

**LOS ALTOS SCHOOL DISTRICT**  
**Board of Trustees**  
**Special Meeting Minutes**  
**Los Altos School District Board Room**  
**201 Covington Road, Los Altos**  
**March 12, 2020**

**CALL TO ORDER** Special Meeting was called to order by Mr. Johnson at 6:30 p.m.

**ROLL CALL** Present: Mr. Bryan Johnson, President; Mrs. Vaishali Sirkay, Vice-President;  
Mr. Steve Taglio, Clerk; Mr. Vladimir Ivanovic, Member; Ms. Jessica Speiser, Member

Absent: None

**ADMINISTRATION** Mr. Jeffrey Baier, Superintendent; Mrs. Sandra McGonagle, Assistant Superintendent,  
Curriculum and Instruction; Mr. Randy Kenyon, Assistant Superintendent, Business Services

**STAFF** Marcy Birnie

**PRESS** Zoe Morgan, Sonya Herrera

**OTHERS** None

**PLEDGE OF ALLEGIANCE** Mr. Johnson asked the public to stand and recite the Pledge of Allegiance.

**AGENDA APPROVAL** MSC: Mr. Ivanovic, Mrs. Sirkay to approve the agenda.

AYES: 5 NOES: 0 ABSENT: 0

**INFORMATION/ ACTION**

**Facilities Planning** Mr. Johnson asked whether the board wished to postpone this agenda item due to community members unable to attend the meeting as they are taking necessary precautions to protect themselves from the progression of COVID-19. All board members were in agreement with postponing this agenda item to a future meeting.

**COVID-19 Response Update** Mr. Baier reported the steps being taken to protect students and staff were shared at the board meeting on March 9. The County Public Health Department and County Office of Education are both communicating with state and federal officials regarding this situation. All recommended guidelines have been implemented to prevent the spread of COVID-19 and there is no indication at this time that schools will be closed. Mrs. McGonagle reviewed the work that is continuing in preparing teachers for online learning if schools do close.

**ADJOURNMENT:** The meeting adjourned at 6:43 p.m.

  
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Jeffrey Baier, Secretary to the Board of Trustees

  
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Steve Taglio, Clerk