

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Regular Meeting Minutes
Via Video Conference
September 14, 2020

CALL TO ORDER	Regular Meeting was called to order by Mr. Johnson at 6:02 p.m.
PUBLIC COMMENT ON CLOSED SESSION AGENDA	There were no requests for public comment.
ADJOURN TO CLOSED SESSION	The meeting adjourned to closed session at 6:02 p.m. for conference with labor negotiators, and public employee performance evaluation.
RECONVENE TO OPEN SESSION	<p>The meeting reconvened at 7:03 p.m.</p> <p>Mr. Johnson announced a recording and live stream of this meeting is being made at the direction of the Board and the recording and live stream may capture images and sounds of those attending the meeting.</p>
ROLL CALL	<p>Present: Mr. Bryan Johnson, President; Mrs. Vaishali Sirkay, Vice-President; Mr. Steve Taglio, Clerk; Mr. Vladimir Ivanovic, Member; Ms. Jessica Speiser, Member</p> <p>Absent: None</p>
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Sandra McGonagle, Assistant Superintendent, Curriculum and Instruction; Mr. Randy Kenyon, Assistant Superintendent, Business Services
AGENDA APPROVAL	<p>MSC: Mr. Ivanovic, Mrs. Sirkay to approve the agenda as presented.</p> <p>Roll Vote: Mr. Ivanovic Aye Mr. Johnson Aye Mrs. Sirkay Aye Ms. Speiser Aye Mr. Taglio Aye</p>
CLOSED SESSION REPORT	Mr. Johnson reported no action was taken in closed session.
SUPERINTENDENT'S UPDATE	Mr. Baier reported this week marks the fourth week of the school year and appreciates the on-going conversations with teachers, classified staff, PTAs and LAEF regarding refining our work. It is going to take a great deal of work to do this and wanted to recognize all these groups working together to keep our organization moving forward.
CONSENT ITEMS	<ol style="list-style-type: none">1. Minutes of the July 6 and July 27, 2020 Special Meetings and the August 10 and August 24, 2020 Regular Meetings2. Purchase Orders3. Resolution #20/21-01, Adopting the Gann Limits4. Resolution #20/21-02, Single Subject Teaching Credential5. Resolution #20/21-03, Multiple Subject Teaching Credential6. Resolution #20/21-04, Speech-Language Pathology Services Credential

CONSENT ITEMS
(continued)

7. Personnel Action

Certificated

1. Employment

- 1.1 Anna Larsson, Instructional Assistant, I
Effective: September 8, 2020
Salary: Range 1, Step 8
- 1.2 Vanitha Gangireddy, Instructional Assistant, Small Group Support
Effective: September 14, 2020
Salary: Range 1, Step 8
- 1.3 Emily Randall, Instructional Assistant, Small Group Support
Effective: September 3, 2020
Salary: Range 1, Step 6

2. Request for Leave of Absence Without Pay

- 2.1 Natalie Axley, 1.000 Elementary Teacher
Reason: Personal
Effective: 2020-21 School Year

Classified

1. Employment

- 1.1 Amy Baugh, School Office Clerk, Covington School
Effective: August 17, 2020
Salary: Range 15, Step 8
- 1.2 Kimberly Fletcher, School Office Clerk, Gardner Bullis School
Effective: August 17, 2020
Salary: Range 15, Step 8
- 1.3 Sheri Flynn, Administrative School Secretary
Effective: August 3, 2020
Salary: Range 52, Step 8
- 1.4 Toby McDonell, Instructional Assistant, I
Effective: August 19, 2020
Salary: Range 1, Step 8

2. Initial Request for Special Skills Retirement Program, effective 2020-21 school year

- 2.1 Abbie Sandborn

3. Resignation

- 3.1 Moore Conteh-Garnett, Instructional Assistant, Special Education
Effective: August 31, 2020
Reason: Education
- 3.2 Catherine Long, Instructional Assistant, Small Group Support
Reason: Personal
Effective: June 10, 2020
- 3.3 Abbie Sandborn, Instructional Assistant, Special Education
Effective: June 10, 2020
Reason: Early Retirement
- 3.4 Brittany Ward-Jenkins, Behavior Intervention Technician I
Effective: August 31, 2020
Reason: Education

4. Termination

- 4.1 Sangeet Eti, Instructional Assistant, Special Education
Effective: September 9, 2020
Reason: Personal

CONSENT ITEMS
(continued)

7. Personnel Action (continued)
 4.2 Jorge Ruiz, Instructional Assistant, Special Education
 Effective: August 28, 2020
 Reason: Personal

MSC: Mr. Ivanovic, Mrs. Sirkay, to approve Consent Items E.1. to E.7. as presented.

Roll Vote: Mr. Ivanovic Aye
 Mr. Johnson Aye
 Mrs. Sirkay Aye
 Ms. Speiser Aye
 Mr. Taglio Aye

EMPLOYEE
REQUESTS TO
ADDRESS THE
BOARD

No report was made from the Los Altos Teachers Association or California School Employees Association Chapter 103.

COMMUNITY
COMMENTS

There were no requests for public comment.

INFORMATION/
ACTION

Report on Opening of
School: Social and
Emotional Learning

Mrs. McGonagle shared an update on the areas with remote learning that are being addressed.

Mrs. McGonagle reported teams worked over the summer to develop plans, processes and trainings for teachers in the areas of proactive training for teachers and reactive planning for school sites. Claire Griffin, School Psychologist, worked with both teams to ensure cohesiveness between the two trainings.

The proactive training for teachers provided skills and strategies in order to be proactive with the mental health and social emotional well-being of students in the classroom each day. This training included:

- Trauma Informed Practices
- Emotional Resilience
- CASEL's 5 Core Competencies
- The Social-Emotional Classroom

The reactive training for school sites focused on how to respond when mental health and/or social emotional concerns arise with a student or staff member. This training included:

- Reactive student support plans
- Student mental health flowchart

An overview of each training and next steps were shared.

Public Hearing:
Learning Continuity
and Attendance Plan

Mrs. McGonagle reported this is a new requirement which reports on the actions taken since distance learning began in Spring 2020 in the following areas:

- Stakeholder Engagement
- In-Person Instructional Offerings
- Distance Learning Program
- Pupil Learning Loss
- Mental Health and Social-Emotional Well Being
- Pupil and Family Engagement and Outreach

Public Hearing:
Learning Continuity
and Attendance Plan
(continued)

- School Nutrition
- Additional Actions to Implement the Learning Continuity Plan
- Increased or Improved Services

The public hearing opened at 7:45 p.m. There were no requests for public input and the hearing was immediately closed.

This will be brought back at the next regular meeting for approval.

Public Hearing:
Textbook Certification

Mrs. McGonagle reported, according to Education Code 60119, the local governing board is to hold an annual public hearing and make a determination, through resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both. Mrs. McGonagle reported all schools have appropriate materials for teachers and students.

The public hearing opened at 7:54 p.m. There were no requests for public comment and the hearing was immediately closed.

Resolution #20/21-05,
Sufficiency of
Instructional Materials

MSC: Mr. Ivanovic, Mrs. Sirkay to approve Resolution #20/21-05, Sufficiency of Instructional Materials as presented.

Roll Vote: Mr. Ivanovic Aye
Mr. Johnson Aye
Mrs. Sirkay Aye
Ms. Speiser Aye
Mr. Taglio Aye

Waiver Update

Mr. Baier shared the following three health directive updates:

1. California Department of Public Health (CDPH)
 - On August 25, 2020, the California Department of Public Health (CDPH) issued guidelines to allow K-12 students to return to school for individual and/or small group targeted purposes. This is not intended for classroom instruction, only targeted purposes such as assessments or delivery of special services.
 - The Santa Clara County Public Health Department (SCCPHD) has issued a directive in alignment with this change.
 - Special Education assessments will begin this week and English Language Learner assessments will begin next week.
2. LASD Waiver Application
 - On September 9, 2020, LASD's Waiver was approved by SCCPHD.
 - The Waiver contains more restrictive requirements than the SCCPHD document *COVID-19 PREPARED: Reopening of Santa Clara County K-12 Schools*.
 - The Waiver allows for the measured return of specific groups of students and students in grades TK-3 only. SCCPHD will be consulted prior to the return of each student group and there will be a three-week gap between the return of each student group.
 - Reopening schools will focus on the safety and health of students and adults through the LASD Reopening Plan. Special Populations of students (Group 1) are targeted to return on September 21 and Transitional Kindergarten and Kindergarten students (Group 2) are targeted to return on October 12.
3. Santa Clara County Status Change
 - On September 8, 2020, the State of California reclassified Santa Clara County from Widespread (Purple) status to Substantial (Red) status in California's Blueprint for a Safer Economy. If this status remains unchanged for 14 consecutive days, schools may reopen under the SCCPHD *COVID-19 PREPARED: Reopening of Santa Clara County K-12 Schools* requirements. This includes students in TK-8, with modifications and in a Blended Learning format.

Waiver Update
(continued)

- Reopening schools will focus on the safety and health of students and adults through the LASD Reopening Plan. A phased approach will be used for students returning to in-person learning with grade level dates to be discussed. Public health guidance may change prior to the school reopening and the phased reopening will be based on all relevant guidance at the time.

Proposed grade level return dates under both the Waiver and if the County remains within "Red" status for 14 consecutive days were shared.

Rahul Khurana, Tara Williamson, Melissa Sgroi, Sandy Chen provided public comment.

Financial Update

Mr. Kenyon presented the 2019-20 Unaudited Actuals for approval.

MSC: Mr. Ivanovic, Mrs. Sirkay to approve the Unadited Actuals as presented.

Roll Vote: Mr. Ivanovic Aye
Mr. Johnson Aye
Mrs. Sirkay Aye
Ms. Speiser Aye
Mr. Taglio Aye

Annual Developer
Fee Report

Mr. Kenyon presented a report of the revenue generated from developer fees and the expenditures of those monies. The report also included the fees and expenditures from the previous four years to satisfy the 5-year reporting requirement.

Childcare for LASD
Staff Members

Mr. Kenyon presented an agreement with Children's House of Los Altos to provide all day care and supervision for school-aged children of LASD staff. This program began today in a few classrooms at Loyola School. To assist children with their distance learning each classroom is staffed with one Children's House employee and one LASD classified employee without a current assignment, and will not exceed 10 people.

MSC: Mrs. Sirkay, Mr. Taglio to approve the agreement with Children's House.

Roll Vote: Mr. Ivanovic Aye
Mr. Johnson Aye
Mrs. Sirkay Aye
Ms. Speiser Aye
Mr. Taglio Aye

Measure N Citizens
Oversight Committee
Membership

Mr. Kenyon reported there are two vacancies on the Measure N Citizens Oversight Committee, a senior citizen representative and a school district parent representative. A senior citizen representative application will be presented at the next regular meeting for approval but a school district parent representative has not been identified yet. The bylaws allow for a standing committee member to hold two positions and there are current committee members who can temporarily fill the vacancies, if needed.

Mr. Kenyon reported the bylaws state committee members may serve up to three (3) consecutive two-year terms. The standing committee, most of whom are original committee members, will be term limited out at the end of this fiscal year. As the first issue of bonds were just recently sold, the committee members have had very little to do compared to what is normal for such an oversight committee. Mr. Kenyon asked for an amendment to the bylaws to extend term limits under special circumstances by a majority vote of board members.

The Board provided input on the amendment to the bylaws and it will be brought back to the next regular meeting for approval.

BOARD AND
ADMINISTRATION
COMMENTS

Mrs. McGonagle:

- Will train EL Specialists on the new in-person assessments.
- The Art Docents mark their 50th anniversary this year. Kimberly Dickerson, Art Docent Coordinator, and her team produced a drawing journal for each student to assist with their virtual art lessons. Mrs. Dickerson will provide an update on the Art Docent program at the next regular meeting.

Ms. Speiser:

- The Art Docents are doing a wonderful job with their virtual lessons and shared her daughter is enjoying her art lessons.
- Attended a PTA Presidents meeting and shared all the parent leaders are going above and beyond to figure out their roles, as we all are, in this pandemic.

Mr. Ivanovic:

- As an extension of art, shared Sir Ken Robinson recently passed. He articulated the need for dance in schools in a TED Talk.

Mrs. Sirkay:

- Is participating in conversations regarding the ethnic studies model curriculum and is working with a group to expand the Asian-American section of the curriculum. Community members can contact her for additional information, to help, or to provide input.

Mr. Taglio:

- Nothing to report at this time.

Mr. Kenyon:

- The new lunch program delivery started today and it went relatively smoothly. Mr. Kenyon thanked Mr. Taglio for all his work with the lunch program and Ms. Speiser for assisting as a volunteer.
- The Measure N Citizens Oversight Committee will meet on September 16.
- Will attend the Mountain View City Council meeting on September 16 for their discussion on school strategy.
- The Citizens Advisory Committee for Finance will meet on September 23.

Mr. Baier:

- Back to School Nights will take place virtually next week.
- An update on LASD's Equity Plan will be presented at the meeting on September 28 and will include this year's focus on alignment and execution with the plan.

Mr. Johnson:

- Attending Egan's PTA meeting.
- Attending weekly or bi-weekly elected official calls with SCCDPH. Santa Clara County is in "Red" status due to the level of testing taking place within the county. It is important to keep the testing level up as that is giving the SCCDPH the reassurance to move forward. There are many test sites within the county and mobile testing will be available in Los Altos tomorrow.
- The deadline to provide feedback on the current cycle of the ethnic studies curriculum is September 30.

ADJOURNMENT:

The meeting adjourned at 9:32 p.m.



Jeffrey Baier, Secretary to the Board of Trustees



Steve Taglio, Clerk