

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Regular Meeting Minutes
Via Video Conference
August 24, 2020

CALL TO ORDER	Regular Meeting was called to order by Mr. Johnson at 6:02 p.m.
PUBLIC COMMENT ON CLOSED SESSION AGENDA	No public comment was taken.
ADJOURN TO CLOSED SESSION	The meeting adjourned to closed session at 6:02 p.m. for anticipated litigation, conference with labor negotiators and public employee performance evaluation.
RECONVENE TO OPEN SESSION	<p>The meeting reconvened at 7:01 p.m.</p> <p>Mr. Johnson announced a recording and live stream of this meeting is being made at the direction of the Board and the recording and live stream may capture images and sounds of those attending the meeting.</p>
ROLL CALL	<p>Present: Mr. Bryan Johnson, President; Mrs. Vaishali Sirkay, Vice-President; Mr. Steve Taglio, Clerk; Mr. Vladimir Ivanovic, Member; Ms. Jessica Speiser, Member</p> <p>Absent: None</p>
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Sandra McGonagle, Assistant Superintendent, Curriculum and Instruction; Mr. Randy Kenyon, Assistant Superintendent, Business Services
AGENDA APPROVAL	<p>MSC: Mr. Ivanovic, Mrs. Sirkay to approve the agenda as presented.</p> <p>Roll Vote: Mr. Ivanovic Aye Mr. Johnson Aye Mrs. Sirkay Aye Ms. Speiser Aye Mr. Taglio Aye</p>
CLOSED SESSION REPORT	Mr. Johnson reported no action was taken in closed session.
SUPERINTENDENT'S UPDATE	Mr. Baier reported a notice was sent to all district families last week asking for housing assistance for four of our employees impacted by the wildfires. All four employees now have shelter and there has been an outpouring of financial support due to the generosity of the LASD community. We are very grateful to the community we serve and appreciate their quick response to help our staff members in need.
CONSENT ITEMS	<ol style="list-style-type: none">1. Minutes of the June 22, and June 29, 2020 Special Meetings2. Quarterly Reports on Williams Uniform Complaints3. Personnel Action <u>Certificated</u><ol style="list-style-type: none">1. Permanent staff, effective August 17, 2020<ol style="list-style-type: none">1.1 Matthew Ballantyne1.2 Arlene Bautista1.3 Emily Booth

CONSENT ITEMS
(continued)

3. Personnel Action (continued)
 - 1.4 Jason Braun
 - 1.5 Soraya Clavano
 - 1.6 Haley Graves
 - 1.7 Stephanie Guindy
 - 1.8 Tarang Gupta
 - 1.9 Nina Hokeness
 - 1.10 Lidia Ingah
 - 1.11 Usha Iyer
 - 1.12 Alyssa Johnson
 - 1.13 Abby Laucella
 - 1.14 Suzanne Lauritzen
 - 1.15 Bret Linvill
 - 1.16 Brianna Lopez
 - 1.17 Robert Steinberg
 - 1.18 Alisha Stephens
 - 1.19 Christine Temme
 - 1.20 Samantha Vallez
 - 1.21 Julia Zanette
2. Request for Leave of Absence Without Pay
 - 2.1 Natalie Axley, 1.000 Elementary Teacher
Reason: Personal
Effective: 2020-21 School Year

Classified

1. Employment
 - 1.1 Amy Baugh, School Office Clerk, Covington School
Effective: August 17, 2020
Salary: Range 15, Step 8
 - 1.2 Kimberly Fletcher, School Office Clerk, Gardner Bullis School
Effective: August 17, 2020
Salary: Range 15, Step 8
 - 1.3 Sheri Flynn, Administrative School Secretary
Effective: August 3, 2020
Salary: Range 52, Step 8
 - 1.4 Toby McDonell, Instructional Assistant, I
Effective: August 19, 2020
Salary: Range 1, Step 8
2. Request for Leave of Absence Without Pay
 - 2.1 Terry Bottari, Instructional Assistant, Special Education
Reason: Personal
Effective: 2020-21 School Year
 - 2.2 Grace Waldo, Instructional Assistant, Small Group Support
Reason: Personal
Effective: 2020-21 School Year
3. Resignation
 - 3.1 Cathy Salas-Smith, Instructional Assistant, Special Education
Reason: Personal
Effective: June 10, 2020

CONSENT ITEMS
(continued)

MSC: Mr. Ivanovic, Mrs. Sirkay, to approve Consent Items E.1. to E.3. as presented.

Roll Vote: Mr. Ivanovic Aye
Mr. Johnson Aye
Mrs. Sirkay Aye
Ms. Speiser Aye
Mr. Taglio Aye

EMPLOYEE
REQUESTS TO
ADDRESS THE
BOARD

Ricky Hu, LATA President, shared the following report:

- Thanked the LASD administration and community for all the assistance provided to our employees affected by the wildfires.
- This is always an exciting time of year for teachers in a typical year. Although this is not a typical year teachers are really excited to meet their students, build the culture they want to see in their classrooms and exhibit the creativity that is the hallmark of our profession all under very challenging circumstances. We will continue to do the best for our students but we will need more support and grace than ever before.

No report was made from the California School Employees Association.

COMMUNITY
COMMENTS

There were no requests for public comment.

INFORMATION/
ACTION

Start of the 2020-21
School Year

Mr. Baier shared the school year started strong and parents have provided both praise and constructive feedback, which staff is working on.

Mrs. McGonagle reported the focus for the first three days of school at the elementary level was on building relationships, setting routines and getting to know students. Each day began with a Morning Meeting to set the tone for learning, building expectations for the class and getting to know students as a whole class. A priority was getting to know each student on a personal level through individual virtual meetings. The majority of these meetings included parents in the background and that allowed teachers to talk with parents to ensure their children have the supplies needed for learning at home. Materials distribution took place last week for families to pick up important non-digital learning materials needed for the first few weeks of school. Materials will be distributed on a regular basis during virtual learning.

The first three days at the junior high schools were similar but more age-appropriate. Egan held a Viking Launch and Blach held a Falcon Camp to build community and relationships, get to know faces "across campus", share virtual learning norms and expectations, and learn executive function skills. Advisory meetings were held with students for social and emotional learning, for staff to get to know students on a personal level, for students to get to know the staff and to share the supports available to students. The materials distribution also took place last week.

Moving forward the focus will be on social and emotional learning, digital citizenship, continued work on building relationships, easing into academic work and beginning student assessments. An overview of the redesigned STEM program was highlighted.

Start of the 2020-21
School Year
(continued)

Mr. Kenyon reported all classrooms and common areas were cleaned over the summer. Although no significant deferred maintenance projects were addressed over the summer, a list of needed repairs will be brought to a future meeting for review. All fields and playgrounds were closed during the summer but fields have reopened only for permitted groups that follow the California Public Health Department and Santa Clara County Public Health Department guidelines. All PPE and supplies have been delivered to the school sites, cleaning protocols and schedules have been developed, ventilation issues have been addressed and the symptom tracker, including reminders, has been activated.

Mr. Baier shared an enrollment update and the elementary cohort sizes.

Amie Wang provided public comment.

Santa Clara County
Public Health
Department Waiver

Mr. Baier reported Santa Clara County is still on the Monitoring List and schools cannot return to in-person instruction until it has been off the Monitoring List for 14 days. Once that happens, two weeks will be needed to plan for in-person instruction using the Blended Learning model. As a reminder, junior high school students will remain in the Virtual Learning model at least through the first quarter.

The California Department of Public Health allows elementary schools to apply for a waiver to return to in-person instruction. LASD submitted a waiver application on August 17 and the first interview/consult was held on August 21. Feedback on the waiver was given and the revised waiver will be submitted next week. This waiver focuses on special education and disadvantaged students, as well as students in grades TK-3.

Memoranda of
Understanding with
Los Altos Teachers
Association

Mr. Baier reported staff and LATA have worked through the summer and are continuing to meet to identify contractual modifications necessary due to COVID-19. Two documents have been finalized from these meetings and are presented for approval. The first addresses the current state of full distance learning and the second is an update of an MOU from last school year allowing teachers two Wednesdays each month for teacher-directed time for planning and collaboration instead of staff meeting time. A Mutual Understanding document was also included as an acknowledgement from both LASD and LATA that all are in agreement with regard to the planning and considerations required due to the pandemic.

Roberta Pyne provided public comment.

MSC: Mr. Ivanovic, Mrs. Sirkay to approve the two MOU's and the Mutual Understanding as presented.

Roll Vote: Mr. Ivanovic Aye
Mr. Johnson Aye
Mrs. Sirkay Aye
Ms. Speiser Aye
Mr. Taglio Aye

Child Care Update

Mr. Baier reported 24 staff members are in need of childcare help for their own school-aged children so they can focus on the essential work they are doing. The sites to provide the childcare would be Oak, Loyola and Almond with cohort sizes of 10 and 11. We are working on a partnership with YMCA and Children's House to oversee three LASD staff members per cohort in providing educational support and supervising distance learning for staff members' children. Work is also underway with staff to determine if existing staff can be used or if a new job classification needs to be created. The childcare will be provided at minimal or no cost to our employees.

Child Care Update (continued)	Next steps include partnering with Manzanita Works for staff members with children that are not yet school-aged. Once we have been able to effectively accomplish this, we will expand this to children of other essential workers.
Financial Update	<p>Mr. Kenyon shared the following update:</p> <ul style="list-style-type: none"> • No revision will be made to the state's adopted budget. • No additional federal relief money will be coming to California and, with Congress in recess until September 8, the deferrals will remain in place for now. • A property tax update will be presented at the September 14 meeting. • Prior to COVID-19, it was anticipated LASD would receive approximately \$2.5M in annual rental income from the 10th site. Since then, some tenants have vacated and 24 Hour Fitness has filed for bankruptcy. It is anticipated this location will remain open as it has been a profitable center. Rental income was conservatively targeted at \$5M over 3 years and we may still meet that target. • TRAN borrowing for \$17M was finalized at 0.3%. • Additional custodial staff will be needed for night cleaning and fogging on a daily basis. • CACF will meet on August 26 and will begin delving into the impact of the economy on our long-term financial projections.
Discussion of Proposition 15	<p>Mr. Kenyon reported Proposition 15 has qualified for the November 2020 ballot. This measure would amend Proposition 13 to require more frequent tax value assessments for certain commercial and industrial properties in order to bring the values for those properties up to current market rates. The California Teachers Association has endorsed the measure but no position has yet been taken by California School Boards Association, Association of California School Administrators, or California Association of School Business Officials. School Services of California anticipates LASD would receive an additional \$411K annually if passed.</p> <p>Mr. Johnson asked for discussion on whether or not to endorse this measure. Board members asked for time to review the measure before formally considering endorsement, so further discussion was tabled.</p>
BOARD AND ADMINISTRATION COMMENTS	<p>Mrs. McGonagle:</p> <ul style="list-style-type: none"> • Attending California Department of Education and Santa Clara County Office of Education webinars focusing on Senate Bill 98 regulations for attendance, participation and weekly engagement. The Learning Continuity and Attendance Plan will be presented at the September 14 meeting. <p>Mr. Kenyon:</p> <ul style="list-style-type: none"> • The Citizens Advisory Committee for Finance will meet on August 26. <p>Mr. Baier:</p> <ul style="list-style-type: none"> • Nothing to report at this time. <p>Mr. Ivanovic:</p> <ul style="list-style-type: none"> • Nothing to report at this time. <p>Mrs. Sirkay:</p> <ul style="list-style-type: none"> • Nothing to report at this time. <p>Mr. Taglio:</p> <ul style="list-style-type: none"> • Nothing to report at this time. <p>Ms. Speiser:</p> <ul style="list-style-type: none"> • Nothing to report at this time.

BOARD AND
ADMINISTRATION
COMMENTS
(continued)

Mr. Johnson:

- Attending weekly Santa Clara County School Boards Association meetings.

ADJOURNMENT:

The meeting adjourned at 8:29 p.m.



Jeffrey Baier, Secretary to the Board of Trustees



Steve Taglio, Clerk