

**LOS ALTOS SCHOOL DISTRICT  
Board of Trustees  
Regular Meeting Minutes  
Via Video Conference  
January 25, 2021**

CALL TO ORDER	Regular Meeting was called to order by Mrs. Sirkay at 5:36 p.m.
PUBLIC COMMENT ON CLOSED SESSION AGENDA	There were no requests for public comment.
ADJOURN TO CLOSED SESSION	The meeting adjourned to closed session at 5:36 p.m. for anticipated litigation, conference with labor negotiators, conference with real property negotiators and public employee performance evaluation.
RECONVENE TO OPEN SESSION	<p>The meeting reconvened at 7:02 p.m.</p> <p>Mrs. Sirkay announced a recording and live stream of this meeting is being made at the direction of the Board and the recording and live stream may capture images and sounds of those attending the meeting.</p>
ROLL CALL	<p>Present: Mrs. Vaishali Sirkay, President; Mr. Steve Taglio, Vice-President; Ms. Jessica Speiser, Clerk; Mr. Vladimir Ivanovic, Member; Mrs. Bryan Johnson, Member</p> <p>Absent: None</p>
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Sandra McGonagle, Assistant Superintendent, Curriculum and Instruction; Mr. Randy Kenyon, Assistant Superintendent, Business Services
AGENDA APPROVAL	<p>MSC: Mr. Ivanovic, Ms. Speiser to approve the agenda as presented.</p> <p>Roll Vote: Mr. Ivanovic Aye Mr. Johnson Aye Mrs. Sirkay Aye Ms. Speiser Aye Mr. Taglio Aye</p>
CLOSED SESSION REPORT	Mrs. Sirkay reported no action was taken in closed session.
SUPERINTENDENT'S UPDATE	Mr Baier will share his comments later in the meeting.
CONSENT ITEMS	<ol style="list-style-type: none"> <li>1. Minutes of the January 11, 2021 Regular Meeting</li> <li>2. Purchase Orders</li> <li>3. 2020-21 Certificated Staff Seniority List</li> <li>4. 2021-22 Budget Development Calendar</li> <li>5. Denial of Interdistrict Transfer Requests #20/21-02 and #20/21-03</li> <li>6. Personnel Action <ol style="list-style-type: none"> <li><u>Certificated</u> <ol style="list-style-type: none"> <li>1. Employment <ol style="list-style-type: none"> <li>1.1 Elise Juarez, 1.000 SDC Teacher Effective: January 27, 2021 Salary: Column I, Step A</li> </ol> </li> </ol> </li> </ol> </li> </ol>

CONSENT ITEMS  
(continued)

6. Personnel Action (continued)

Classified

1. Employment

- 1.1 Poonam Aggarwal, Instructional Assistant, Small Group Support  
Effective: January 11, 2021  
Salary: Range 1, Step 8
- 1.1 Melissa Gutierrez, Instructional Assistant, Special Education  
Effective: January 20, 2021  
Salary: Range 29, Step 7
- 1.2 Joanna Lazaro, Instructional Assistant, Special Education  
Effective: January 25, 2021  
Salary: Range 29, Step 7
- 1.3 Jaime Lee, Curriculum and Instructional Secretary  
Effective: February 1, 2021  
Salary: Range 52, Step 8

2. Resignation/Termination

- 2.1 Angel Bell, Instructional Assistant, Special Education  
Effective: January 12, 2021  
Reason: Personal
- 2.2 Lauren Busk, Behavior Intervention Technician II  
Effective: January 8, 2021  
Reason: Personal
- 2.3 Andrew Ramirez, Instructional Assistant, Special Education  
Effective: December 31, 2020  
Reason: Family Illness

Confidential Staff

1. Employment

- 1.1 Lirio Visitacion, 1.000 Fiscal Services Specialist  
Effective: February 8, 2021  
Salary: Range E, Step 8

MSC: Mr. Ivanovic, Ms. Speiser, to approve Consent Items E.1 through E.6 as presented.

Roll Vote: Mr. Ivanovic Aye  
Mr. Johnson Aye  
Mrs. Sirkay Aye  
Ms. Speiser Aye  
Mr. Taglio Aye

EMPLOYEE  
REQUESTS TO  
ADDRESS THE  
BOARD

Kate Schermerhorn, LATA Vice-President, shared the following report:

- Thanked Mr. Baier and Mrs. McGonagle for attending their Rep Council meeting earlier today.
- LATA appreciates the increased access to COVID testing as more students and staff return to campus.
- Teachers have been working extremely hard this year and they are very happy seeing their students return to campus. Students also seem very happy as well.
- Several schools shared their appreciation for seeing administrators and board members on campus recently and also appreciated the increased opportunity for sites to talk with district staff.
- Our schools and staff members continue to navigate the health and safety regulations, including absences and the challenges posed with the upcoming rainy days.

EMPLOYEE  
REQUESTS TO  
ADDRESS THE  
BOARD

Elena Shea, CSEA Vice-President, shared the following report:

- The CSEA Executive Board and their negotiation team will meet on January 27. A chapter meeting will be held on January 29 to discuss and vote on the 2019-20 Tentative Agreement, as well as to prepare for negotiations for this school year.
- CSEA looks forward to working with district representatives in February regarding compensation, one area they would like to discuss in negotiations.
- Chapter meetings are scheduled February through May to ensure all classified employees across all LASD sites are represented. All CSEA employees have been working very hard in this exceptional year to keep our schools open and safe.
- She and Jason Carballar are available to meet to discuss any board member questions or concerns.

COMMUNITY  
COMMENTS

There were no requests for public comment.

INFORMATION/  
ACTIONSchool Reopening  
Update

Mr. Baier reported students in grade 6 returned to in-person learning on January 21 and the return of students in grades 7-8 are on hold due to new state guidelines. Information on the grade 6 asymptomatic pooled COVID-19 testing pilot program was shared. The health and safety protocols currently in place to keep students and staff safe were reviewed.

Information on the following additional safety measures was shared:

- Staff town halls with healthcare professionals have been scheduled for early February to address concerns regarding COVID-19.
- Additional PPE has been purchased where appropriate
- Focus on mental health
- Redoubling efforts on Community Expectations for Healthy Schools

Mr. Baier reviewed new state guidelines released on January 14, 2021. These guidelines include a new requirement for every school district to adopt a COVID-19 Safety Plan.

Brooke Lopez provided public comment.

## COVID-19 Safety Plan

Mr. Baier reported the COVID-19 Safety Plan consolidates numerous public health guidance and educational orders into a single updated document. The COVID-19 Safety Plan is comprised of a COVID-19 School Guidance Checklist and a COVID-19 Prevention Program. The COVID-19 School Guidance Checklist does require approval; however, the COVID-19 Prevention Program does not need approval as the LASD Reopening Plan that has been in place since September satisfies that requirement.

The new reporting requirements and the impacts on LASD were shared.

MSC: Mr. Ivanovic moved to approve the COVID-19 School Reopening Plan as presented. Mr. Baier asked to correct the motion to approve the LASD COVID-19 Safety Plan as presented. Mr. Ivanovic amended the motion to approve the COVID-19 Safety Plan as presented. Ms. Speiser seconded the motion.

COVID-19 Safety Plan (continued)	<p>Roll Vote: Mr. Ivanovic Aye Mr. Johnson Aye Mrs. Sirkay Aye Ms. Speiser Aye Mr. Taglio Aye</p>
Collective Bargaining Agreement, LATA	<p>Mr. Kenyon reported the financial impact of the proposed Tentative Agreement between Los Altos School District and Los Altos Teachers Association (LATA) was shared at a previous meeting. The Tentative Agreement has been approved by LATA and is presented for approval.</p> <p>MSC: Mr. Ivanovic, Ms. Speiser to approve the LATA Collective Bargaining Agreement as presented.</p> <p>Roll Vote: Mr. Ivanovic Aye Mr. Johnson Aye Mrs. Sirkay Aye Ms. Speiser Aye Mr. Taglio Aye</p>
Community Expectations to In-Person Reopening of Schools	<p>Mr. Baier shared the Community Expectations for Healthy Schools that was shared with district staff and families in September. This document contains health and safety agreements required of staff and families in order for students to return to in-person learning. At its previous meeting the Board expressed an interest in reviewing and possibly updating the document prior to re-engaging our community regarding these agreements. Board input was taken and the updated document will be brought back at the next regular meeting for review.</p>
2021-22 State Budget	<p>Mr. Kenyon presented an overview of Governor Newsom's 2021-22 budget proposals for K-14 education and shared next steps in the budget cycle.</p>
Transfer of Development Rights Purchase and Sale Agreement: The Sobrato Organization (S133, LLC)	<p>Mr. Kenyon presented the transfer of development rights purchase and sale agreement with the Sobrato Organization for approval.</p> <p>MSC: Mr. Ivanovic, Ms. Speiser to approve the transfer of development rights purchase and sale agreement with the Sobrato Organization as presented.</p> <p>Roll Vote: Mr. Ivanovic Aye Mr. Johnson Aye Mrs. Sirkay Aye Ms. Speiser Aye Mr. Taglio Aye</p>
BOARD AND ADMINISTRATION COMMENTS	<p>Mr. Baier:</p> <ul style="list-style-type: none"> <li>Clarified the LATA Seniority List included in Consent is presented and approved annually.</li> <li>Los Altos City Council is requesting a meeting of the City of Los Altos/Los Altos School District subcommittee.</li> </ul> <p>Mr. Kenyon:</p> <ul style="list-style-type: none"> <li>The Citizens Advisory Committee for Finance (CACF) will meet on January 27. They will present a mid-year report at the next regular meeting.</li> <li>Recognized Ms. Speiser and Mr. Taglio for continuing to provide help in delivering lunches to our students on the lunch program.</li> </ul>

BOARD AND  
ADMINISTRATION  
COMMENTS  
(continued)

Mrs. McGonagle:

- The English Learner team is preparing for the administration of the English Language Proficiency Assessments for California (ELPAC) test. This is an annual assessment for EL students and thanked the team for their hard work in administering this test during a pandemic.
- Mr. Drummond in the Curriculum and Instruction Office held the first of four training sessions for the Reading Fellows program from Columbia University's Teachers College. This volunteer reading intervention program, in partnership with Mentor Tutor Connection, is for non-educator community members who will work with one child for 30 minutes a day, 4-5 days a week for six weeks. Mr. Drummond has completed the training and is currently working with a student in second grade.

Ms. Speiser:

- Asked PTA leaders to advocate our county and state legislators to prioritize teacher and staff COVID-19 vaccinations. She sent a request to Supervisor Simitian to make this a county order.
- Welcomed sixth grade students back to in-person learning at Covington.
- Attended Covington's PTA meeting.
- Attended the CSBA webinar on school reopening.
- Attended the Commission of Status of Women COVID-19 wellness event.

Mr. Johnson:

- Welcomed sixth grade students back to in-person learning at Santa Rita.
- Will attend a few CSBA meetings next week.
- Will attend the MVLA PTA Council meeting.
- Affordable housing meetings are planned for public input on the former Mid-Peninsula Open Space headquarters on Distel Circle in Los Altos.

Mr. Ivanovic:

- Welcomed sixth grade students back to in-person learning at Oak.

Mr. Taglio:

- Los Altos Complete Streets Commission is reviewing the Safe Routes to Schools and requires input from schools. Mr. Johnson was asked to share this at the upcoming PTA Council meeting.

Mrs. Sirkay:

- Attended a budget workshop last week.
- Welcomed sixth grade students back to in-person learning at Almond.
- Attended various CHAC meetings.
- Will attend the next Challenge Team meeting in February.

ADJOURNMENT:

The meeting adjourned at 8:54 p.m.



Jeffrey Baier, Secretary to the Board of Trustees



Jessica Speiser, Clerk