.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

**4. Closed Session Report**

Board President Johnson reported no action was taken in closed session.

## 5. Superintendent's Update

Superintendent McGonagle shared the following report:

- The final Back to School Night took place last week. Thanked teachers, principals and support staff for their time in preparing for this event. Visited multiple schools and shared parent attendance was very high this year at all the schools.
- Attended Challenge Team last week, provided a quick update, and introduced the principals and staff who were in attendance.
- Researching the Prop. 39 process that will begin again this year with the charter school.
- Will meet with the PTA Presidents later this week.
- Will attend the LAEF Board meeting next week. Stella Kam, CACF member, will present the ABC's of School Finance created by CACF to better understand school funding.

## E. CONSENT CALENDAR

Motion: Approve the Consent Calendar.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

### 1. Minutes of the August 19, 2024 Regular Meeting, and July 12 and September 3, 2024 Special Closed Session Meetings

### 2. Purchase Orders

### 3. Agreements

- a. 2024-25 Walden West Agreement
- b. Best Electric Agreement - Amendment One
- c. Cal Coast Telecom Agreement - Amendment One
- d. Duran & Venables Agreement - Amendment One
- e. JAHN Plumbing Agreement for Construction Services

### 4. Personnel Action

#### Certificated

#### 1. Employment

- 1.1 Ana Lopez, 1.000 Special Day Class Teacher  
Effective: August 26, 2024  
Salary: Range I, Step B

#### Classified

#### 1. Employment

- 1.1 Moises Cabarloc, Food Service Assistant  
Effective: September 17, 2024

- Salary: Range 11, Step 8
- 1.2 Jenniffer De La Cruz, Behavior Intervention Tech I  
Effective: August 29, 2024  
Salary: Range 52, Step 8
- 1.3 James Hoey, Instructional Assistant, SpEd)  
Effective: September 3, 2024  
Salary: Range 29, Step 5
- 1.4 Rosie Levinson, Behavior Intervention Tech I  
(former Instructional Assistant, SpEd)  
Effective: September 3, 2024  
Salary: Range 52, Step 8
- 1.5 Audrey Zha, Instructional Assistant, SpEd)  
Effective: August 29, 2024  
Salary: Range 29, Step 6
- 1.6 Nallely Nava-Rios, Behavior Intervention Tech I  
(former Instructional Assistant, SpEd)  
Effective: September 3, 2024  
Salary: Range 52, Step 8
- 1.7 Lily Offenbach, Behavior Intervention Tech I  
(former Instructional Assistant, SpEd)  
Effective: September 3, 2024  
Salary: Range 52, Step 8
- 1.8 Edgar Ramos, Behavior Intervention Tech I  
Effective: September 3, 2024  
Salary: Range 52, Step 8
- 1.9 David Vargas, Behavior Intervention Tech I  
Effective: September 3, 2024  
Salary: Range 52, Step 6
- 1.10 Audrey Zha, Instructional Assistant, SpEd  
Effective: August 29, 2024  
Salary: Range 29, Step 6
2. Resignation/Termination
- 2.1 Mirna Barahona Aragon, Instructional Assistant, SpEd  
Effective: August 26, 2024
- 2.2 Marcus Coleman, Behavior Intervention Tech I  
Effective: September 6, 2024
- 2.3 Santwana Pramanick, Instructional Assistant, SpEd  
Effective: September 6, 2024

## **F. EMPLOYEE REQUESTS TO ADDRESS THE BOARD**

### **1. Los Altos Teachers Association**

Alexandra Schroeder, LATA President, share the beginning of the school year is exciting and exhausting for teachers but the key for teachers is curiosity. It is fun for teachers to be curious about their students. As a traveling teacher, seeing the students in all the classrooms and the relationships teachers build with their students so quickly by being curious.

Thanked the Board for their support and asked them to share in this curiosity by being curious about our teachers to see what they need and hear their feedback.

## **2. California School Employees Association**

There was no report from the California School Employees Association.

## **G. COMMUNITY COMMENTS**

There were no requests for public comment.

## **H. ACTION/DISCUSSION ITEMS**

### **1. Transitional Kindergarten (TK) Program Update**

Greg Drummond, Director of Teaching and Learning, and Mrs. Khalid, Santa Rita Principal, provided an update on the expansion of the TK program.

### **2. Facilities Master Plan**

Assistant Superintendent Walukiewicz presented the Facilities Master Plan for approval.

Motion: Approve the Facilities Master Plan, as presented.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

### **3. Bullis Charter School (BCS) Renewal Petition Update**

Board President Johnson provided an update on the two Santa Clara County Board of Education meetings for the BCS renewal petition.

### **4. 2023-24 Unaudited Actuals**

Assistant Superintendent Walukiewicz presented the 2023-24 Unaudited Actuals for approval.

Motion: Approve the 2023-24 Unaudited Actuals.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

### **5. Resolution #24/25-02, Adopting the Gann Limit**

Assistant Superintendent Walukiewicz presented a resolution to adopt the Gann Limit.

Motion: Adopt Resolution #24/25-02.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Bryan Johnson - Yes

Vladimir Ivanovic - Yes

Vaishali Sirkay - Yes

Jessica Speiser - Yes

Steve Taglio - Yes

**6. Appointment to Northwest Special Education Local Plan Area Community Advisory Committee (SELPA CAC)**

Superintendent McGonagle presented the applications of Max Sung and Amanda Schort for appointment to the Northwest SELPA CAC.

Motion: Approve the appointments of Max Sung and Amanda Schort to the Northwest SELPA CAC.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

**7. 2024-25 Mentor Tutor Connection Memorandum of Understanding**

Superintendent McGongale presented the 2024-25 Mentor Tutor Connection Memorandum of Understanding for approval.

Motion: Approve the 2024-25 Mentor Tutor Connection Memorandum of Understanding.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Unanimously Approved

**8. Resolution #24/25-03, Multiple Subject Credential**

Superintendent McGonagle presented a resolution for adoption authorizing multiple subject credentialed teachers who have completed the required coursework per Education Code 44256 to instruct in a departmentalized single subject class.

Motion: Adopt Resolution #24/25-03.

Motion made by: Vladimir Ivanovic

Motion seconded by: Vaishali Sirkay

Voting:

Bryan Johnson - Yes

Vladimir Ivanovic - Yes

Vaishali Sirkay - Yes

Jessica Speiser - Yes

Steve Taglio - Yes

**9. Resolution #23/24-04, Single Subject Teaching Credential**

Superintendent McGonagle presented a resolution for adoption authorizing single subject credentialed teachers who have completed the required coursework per Education Code 44258.2 to instruct in a departmentalized class.

It was noted the agenda listed the resolution number as 23/24-04, but the actual resolution number is 24/25-04. The resolution includes the correct number.

Motion: Adopt Resolution #24/25-04.

Motion made by: Vladimir Ivanovic  
Motion seconded by: Vaishali Sirkay  
Voting:  
Bryan Johnson - Yes  
Vladimir Ivanovic - Yes  
Vaishali Sirkay - Yes  
Jessica Speiser - Yes  
Steve Taglio - Yes

#### **10. Board Policy Updates Review and Approval**

Superintendent McGonagle presented two board policy updates for review and approval.

Motion: Approve BP/AR 7160 and BB/E 9270.

Motion made by: Vladimir Ivanovic  
Motion seconded by: Vaishali Sirkay  
Voting:  
Unanimously Approved

##### **a. BP/AR 7160, Charter School Facilities**

##### **b. BB/E 9270, Conflict of Interest**

#### **11. Resolution #24/25-05, Adopting a Conflict of Interest Code**

Superintendent McGonagle noted that with the approval of the updated BB/E, Conflict of Interest policy, a resolution is required for adoption. This resolution will be sent to the Santa Clara County Board of Supervisors for their review and adoption.

Motion: Adopt Resolution #24/25-05.

Motion made by: Vladimir Ivanovic  
Motion seconded by: Vaishali Sirkay  
Voting:  
Bryan Johnson - Yes  
Vladimir Ivanovic - Yes  
Vaishali Sirkay - Yes  
Jessica Speiser - Yes  
Steve Taglio - Yes

#### **12. Board Policy Updates**

Superintendent McGonagle presented updates to board policies, administrative regulations, and exhibits for review. Approval of these updates will take place at the next regular meeting.

##### **a. AR/E 1113, District and School Websites**

##### **b. BP 1260, Educational Foundation**

##### **c. BP 2121, Superintendent's Contract**

##### **d. AR 4161.1/4361.1, Personal Illness/Injury Leave**

**e. BP/E 5145.6, Parent/Guardian Notifications**

**f. BP/AR 7214, General Obligation Bonds**

**I. BOARD AND ADMINISTRATION COMMENTS**

Assistant Superintendent Bosco:

- Will meet with the LATA bargaining team on October 28 to discuss this year's negotiations. Invited the Board to attend lunch with teachers and staff.

Assistant Superintendent Walukiewicz:

- CACF met last week.
- The Bond Oversight Committee will meet next week.
- Attended Blach's Pancake Breakfast.

Superintendent McGonagle:

- Nothing to report at this time.

Trustee Taglio:

- Nothing to report at this time.

Trustee Ivanovic:

- Attended the Santa Clara County Board of Education meeting.

Trustee Sirkay:

- Shared how privileged she feels to be serving with all the trustees and administrators who all stayed until almost 2:00am at the Santa Clara County Board of Education meeting because everyone cares so deeply about our students and equity.

Trustee Speiser:

- With Board President Johnson, met with Mountain View Mayor Pat Showalter and Vice-Mayor Lisa Matichak.
- Attended the Santa Clara County Board of Education meetings.
- Worked at LASD Community Gives Back.
- Will tour allcove Palo Alto later this week.

Board President Johnson:

- Attended Egan's Back to School Night.

**J. ADJOURN**

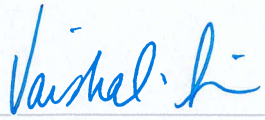
The meeting adjourned at 8:02 p.m.

**K. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS**

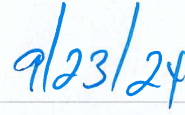
- Sufficiency of Instructional Materials Public Hearing and Resolution



- Santa Clara County Treasury Investment Portfolio Status
- Board Policy Updates

A handwritten signature in blue ink, appearing to read "Vaishali", written above a horizontal line.

Board Clerk

A handwritten date "9/23/24" in blue ink, written above a horizontal line.

Date