

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Special Meeting Minutes
Los Altos School District Board Room
201 Covington Road, Los Altos
September 20, 2010

CALL TO ORDER	The meeting was called to order by Mrs. Harrigan at 5:00 p.m.
PRESENT	Mrs. Margot Harrigan, President; Mr. Bill Cooper, Vice-President; Mr. Mark Goines, Clerk; Ms. Tamara Logan, Member; Mr. Doug Smith, Member
ABSENT	None
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent
STAFF	Marcy Birnie
PRESS	Lisa Chung
OTHERS	Jim Brown
CLOSED SESSION	The meeting adjourned to Closed Session at 5:01 p.m. for employee evaluation pursuant to Government Code §54957.
RECONVENE TO OPEN SESSION	The meeting reconvened at 6:55 p.m.
PLEDGE OF ALLEGIANCE	Mrs. Harrigan asked the public to stand and recite the Pledge of Allegiance to the flag.
CLOSED SESSION REPORT	Mrs. Harrigan reported no action was taken in Closed Session.
AGENDA APPROVAL	<p>MSC: Mr. Smith, Ms. Logan to approve the Agenda of the meeting.</p> <p>AYES: 5 NOES: 0 ABSENT: 0</p>
BOARD AND SUPERINTENDENT ROLES AND RESPONSIBILITIES	<p>The following board policies and bylaws were reviewed:</p> <p>BP 2000 – Concepts and Roles</p> <p>BP 2100 – Administrative Staff Organization</p> <p>BP 2110 – Organization Chart/Lines of Responsibility</p> <p>BP 2120 – Superintendent of Schools</p> <p>BP 2122 – Superintendent of Schools: Responsibilities and Duties</p> <p>BP 2210 – Administrative Leeway in Absence of Board of Trustees Policy</p> <p>BB 9000 – Role of the Board (Powers and Responsibilities)</p> <p>BB 9122 – Secretary</p> <p>BB 9124 – Attorney</p> <p>Proposed changes to policies 2000 and 2122 and bylaw 9000 will be reviewed at a future meeting.</p> <p>Ms. Logan, Mrs. Harrigan and Mr. Baier will meet to draft board protocols for discussion at a future meeting.</p>

ADJOURNMENT

Mrs. Harrigan adjourned the meeting at 8:54 p.m.

Date _____

Jeffrey Baier, Secretary to the Board of Trustees

Mark Goines, Clerk