



Regular Meeting of the Board of Trustees
12/16/2024 07:00 PM
District Office Board Room
201 Covington Road, Los Altos
Closed Session - 6:00 PM -- Open Session - 7:00
PM

Printed : 12/13/2024 1:06 PM PT



Scan the above QR code with your phone to view this meeting agenda on your phone.

Meeting Access

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration link: https://us02web.zoom.us/webinar/register/WN_I3vGLbn4TQyduC_bJL-nAQ

Public Comment

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Requests received after public comment has begun on an agenda item will not be accepted. Per Board Bylaw 9323 - Meeting Conduct, each agenda or non-agenda item is limited to 30 minutes of public comment.

Individual speaker time is determined by the number of speakers on an item, as follows:

- 1-10 speakers: 3 minutes
- 11-15 speakers: 2 minutes
- 16+ speakers: 1 minute

Speaking time cannot be delegated to another person.

The time for each agenda item is approximate.

Individuals who require a special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

As a courtesy to others, please turn off your cell phone upon entering the meeting.

A. CALL TO ORDER (6:00 PM)

B. PUBLIC COMMENT ON CLOSED SESSION AGENDA

Anyone wishing to address the Board of Trustees regarding the closed session agenda may do so at this time.

C. ADJOURN TO CLOSED SESSION

1. Anticipated Litigation
Conference with Legal Counsel - Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) (one case)
2. Student Discipline or Other Confidential Student Matters
Pursuant to Education Code sections 35146 and 48918.
3. Conference with Labor Negotiators
Negotiations pursuant to Government Code section 54957.6
Agency Designated Representatives:
 Sandra McGonagle, Superintendent
 Erik Walukiewicz, Assistant Superintendent, Business Services
Employee Organizations:
 Los Altos Teachers Association
4. Public Employee Performance Evaluation
Title: Superintendent

D. RECONVENE TO OPEN SESSION (7:00 PM)

1. Roll Call
2. Pledge of Allegiance
3. Agenda Approval
4. Closed Session Report
5. Recognition of Retiring Board Members
6. Superintendent's Update

E. ANNUAL ORGANIZATION

1. Oath of Office
Superintendent McGonagle will administer the Oath of Office to Stella Kam and Jim Malone.
2. Election of President (Action)
3. Election of Vice-President (Action)
4. Election of Clerk (Action)
5. 2025 Board Procedures
The Board of Trustees will consider approving the 2025 Board Procedures.
(Action)

6. 2025 Board Committees and Appointments

The Board of Trustees will discuss the committee assignments and appointments for the upcoming year. Final approval will take place at the Board meeting on January 13, 2025.
(Discussion)

F. CONSENT CALENDAR

All Consent Calendar items are considered to be routine and will be approved in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed for separate consideration.

1. Minutes of the November 12, 2024 Regular Meeting and November 22, 2024 Special Meeting
2. Purchase Orders
3. Certification of Board of Trustees Election Facts
4. Denial of Interdistrict Transfer Request #24/25-15, Does Not Meet Criteria of BP/AR 5117
5. Disposal of Surplus Technology Equipment
6. 231 Grant Educator Housing Resident Selection Criteria and Policies
7. Quarles & Brady LLP Agreement for Legal Services, 2024-25
8. Dannis Woliver Kelley Agreement for Professional Services, 2024-2026
9. Board Policy Updates
 - a. AR/E 4119.12/4219.12/4319.12, Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
 - b. AR/E 5145.71, Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
10. Board Policy Deletions
 - a. BP 3315, Relations with Vendors
 - b. BP 4112.6/4212.6/4312.6, Personnel Files
 - c. AR 4112.62/4212.62/4312.62, Maintenance of Criminal Offender Records
 - d. BP/AR 4131.5, Professional Growth
 - e. BP 5141.1, Accidents
11. Personnel Action

G. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

1. Los Altos Teachers Association
2. California School Employees Association

H. COMMUNITY COMMENTS

This time is reserved for the public to address the Board on items not on the agenda. Community members wishing to address the Board are allotted up to three (3) minutes per speaker. The Board and Administration welcome this opportunity to listen; however, the Board is not permitted to discuss or take action on non-agenda items, except to instruct the Superintendent to review the matter further, report back to the Board at a subsequent meeting or place the matter on a future agenda. The Board may make a brief comment or ask clarifying questions. (Government Code section 54954.2)

I. ACTION/DISCUSSION ITEMS

1. 1st Interim Financial Report
Assistant Superintendent Walukiewicz will present the 2024-25 1st Interim Financial Report for review and approval.
(Mr. Walukiewicz) [20 minutes - Action]
2. Resolution #24/25-10, Authorization to Increase/Decrease Income and Expenditures
The Board of Trustees will consider adopting a resolution authorizing budget increases and transfers between major accounts to balance the budget as necessary at First Interim.
(Mr. Walukiewicz) [5 minutes - Action]
3. Bond Program Update
With the passing of Measure EE on November 5th, Mr. Walukiewicz, Assistant Superintendent of Business Services, will discuss some of the key next steps for the Bond Program.
(Mr. Walukiewicz) [15 minutes - Discussion]
4. CSBA Delegate Assembly Nominations
The Board of Trustees will consider candidate nominations for California School Boards Association (CSBA) Delegate Assembly.
(Mrs. McGonagle) [10 minutes - Action]
5. Board Policy Updates
CSBA periodically advises districts of recommended changes in board policies, administrative regulations and board bylaws as a means to assist boards in keeping their policies current and reflecting all recent changes in law and regulations. The Board of Trustees will review the updated wording for the following policies. Approval of the policies will take place at the next regular meeting.
(Mrs. McGonagle) [5 minutes - Discussion]
 - a. BP/AR 1114, District-Sponsored Social Media
 - b. AR/E(1) 3517, Facilities Inspection
 - c. AR 5144.2, Suspension and Expulsion/Due Process (Students with Disabilities)
 - d. BP/AR 6112, School Day
 - e. BB 9010, Public Statements

J. BOARD AND ADMINISTRATION COMMENTS

This time is for the Board and Administration to report on non-agenda items such as committee reports, school activities, legislation and future agendas.

K. ADJOURN

L. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Board Policy Updates