

**LOS ALTOS SCHOOL DISTRICT**  
**Board of Trustees**  
**Regular Meeting Minutes**  
**Via Video Conference**  
**August 10, 2020**

CALL TO ORDER	Regular Meeting was called to order by Mr. Johnson at 6:01 p.m.
PUBLIC COMMENT ON CLOSED SESSION AGENDA	No public comment was taken.
ADJOURN TO CLOSED SESSION	The meeting adjourned to closed session at 6:01 p.m. for anticipated litigation, conference with labor negotiators and public employee performance evaluation.
RECONVENE TO OPEN SESSION	<p>The meeting reconvened at 7:01 p.m.</p> <p>Mr. Johnson announced a recording and live stream of this meeting is being made at the direction of the Board and the recording and live stream may capture images and sounds of those attending the meeting.</p>
ROLL CALL	<p>Present: Mr. Bryan Johnson, President; Mrs. Vaishali Sirkay, Vice-President; Mr. Steve Taglio, Clerk; Mr. Vladimir Ivanovic, Member; Ms. Jessica Speiser, Member</p> <p>Absent: None</p>
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Sandra McGonagle, Assistant Superintendent, Curriculum and Instruction; Mr. Randy Kenyon, Assistant Superintendent, Business Services
AGENDA APPROVAL	<p>MSC: Mr. Ivanovic, Mrs. Sirkay to approve the agenda as presented.</p> <p>Roll Vote: Mr. Ivanovic Aye Mr. Johnson Aye Mrs. Sirkay Aye Ms. Speiser Aye Mr. Taglio Aye</p>
CLOSED SESSION REPORT	Mr. Johnson reported no action was taken in closed session.
SUPERINTENDENT'S UPDATE	Mr. Baier shared his comments are included in the Reopening for 2020-21 School Year presentation.
CONSENT ITEMS	<ol style="list-style-type: none"><li>1. Minutes of the April 27, 2020 Special Meeting and May 26, June 1, and June 8, 2020 Regular Meetings</li><li>2. Purchase Orders</li><li>3. Board Policy Update: BP 0470, COVID-19 Mitigation Plan</li><li>4. Personnel Action <u>Certificated</u><ol style="list-style-type: none"><li>1. Employment<ol style="list-style-type: none"><li>1.1 Tresa Alapat, 1.000 Elementary Teacher Effective: August 17, 2020 Salary: Column III, Step A plus 2 Advanced Degrees</li></ol></li></ol></li></ol>

CONSENT ITEMS  
(continued)

4. Personnel Action (continued)
  - 1.2 Amberlin Chen, 1.000 Elementary Teacher  
Effective: August 17, 2020  
Salary: Column I, Step A plus Advanced Degree
  - 1.3 Shelby Pollock, 1.000 Elementary Teacher  
Effective: August 17, 2020  
Salary: Column IV, Step LKevin Nguyen, Behavior Intervention Technician I
2. Resignation
  - 2.1 Danielle Cashen, 1.000 Elementary Teacher  
Reason: Personal  
Effective: June 10, 2020

Classified

1. Request for Leave of Absence Without Pay
  - 1.1 Eunice Rafael, Instructional Assistant, Special Education  
Reason: Child Rearing  
Effective: 2020-21 School Year
2. Resignation
  - 2.1 Rodilio Echeverria, Custodian  
Reason: Retirement  
Effective: July 31, 2020
  - 2.2 Jill Elman, Instructional Assistant, I  
Reason: Personal  
Effective: June 10, 2020
  - 2.3 Ashley Theisen, Instructional Assistant, Special Education  
Reason: Child Rearing  
Effective: June 10, 2020
  - 2.4 Yaneth Rosas Perez, Instructional Assistant, Special Education  
Reason: Personal  
Effective: June 10, 2020

Administration

1. Employment
  - 1.1 Elizabeth Leach, Principal, Virtual School  
Effective: August 1, 2020  
Salary: Step 2

MSC: Mr. Ivanovic, Mrs. Sirkay, to approve Consent Items E.1. to E.4. as presented.

Mr. Kenyon reported there is an error with the purchase order for Arent Fox, one of our 10th site consultants. That purchase order will be deleted and a corrected purchase order will be brought back at the next meeting.

Mr. Ivanovic amended his motion approve the Consent Items with the deletion of one item in the purchase order list as indicated by Mr. Kenyon and Mrs. Sirkay seconded the motion.

Roll Vote: Mr. Ivanovic Aye  
Mr. Johnson Aye  
Mrs. Sirkay Aye  
Ms. Speiser Aye  
Mr. Taglio Aye

EMPLOYEE  
REQUESTS TO  
ADDRESS THE  
BOARD

No report was made from the Los Altos Teachers Association or California School Employees Association Chapter 103.

COMMUNITY  
COMMENTS

There were no requests for public comment.

INFORMATION/  
ACTIONReopening for  
2020-21 School Year

Mr. Baier reported the past three months have been spent looking to how this school year can be more effective for students, teachers and parents. It is recognized that we are still in a pandemic and there are imperfections, but feel we have created something that will be meaningful to our students to accelerate their learning and provided a more robust course of study than we were able to do in the spring with emergency learning.

Mr. Baier shared three documents that are driving the work of reopening school:

- The 2020-21 Instructional Plan  
This was reviewed in June and approved at the July 6 meeting. This is the Teaching/Learning portion of our Reopening Plan and is the guideline used for both virtual learning and blended learning. The Health/Safety and Operational portions of the Reopening Plan were approved at the July 27 meeting.
- Safely Reopening Our Schools in the 2020-21 School Year  
This document was created for parents and staff and includes all three portions of the Reopening Plan in an easier to read format for a better understanding of all the precautions being taken to ensure the safety of everyone as we eventually return to the school campus . Updates will be made to these two documents to reflect updates to the Health Orders of the Santa Clara County Department of Public Health
- The Family Guide to Virtual Learning, is a new document which details the virtual learning experience for our students. This document explains the learning plan, the roles students and parents play in the learning plan, and the learning sequence. This document will be sent to all staff and parents and all three documents are available on our website.

LASD district nurses have prepared two documents, one for staff and one for students, with protocols that will be in place in returning to campus. These documents have been shared with families and staff and are available on the website.

With over 500 students requesting 100% virtual learning, a decision was made to make a new LASD Virtual School due to logistical challenges in keeping students at their home school. Mrs. Elizabeth Leach, Principal, will oversee 21 teachers from across LASD. There will be 2-3 sections per grade level and students will be grouped with neighborhood school peers. The charge for the school is to create a virtual school community and retain connections with neighborhood school community.

The scheduling for junior high school students has proven to be complicated and additional time is needed to work through a schedule that will provide flexibility. It has been decided to have all junior high school students committed to distance learning throughout the first quarter. Students will receive new schedules as we prepare for blended learning when it is safe to do so.

Mr. Baier reviewed the waiver process and reported the Santa Clara County Application was released over the weekend. Staff is currently reviewing the application and an update will be provided at a future meeting.

Reopening for  
2020-21 School Year  
(continued)

Mrs. McGonagle reported she has been working with Mrs. Leach on building the individual classes for the Virtual School and shared the criteria being used in creating the classes.

Kristen Leute provided public comment.

Formation of  
LASD Virtual School

Mr. Baier reported Board approval is required in order to request a CDS (county district school) code for the new LASD Virtual School. This code is used as a school identifier for crediting students on the completion of the school year, teacher assignments and other various tracking and reporting requirements.

MSC: Mr. Ivanovic, Mrs. Sirkay to obtain a CDS code for our new Virtual School.

Roll Vote: Mr. Ivanovic Aye  
Mr. Johnson Aye  
Mrs. Sirkay Aye  
Ms. Speiser Aye  
Mr. Taglio Aye

BOARD AND  
ADMINISTRATION  
COMMENTS

- Welcomed our new teachers, psychologists and speech pathologists at this year's virtual New Teacher Institute on August 7.
- Last week 29 teachers attended a virtual math training through Silicon Valley Math Initiative. In the past we have been limited to only 8-10 teachers attending this training due to space and cost constraints. This year's training was held virtually and at a reduced cost which allowed for more teachers to attend this valuable training.
- Teachers are currently engaged in additional professional development focused on trauma informed practices for teachers, and emotional resilience for themselves and to support the social and emotional development of our students.
- Attended a Learning Continuity and Attendance Plan training. A public hearing will be held at the September 14 meeting and approval will take place at the September 28 meeting.

Mr. Kenyon:

- Nothing to report at this time.

Mr. Ivanovic:

- Thanked the administration, staff and LASD community for all the time and effort that went into putting together the LASD Reopening Plan. LASD is much further along than some districts and recognized the effort to get to where we are.

Mrs. Sirkay:

- Shared in Mr. Ivanovic's sentiments.

Mr. Taglio:

- Shared in Mr. Ivanovic's sentiments.

Ms. Speiser:

- Shared in Mr. Ivanovic's sentiments.
- Attended the LASD PTA Presidents meetings this afternoon and acknowledged the work they are doing in supporting LASD. Also acknowledged the community members that haven't been mentioned for their efforts as well.

BOARD AND  
ADMINISTRATION  
COMMENTS  
(continued)

Mr. Baier:

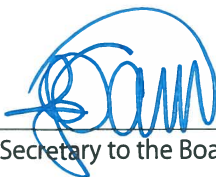
- It is critical to recognize the thousands of hours that have gone into preparing for the return of students on August 19. The work the teachers put in at the end of June, through the summer, and coming back early to be ready for their students. Our classified employees have worked very hard over the summer to prepare for the start of the school year. This speaks to the dedication of our staff and the preparation of Mrs. McGonagle and her team in reinventing teaching as we've known it, Mr. Kenyon in overseeing our schools are safe and the PPE supplies that will be needed is available, Ms. Green has been working through the issues with staffing, Mrs. Keicher in working with our special education students and families, and all the work the school principals have put in over the summer for their students, staff and community. Will provide a report on the start of school at the August 24 meeting.
- Working with the school principals on redesigning this year's school presentations at Board meetings.

Mr. Johnson:

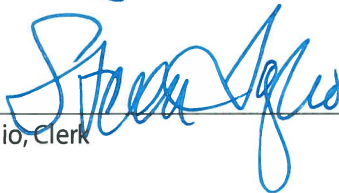
- Would like to add an agenda item to the August 24 meeting to consider support of Proposition 15.

ADJOURNMENT:

The meeting adjourned at 7:58 p.m.



Jeffrey Baier, Secretary to the Board of Trustees



Steve Taglio, Clerk