

**LOS ALTOS SCHOOL DISTRICT  
Board of Trustees  
Regular Meeting Minutes  
Via Video Conference  
September 28, 2020**

CALL TO ORDER	Regular Meeting was called to order by Mrs. Sirkay at 6:00 p.m.
PUBLIC COMMENT ON CLOSED SESSION AGENDA	There were no requests for public comment.
ADJOURN TO CLOSED SESSION	The meeting adjourned to closed session at 6:00 p.m. for anticipated litigation, conference with labor negotiators, and public employee performance evaluation.
RECONVENE TO OPEN SESSION	<p>The meeting reconvened at 7:02 p.m.</p> <p>Mrs. Sirkay announced a recording and live stream of this meeting is being made at the direction of the Board and the recording and live stream may capture images and sounds of those attending the meeting.</p>
ROLL CALL	<p>Present: Mrs. Vaishali Sirkay, Vice-President; Mr. Steve Taglio, Clerk; Mr. Vladimir Ivanovic, Member; Ms. Jessica Speiser, Member</p> <p>Absent: Mr. Bryan Johnson, President</p>
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Sandra McGonagle, Assistant Superintendent, Curriculum and Instruction; Mr. Randy Kenyon, Assistant Superintendent, Business Services
AGENDA APPROVAL	<p>MSC: Mr. Ivanovic, Ms. Speiser to approve the agenda as presented.</p> <p>Roll Vote: Mr. Ivanovic Aye Mrs. Sirkay Aye Ms. Speiser Aye Mr. Taglio Aye Mr. Johnson Absent</p>
CLOSED SESSION REPORT	Mrs. Sirkay reported no action was taken in closed session.
SUPERINTENDENT'S UPDATE	Mr. Baier reported Special Day Class students returned to campus today. Although he did not visit the school sites today to allow for students and staff to start their new routines, he did hear from principals and teachers on how excited the students were to be back on campus and how happy staff were to see their students
CONSENT ITEMS	<ol style="list-style-type: none"><li>1. Purchase Orders</li><li>2. Amendment to Kohl's Lease Agreement</li><li>3. Fifth Amendment to T-Mobile West, LLC</li><li>4. Measure N Citizens Oversight Committee Bylaws Amendment</li></ol>

CONSENT ITEMS  
(continued)

5. Personnel Action

Classified

1. Employment

- 1.1 Ermelinda Kraja, Instructional Assistant, Small Group Support  
Effective: September 14, 2020  
Salary: Range 1, Step 8
- 1.2 Jeannette Ring, Instructional Assistant, I  
Effective: October 5, 2020  
Salary: Range 1, Step 8

2. Resignation/Termination

- 2.1 Laurence Chinn, Instructional Assistant, Piano  
Effective: June 10, 2020  
Reason: Personal
- 2.2 Mariflor Flores, Noon Duty  
Effective: June 10, 2020  
Reason: Personal
- 2.3 Lisa Wong, Noon Duty  
Effective: June 10, 2020  
Reason: Personal

MSC: Mr. Ivanovic, Ms. Speiser, to approve Consent Items E.1. to E.5. as presented.

Roll Vote: Mr. Ivanovic Aye  
Mrs. Sirkay Aye  
Ms. Speiser Aye  
Mr. Taglio Aye  
Mr. Johnson Absent

EMPLOYEE  
REQUESTS TO  
ADDRESS THE  
BOARD

Alison Gentile, LATA Vice-President, thanked the Board, Mr. Baier and Mrs. McGonagle for the video they shared with their members and provided the following report:

- A productive professional development day was held last Friday. She was fortunate enough to lead a K-5 Math Office Hours where teachers were talking with intension about math assessments and academic instruction in a virtual world. She noted high quality math instruction is being provided for LASD students right now.
- Special Day Class students returned to campus today and thanked the teachers and staff. Teachers are happy to be back and shared some logistical issues that need to be addressed.
- There are many teachers that are nervous about returning to the blended model with so many unanswered questions regarding the pandemic and asked for patience from the board and administration.

Kimberly Dickerson, CSEA Treasurer, recognized the hard work and flexibility of their members during this unprecedented time. She acknowledged the following members:

- Kim Albright and the technology specialists who have been working so hard to ensure that all the systems are in place for distance and hybrid learning.
- Maintenance Department who have had to adapt to ever-changing cleaning requirements/schedules and reopening preparations.
- The librarians for their flexibility as they start to take on the distribution of the lunch program in addition to rolling out curbside book check out.
- Jason Carballar who has been working non-stop behind the scenes to deliver lunches, food, PPE, curriculum materials, etc. throughout the district and during the summer. Also, for serving as CSEA president and working with the district to address the classified staff's concerns about safety and reopening.

COMMUNITY  
COMMENTS

There were no requests for public comment.

INFORMATION/  
ACTION

## Art Docent Update

Kimberly Dickerson, Art Docent Coordinator, reported the program is celebrating its 50th year in the district and shared how they have adapted their program for virtual learning.

Report on Opening of  
School: Return to  
In-Person Learning

Mrs. McGonagle reported 42 Special Day Class students in preschool through 8th grade returned to school today. The students were at 5 LASD schools with 9 classroom teachers and 32 support staff professionals. The students were excited to be back at school and did well with mask wearing and social distancing. The day started for all students with a walkthrough of their school to learn the new procedures and to see the changes to their campus.

Today was also the deadline for parents to notify their school if they wanted to move their child(ren) from Blended Learning to Virtual or Virtual to Blended Learning. As of 4:00p today, there were 79 and 18 students, respectively, that will be moving between the two models. These numbers may increase slightly as the notification deadline was 5:00p today. The majority of the requests were for students in TK, K and 1st grade.

Approval of 2020-21  
Learning Continuity  
and Attendance Plan

Mrs. McGonagle reported a public hearing for the 2020-21 Learning Continuity and Attendance Plan was held at the last meeting and is presented for approval.

MSC: Mr. Ivanovic, Ms. Speiser to approve the 2020-21 Learning Continuity and Attendance Plan.

Roll Vote: Mr. Ivanovic Aye  
Mrs. Sirkay Aye  
Ms. Speiser Aye  
Mr. Taglio Aye  
Mr. Johnson Absent

## Equity Policy Update

Mr. Baier reported an updated equity policy was approved earlier this year and work has begun on establishing the LASD Equity Task Force.

Greg Drummond, Coordinator; Bhavna Narula, Blach Principal, and Sarah Gerlinger, New Teacher Mentor, will lead the task force. The focus areas of the policy and the task force are:

- Assessment of student needs
- Allocation of resources
- Enrollment in extracurriculars
- Positive school climate
- Curriculum that reflects diversity and teaches equity
- Availability of community supports
- Retention and hiring of diverse staff
- Professional Learning for culturally responsive teaching
- Equity-focused program evaluations

LASD staff has the primary responsibility for developing and implementing protocols and strategies to promote equity in LASD per the nine areas outlined in the policy. The Equity Task Force will be responsible for reviewing evidence of policy implementation and providing critical feedback and recommendations to the Superintendent.

Equity Policy Update  
(continued)

Membership on the task force will include the Task Force Leaders and an equal number of parents/community members and LASD staff members. The task force will begin their work with building group norms, developing a shared vision and prioritizing the first focus area.

Memorandum of  
Understanding with  
Los Altos Teachers  
Association

Mr. Baier reported staff and LATA are continuing to meet to identify contractual modifications necessary due to COVID-19. An MOU addressing evaluations for the 2020-21 school year was presented for approval.

Roberta Pyne provided public comment.

MSC: Mr. Ivanovic, Ms. Speiser to approve the Memorandum of Understanding with Los Altos Teachers Association.

Roll Vote: Mr. Ivanovic Aye  
Mrs. Sirkay Aye  
Ms. Speiser Aye  
Mr. Taglio Aye  
Mr. Johnson Absent

Memorandum of  
Understanding with  
California School  
Employees Association  
Chapter 103

Mr. Kenyon reported staff and CSEA have been meeting to identify contractual modifications necessary due to COVID-19. An MOU addressing health/safety concerns and job flexibility was presented for approval.

MSC: Mr. Ivanovic, Ms. Speiser to approve the Memorandum of Understanding with California School Employees Association Chapter 103.

Roll Vote: Mr. Ivanovic Aye  
Mrs. Sirkay Aye  
Ms. Speiser Aye  
Mr. Taglio Aye  
Mr. Johnson Absent

## Summer Projects

Mr. Kenyon reported under normal circumstances the list of repairs and improvements to existing facilities is presented in May for completion over the summer. Due to the pandemic, the focus this past spring and summer was preparing for the reopening of school. Mr. Kenyon presented the project list for approval. The majority of the work will take place over weekends and holiday breaks, and all projects are expected to be completed by January.

MSC: Mr. Ivanovic, Ms. Speiser to approve the repairs and improvements to existing facilities as presented.

Roll Vote: Mr. Ivanovic Aye  
Mrs. Sirkay Aye  
Ms. Speiser Aye  
Mr. Taglio Aye  
Mr. Johnson Absent

BOARD AND  
ADMINISTRATION  
COMMENTS

Mrs. McGonagle:

- Teacher professional development took place on September 25.
- Will attend Santa Clara County Office of Education's reopening webinar on September 29.
- Will meet with counterparts at Mountain View Whisman and MVLA on October 2.
- Grade level meetings for second grade teachers will take place on October 1.

BOARD AND  
ADMINISTRATION  
COMMENTS  
(continued)

Mr. Kenyon:

- Nothing to report at this time.

Mr. Baier:

- Will attend Santa Clara County Office of Education's reopening webinar on September 29.
- COVID-19 testing for LASD staff will take place at Egan on September 29. The testing is in partnership with El Camino Hospital.
- Working with the superintendents of Mountain View Whisman, MVLA and PAUSD on safely reopening schools.

Ms. Speiser:

- Attended Covington and Blach's virtual Back to School Nights.
- Will attend Santa Clara County Office of Education's reopening webinar on September 29.

Mr. Ivanovic:

- Reminded everyone to vote.

Mr. Taglio:

- Attended a Santa Clara County School Boards Association meeting where CHAC shared a presentation on the pandemic's impact on students. Mr. Johnson has been asked to reach out to CHAC to have them share the presentation at an upcoming meeting.

Mrs. Sirkay:

- Continuing to work on the Indian-American lesson plan for the ethnic studies model curriculum.

ADJOURNMENT:

The meeting adjourned at 8:18 p.m.

  
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Jeffrey Baier, Secretary to the Board of Trustees  
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Steve Taglio, Clerk