

CALL TO ORDER	The meeting was called to order by Mrs. Harrigan at 6:30 p.m.
PRESENT	Mrs. Margot Harrigan, President; Mr. Bill Cooper, Vice-President; Mr. Mark Goines, Clerk; Ms. Tamara Logan, Member
ABSENT	Mr. Doug Smith, Member
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business
STAFF	Marcy Birnie, Kris Swenson, Judy Iervolino, Niki Mitchell, Amanda Terry, Judy Harabaglia, Malia Lammay
PRESS	Traci Newell
OTHERS	Audrey Crowley, Sandy Kandel, Tom Campbell, Jay Gill, Steve Taglio
CLOSED SESSION	The meeting adjourned to Closed Session at 6:31 p.m. for anticipated litigation pursuant to Government Code §54957 and student discipline.
RECONVENE TO OPEN SESSION	The meeting reconvened at 7:15 p.m.
PLEDGE OF ALLEGIANCE	Mrs. Harrigan asked the public to stand and recite the Pledge of Allegiance to the flag.
CLOSED SESSION REPORT	Mrs. Harrigan reported no action was taken in Closed Session.
AGENDA APPROVAL	MSC: Mr. Cooper, Ms. Logan to approve the Agenda of the meeting. AYES: 4 NOES: 0 ABSENT: 1
STAFF AND STUDENT SUCCESSES	Mrs. Gallagher thanked the following teachers for attending a Houghton Mifflin training in September, using the information from the training in their classrooms and then taking what worked well in their classrooms for planning the professional development sessions held last week: Kindergarten – Laurie Lamb and Melissa Powell (Almond), Susan Harness (Loyola) First Grade – Genie Sitler and Kim Nero (Covington), Michelle Donecho (Loyola) Second Grade – Roberta Pyne and Carin Causey (Oak) Third Grade – Sara Wiacek (Gardner Bullis) Fourth Grade – Grace Choi and Ellen Kraska (Loyola), Robin McLaren (Santa Rita) Fifth Grade – Shelby Biddy and Catherine Jones (Loyola)
SUPERINTENDENT'S UPDATE	Mr. Baier reported on the following items: • The board held their first school visit last week at Springer.

SUPERINTENDENT'S
UPDATE
(continued)

- The Administrative Council meeting will be held at a school site every other Tuesday this year. The administrative leadership team will break into smaller groups and walk through a few classrooms. The group will then meet to discuss what they saw and suggest any changes or improvements in program. The first meeting in this format was held last week at Springer and there was a very engaging discussion on student learning and the programs implemented in the district. The next school visit will be at Gardner Bullis on October 19.
- MVLA has scheduled evening information dates in January for eighth grade parents.

CONSENT ITEMS

MSC: Mr. Goines, Mr. Cooper to approve Consent Items 1.1 through 1.4:

1.1 Regular Board Meeting Minutes, September 28, 2010

1.2 Purchase Orders

1.3 Disposal of Surplus Technology Equipment

1.4 Personnel Actions

Certificated

1. Request for Temporary FTE Increase

1.1 Mary Alber, .600 Physical Education Teacher, District Office
Proposed: .700 Physical Education Teacher, District Office
Effective: October 1, 2010

1.2 Cynthia Meek-Prock, .300 Physical Education Teacher, District Office
Proposed: .344 Physical Education Teacher, District Office
Effective: September 20, 2010

Classified

1. Re-Employment

1.1 Elaine Bernard, Program Specialist – English Learners
Effective: September 13, 2010

1.2 Patricia Sisler, Instructional Assistant – Special Education
Effective: August 24, 2010

2. Resignation

2.1 David Coff, Instructional Assistant – Special Education
Effective: July 1, 2010

2.2 Robin Gantz, Noon Duty Assistant, Santa Rita School
Effective: August 1, 2010

2.3 Justine Hedlund, Instructional Assistant – Special Education
Effective: July 1, 2010

2.4 Cindy Kong, Noon Duty Assistant, Covington School
Effective: October 6, 2010

2.5 Jayme Mitchell, Instructional Assistant – Special Education
Effective: July 1, 2010

2.6 Leanna Tribulato, Instructional Assistant – Special Education
Effective: July 1, 2010

2.7 Aleana Yiu, Noon Duty Assistant, Covington School
Effective: July 1, 2010

AYES: 4

NOES: 0

ABSENT: 1

EMPLOYEE
REQUESTS TO
ADDRESS THE
BOARD

Niki Mitchell, LATA President-Elect, spoke on behalf of LATA President Jim Grijalva. Mrs. Mitchell reported the LATA booth at the Fall Festival was a success and over 40 teachers from all the schools participated. They received positive feedback from the attendees at the festival. Their next community event will be one teacher from each school walking with their mascot at the Festival of Lights Parade. The board was invited to the LATA TGIF on October 22.

EMPLOYEE
REQUESTS TO
ADDRESS THE
BOARD
(continued)

Kris Swenson, CSEA President, reported she hopes to have their calendar of events available at the next meeting.

COMMUNITY
COMMENTS

None.

INFORMATION/
ACTION ITEMS

Curriculum and
Instruction Update

Mrs. Gallagher shared her final presentation on this year's STAR results. All Adequate Yearly Progress (AYP) goals must be met each year. If a district or school does not meet the goals for two or more years, they will fall into Program Improvement. The district met all AYP goals this year. Under No Child Left Behind, all students must score proficient or advanced in English-language arts and mathematics by 2014. The AYP targets increase each year until the 2013-14 school year. With the AYP target increasing, there are three subgroups the district will need to pay special attention to: Economically Disadvantaged, Students with Disabilities and English Learners. There were 97 students in the Economically Disadvantaged subgroup that were tested this year. These students did not meet the AYP goals but they did not qualify as a significant subgroup as there were less than 100 students tested. This year there could be enough students tested in the subgroup to not meet the criteria. The district is investigating the students in each subgroup to make sure they are in the correct subgroup as some students may be in all three subgroups. The district is also analyzing the support available to struggling students and the effectiveness of those supports, analyzing student classification and assessments taken, closer tracking of student data utilizing SchoolPlan and focusing on developing Tier 1 of Response to Intervention. At some point all school districts will have to deal with this and there are discussions that districts will no longer receive Title I funds as it may cost more to implement the improvement measures than what the district receives.

The Title III Accountability Report is released in September and shows how well the district did in meeting the targets for English Learners based on the results of the California English Language Development Test (CELDT). The district met the targets except in one subgroup, students receiving EL services for 5 years or more. In this subgroup 10 students achieved English proficiency, 13 of the 21 students are also classified as special education students and 5 of the 21 students entered the district in the past two years and may not have received any EL support from their previous district. The district will be identifying the students in the subgroup, analyzing their classification and assessments by the end of January and utilize SchoolPlan to track their progress. Only 80 schools districts or consortias in California met all their target goals this year. There are 161 school districts that missed one of the targets for the first time in 2009-10, including Cupertino, Sunnyvale and Menlo Park.

Financial Update

Mr. Kenyon reported the state budget was adopted last week. The 1st Interim will contain the most significant updated information. Mr. Kenyon will be attending another workshop at the end of this week for basic aid districts and will share that information at the next meeting. The key items with this budget include the cash disbursements to school districts will be deferred to next year, some cuts for schools have been rescinded and there may be some funding for mandated costs. There are concerns with the state budget being pushed out to next year as next year is predicted to be even worse than this year.

The district has received 90% of the Education Jobs Act funding. Following 1st Interim, preliminary plans on how the monies will be spent will be shared with the board. Mr. Kenyon will meet with the bargaining groups to discuss the plan for using the funds.

Financial Update (continued)	<p>In April CACF will present to the board an updated 6-year financial forecast and recommendations. The committee will not be convened until after the 1st Interim has been presented. A subcommittee is currently looking at membership and the roles and responsibilities of CACF. Those issues will be addressed at the board level before the committee meets. The committee will be available to work on parcel tax issues, if the board requests.</p> <p>Mr. Goines asked for preliminary information by February for the parcel tax.</p>
First Reading of BP 4112.8, Employment of Relatives	<p>Mr. Baier and Mr. Kenyon presented BP 4112.8, Employment of Relatives for a first reading. The changes to this policy are in response to the Grand Jury findings on school district hiring policies. The revised policy states that the application form will include an area for the applicant to notify the district that they are an immediate family member of a current employee and the board will be made aware of any familial relationships with a current employee before approving their employment with the district.</p> <p>Following board discussion, this policy will be brought back to the next meeting for further discussion.</p>
First Reading of BB 9270, Conflict of Interest	<p>Mr. Baier and Mr. Kenyon presented BB 9270, Conflict of Interest for a first reading. This bylaw is reviewed and approved biennially by the Santa Clara County Board of Supervisors. The Office of County Counsel has recommended changes to our bylaw in order to be in compliance with the law.</p> <p>Following board discussion, this policy will be brought back to the next meeting for further discussion.</p>
First Reading of BP 2122, Superintendent of Schools: Responsibilities and Duties	<p>Mr. Baier presented BP 2122, Superintendent of Schools: Responsibilities and Duties for a first reading. Two additions were made to the exhibit in response to discussions at the meeting on September 20, 2010.</p> <p>Following board discussion, the recommended changes will be incorporated into the policy and brought back at the next meeting under the consent agenda.</p>
Board Advisory Committees	<p>Mr. Kenyon reported the subcommittee to review the policies and practices of the board advisory committees met on October 8, 2010. Discussions included changing the language for civic group appointments to one member per civic group and the district may choose to appoint another member from a civic group as an at-large member. The subcommittee reviewed the membership timeline and the terms of membership. Further clarification is needed on the wording of what the oversight and advisory roles include. Mr. Kenyon will be meeting with committee representatives to discuss this further. The subcommittee also looked at eliminating or combining redundant committees.</p>
Strategic Plan/ District Blueprint	<p>Mr. Baier reported the district will be working on long range planning this school year. This will start with a meeting on November 2 that will be facilitated by Marilyn Snider with 45 attendees focusing on the district's strengths, weaknesses, opportunities and threats. Attendees will include parents, teachers, classified staff and community members. From this meeting there will be a clear list of 3-4 goals for board review and adoption. Leading up to the meeting, Mr. Baier is working with the assistant superintendents and principals with planning and strategies. Parents and staff were sent information on the planning process along with an electronic survey to be completed if they were interested in participating in the meeting. Mr. Baier will be visiting each school site by the end of October to gather parent input that will be shared at the meeting. There will be a follow-up session scheduled in late spring to review the progress and make any adjustments to the goals.</p>

BOARD AND
ADMINISTRATION
COMMENTS,
UPDATES,
QUESTIONS, ITEMS
FOR FUTURE
AGENDAS

The board members used this opportunity to share their participation in district and community events followed by comments and concerns.

Mrs. Gallagher reported two principals are traveling to China next week to visit with a private school who has requested establishing a sister school relationship. The private school would like to send 20 students in grades 4 and 5 to visit our schools. This trip is being funded by the private school and the principals will report on their trip when they return.

ADJOURNMENT

Mrs. Harrigan adjourned the meeting at 9:32 p.m.

Date _____

Jeffrey Baier, Secretary to the Board of Trustees

Mark Goines, Clerk