

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Special Meeting/Study Session Minutes
Los Altos School District Board Room
201 Covington Road, Los Altos
February 17, 2011

CALL TO ORDER	The Special Meeting was called to order by Mr. Cooper at 6:30 p.m.
PRESENT	Mr. Bill Cooper, President; Mr. Mark Goines, Vice-President; Mr. Doug Smith, Clerk; Mrs. Margot Harrigan, Member
ABSENT	Ms. Tamara Logan, Member Mr. Smith left the meeting early
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business
STAFF	Marcy Birnie, Jim Grijalva, Kris Swenson, Linda Young, Kate Goines, CJ Evenhuis, Sandy Carse, Leslie Ward, Niki Mitchell, Susan Goforth-Mauthes, Connie Ingram, Susan Evard
PRESS	Traci Newell, Diana Samuels
OTHERS	Joe Seither, Cole Seither, Ellery Seither, Kelly Seither, Kristine Bardman, Vladimir Ivanovic, Shobanna Gubbi, Tom Denny, Anita Wood, Martha McClathie, Rob Dinneen, Steve Taglio, Sanden Kandel, Ron Haley, Margaret Yen, Tom Campbell
CLOSED SESSION	The meeting adjourned to Closed Session at 6:31 p.m. for anticipated litigation pursuant to Government Code §54957 and conference regarding negotiations with LATA, CSEA and non- represented groups pursuant to Government Code §54957.6.
RECONVENE TO OPEN SESSION	The meeting reconvened at 7:03 p.m.
PLEDGE OF ALLEGIANCE	Mr. Cooper asked the public to stand and recite the Pledge of Allegiance to the flag.
CLOSED SESSION REPORT	Mr. Cooper reported no action was taken in Closed Session.
AGENDA APPROVAL	MSC: Mrs. Harrigan, Mr. Smith to approve the agenda of the meeting. AYES: 4 NOES: 0 ABSENT: 1
SUPERINTENDENT'S UPDATE	Mr. Baier shared he will make his comments during the Study Session.
CONSENT ITEMS	MSC: Mrs. Harrigan, Mr. Goines to approve Consent Item 1.1: 1.1 Personnel Actions <u>Certificated</u> 1. Employment - Temporary 1.1 Michael Bourquin, 1,000 6 th Grade Teacher, Springer School Effective: February 15, 2011 2. Request for Temporary FTE Increase 2.1 Lucinda Fletcher, .333 Music Teacher, District Office Effective: January 3, 2011

CONSENT ITEMS
(continued)

3. Request for leave of absence without pay
 - 3.1 Kimberly Doyle, on leave of absence without pay since 7/1/10
Effective: 2011-12 school year
4. Resignation
 - 4.1 Steven Boyd, 1.000 Physical Education Teacher, Egan School
Effective: June 11, 2011
 - 4.2 Amy Dew, on leave of absence without pay since 7/1/09
Effective: February 4, 2011
 - 4.3 Judith Iervolino, 1.000 3rd Grade Teacher, Oak School
Effective: June 11, 2011
 - 4.4 Maureen Lane, .400 3rd Grade Teacher, Santa Rita School
Effective: June 11, 2011
 - 4.5 Hsiaolei Parks, on leave of absence without pay since 7/1/09
Effective: February 8, 2011
 - 4.6 Colleen Wilson, on leave of absence without pay since 7/1/09
Effective: February 6, 2011
 - 4.7 Tracy Wait, 1.000 6th Grade Teacher, Springer School
Effective: February 19, 2011

Classified

1. Re-Classification
 - 1.1 Luis Sequeira, .500 Custodian, .500 Gardner
Proposed: 1.000 Gardner (no change in salary)
Effective: February 9, 2011

AYES: 4

NOES: 0

ABSENT: 1

EMPLOYEE
REQUESTS TO
ADDRESS THE
BOARD

Jim Grijalva, LATA President, had nothing to report at this time.

Kris Swenson, CSEA President, reported her group is supportive of the parcel tax and is asking PACE for an additional donation for KLASS. Her group has also supplied another LASD student with glasses and thanked Margie McCracken for her work with this project. CSEA understands the task at hand for the district and hopes the cuts are equitable and shared across the district.

COMMUNITY
COMMENTS

Joe Seither spoke on LAEF funding. Cole Seither spoke on possible program cuts. Ron Haley asked questions of the board regarding the current parcel tax and the budget deficit. The answers to those questions will be shared at a future meeting. Vladimir Ivanovic spoke on the Brown Act. Linda Young spoke on the quality of the LASD program and the loss to the district of teachers that may receive pink slips. Anita Wood spoke on the advanced math program.

INFORMATION/
ACTION ITEMS

Collective Bargaining,
Los Altos Teachers
Association (LATA)

Mr. Baier sunshined the district's interest in entering the collective bargaining process. The district's interest for 2011-12 is with Article 3, Compensation and Benefits for LATA.

ADJOURN
SPECIAL MEETING

MSC: Mr. Smith, Mrs. Harrigan to adjourn the Special Meeting at 7:25 p.m.

AYES: 4

NOES: 0

ABSENT: 1

CALL TO ORDER

Mr. Cooper called the Study Session to order at 7:25 p.m.

STUDY SESSION

Mr. Baier reported staff has begun the process of putting together the budget plan for 2011-12. With the March 15 legal deadline for certificated layoff notices approaching, the focus of the study session will be on program and certificated staff reductions using a worst-case scenario of both the parcel tax and tax extensions not passing. Some of the programs presented are tied to LAEF funding, which will complicate the decision making process. Employee compensation is subject to collective bargaining and any savings to the district will not be known until negotiations are completed.

Staff presented the following proposed program and staff reductions:

- Science Support Specialists (potential savings of \$150K)
LAEF funded
FTE: 2.7 classified
- District Office Staff (potential savings of \$100K)
FTE: 1.5 classified
- Maintenance and Operations (potential savings of \$130K)
FTE: 2.0 classified
- Special Education (potential savings of \$300K)
FTE: 0.4 certificated, TBD classified
- Library Program (potential savings of \$160K)
LAEF funded
FTE: 3.0 classified
- English Language Learner (potential savings of \$96K)
FTE: 1.0 certificated, 1.5 classified
- Computer Specialist/Tech Support (potential savings of \$300K)
LAEF funded
FTE: 4.9 classified
- Music/Art Program – Grades 4-6 (potential savings of \$450K)
LAEF funded
FTE: 3.3 certificated, 1.9 classified
- Advanced Math Program – Grade 6 (potential savings of \$135K)
FTE: 1.3 certificated, 0.3 classified
- P.E. Specialists – Grades 1-6 (potential savings of \$400K)
LAEF funded
FTE: 3.6 certificated, 0.3 classified
- Class Size at 30 and Combo Classes – students not moved (potential savings of \$720K)
LAEF funded
FTE: 12.0 certificated
- Class Size at 30 – students moved (potential savings of \$1.2M)
LAEF funded
FTE: 22.0 certificated
- Junior High School Core Classes Staffed at 28:1 (potential savings of \$380K)
LAEF funded
FTE: 6.0 certificated
- Junior High School Teacher-in-Charge (potential savings of \$100K)
LAEF funded
FTE: 1.2 certificated
- Junior High School Psychologists/Counselors (potential savings of \$100K)
FTE: 0.4 certificated

The board was reminded the list presented is to be used for determining certificated layoff notices to be issued by the March 15 legal deadline, not as a prioritization of program cuts. As additional information on the parcel tax, tax extensions and collective bargaining are known the board will refine and prioritize the program cuts.

STUDY SESSION
(continued)

Mr. Smith left the meeting at 7:50 p.m.

Board discussions focused on what programs LAEF would be able to fund versus what may need to be cut. Long term planning discussions may include restructuring the district as a whole.

Staff will present a resolution at the March 7, 2011 meeting with program reductions to include all programs listed above. This will be a worst-case scenario which also includes no LAEF funding for 2011-12.

ADJOURN
STUDY SESSION

MSC: Mrs. Harrigan, Mr. Smith to adjourn the Study Session at 8:35 p.m.

AYES: 3

NOES: 0

ABSENT: 2

Date _____

Jeffrey Baier, Secretary to the Board of Trustees

Doug Smith, Clerk