



**Regular Meeting of the Board of Trustees**  
**01/13/2025 07:00 PM**  
District Office Board Room  
201 Covington Road, Los Altos  
Closed Session - 5:30 PM -- Open Session - 7:00 PM

Printed : 1/10/2025 4:21 PM PT

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Scan the above QR code with your phone to view this meeting agenda on your phone.

### **Meeting Access**

Board meetings are open to the public at the location shown above.

Meetings will continue to be streamed via Zoom webinar; however, public comment will no longer be supported in this format. Registration is required in advance using the link below. After registering, a confirmation email will be sent with the information needed to view the meeting.

Registration link: [https://us02web.zoom.us/webinar/register/WN\\_5xEBEJDkT22SJgD2zEkakQ](https://us02web.zoom.us/webinar/register/WN_5xEBEJDkT22SJgD2zEkakQ)

### **Public Comment**

Public comment will only be taken in-person. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the table near the door) and hand it to the Superintendent before the meeting starts or at the beginning of the agenda item. Requests received after public comment has begun on an agenda item will not be accepted. Per Board Bylaw 9323 - Meeting Conduct, each agenda or non-agenda item is limited to 30 minutes of public comment.

Individual speaker time is determined by the number of speakers on an item, as follows:

- 1-10 speakers: 3 minutes
- 11-15 speakers: 2 minutes
- 16+ speakers: 1 minute

Speaking time cannot be delegated to another person.

The time for each agenda item is approximate.

Individuals who require special accommodation to participate in this meeting should call the Superintendent's Office at (650) 947-1152 at least 48 hours prior to the meeting in order for arrangements to be made.

***As a courtesy to others, please turn off your cell phone upon entering the meeting.***

**A. CALL TO ORDER (5:30 PM)**

**B. PUBLIC COMMENT ON CLOSED SESSION AGENDA**

Anyone wishing to address the Board of Trustees regarding the closed session agenda may do so at this time.

**C. ADJOURN TO CLOSED SESSION**

1. Anticipated Litigation

Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) (one case).

2. Conference with Labor Negotiators

Negotiations pursuant to Government Code section 54957.6

Agency Designated Representatives:

Sandra McGonagle, Superintendent

Carrie Bosco, Assistant Superintendent, Educational Services

Erik Walukiewicz, Assistant Superintendent, Business Services

Employee Organization:

Los Altos Teachers Association

3. Public Employee Performance Evaluation

Title: Superintendent

**D. RECONVENE TO OPEN SESSION (7:00 PM)**

1. Roll Call

2. Pledge of Allegiance

3. Agenda Approval

4. Closed Session Report

5. Superintendent's Update

**E. SCHOOL PRESENTATION**

1. Santa Rita School

Representatives from Santa Rita School will share information on their 6th grade writing program.

**F. CONSENT CALENDAR**

All Consent Calendar items are considered to be routine and will be approved in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed for separate consideration.

1. Minutes of the December 16, 2024 Regular Meeting

2. Purchase Orders

3. Blach Construction Agreement

4. Quattrocchi Kwok Architects Agreement

5. Lynette White Social, LLC Independent Consultant Agreement
6. Board Policy Updates
  - a. BP/AR 1114, District-Sponsored Social Media
  - b. AR/E(1) 3517, Facilities Inspection
  - c. AR/E(1) 4119.12/4219.12/4319.12, Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
  - d. AR 5144.2, Suspension and Expulsion/Due Process (Students with Disabilities)
  - e. AR/E(1) 5145.71, Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
  - f. BP/AR 6112, School Day
  - g. BB 9010, Public Statements
7. Personnel Action

#### **G. EMPLOYEE REQUESTS TO ADDRESS THE BOARD**

1. Los Altos Teachers Association
2. California School Employees Association

#### **H. COMMUNITY COMMENTS**

This time is reserved for the public to address the Board on items not on the agenda. Community members wishing to address the Board are allotted 1, 2, or 3 minutes per speaker, subject to an overall time limit of 30 minutes per item. The Board and Administration welcome this opportunity to listen; however, the Board is not permitted to discuss or take action on non-agenda items, except to instruct the Superintendent to review the matter further, report back to the Board at a subsequent meeting or place the matter on a future agenda. The Board may make a brief comment or ask clarifying questions. (Government Code section 54954.2)

#### **I. ACTION/DISCUSSION ITEMS**

1. Professional Development Update  
Mr. Drummond, Director of Teaching and Learning, and Sarah Gerlinger, Curriculum and Instruction Coordinator, will provide an update on the focus of the upcoming professional development.  
(Dr. Bosco) [15 minutes - Discussion]
2. Annual Solar Project Performance Report  
Representatives from TerraVerde, the district's energy consultants, will provide an overview of the solar project's performance over the 2023-24 fiscal year.  
(Mr. Walukiewicz) [10 minutes - Discussion]
3. Audited Financial Report  
Mr. Walukiewicz will present the 2023-24 audited financial report and audit findings for review and approval.  
(Mr. Walukiewicz) [15 minutes - Action]

4. Resolution #24/25-11, Accounting of Developer Fees for the 2023-24 Fiscal Year  
The Board of Trustees will consider approving a resolution regarding the accounting of developer fees for the 2023-24 fiscal year.  
(Mr. Walukiewicz) [10 minutes - Action]
5. Appointments to the Measure N Citizens Oversight Committee  
The Board of Trustees will consider approving three appointments to the Measure N Citizens Oversight Committee.  
(Mr. Walukiewicz) [10 minutes - Action]
6. 2025 Board Committees and Appointments  
The Board of Trustees will discuss and consider approving the committee and appointment assignments for the 2025 calendar year.  
(Mrs. McGonagle) [10 minutes - Action]
7. 2025-26 District Calendar  
The Board of Trustees will review the proposed 2025-26 District Calendar.  
(Mrs. McGonagle) [10 minutes - Discussion]

#### **J. BOARD AND ADMINISTRATION COMMENTS**

This time is for the Board and Administration to report on non-agenda items such as committee reports, school activities, legislation and future agendas.

#### **K. ADJOURN**

#### **L. AGENDA ITEMS FOR FUTURE REGULAR BOARD MEETINGS**

- Blach School Presentation