

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Regular Meeting Minutes
Los Altos School District Board Room
201 Covington Road, Los Altos
September 13, 2010

CALL TO ORDER	The meeting was called to order by Mrs. Harrigan at 6:15 p.m.
PRESENT	Mrs. Margot Harrigan, President; Mr. Bill Cooper, Vice-President; Mr. Mark Goines, Clerk; Ms. Tamara Logan, Member; Mr. Doug Smith, Member
ABSENT	None
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business
STAFF	Marcy Birnie, Jim Grijalva, Kris Swenson, Karen Van De Vanter, Sharon Moerner
PRESS	Traci Newell
OTHERS	Sandy Kandel, Vivian McNulty, Mala Krishna, Dave McNulty, Kristine Bardman, Bill Crook, Gloria Bauer, James Li, Oliver Chang, Audrey Crowley, Michael Simon, Judith Simon, Barbara Goodwin, Lucy Donovan, Michael Hayden, Elena Shea, Steve Taglio, Carol Commendatore, Margaret Brooks, Tom Campbell, Pradeep Kathail, Jenn Wang
CLOSED SESSION	The meeting adjourned to Closed Session at 6:16 p.m. for anticipated litigation pursuant to Government Code §54957.
RECONVENE TO OPEN SESSION	The meeting reconvened at 7:14 p.m.
PLEDGE OF ALLEGIANCE	Mrs. Harrigan asked the public to stand and recite the Pledge of Allegiance to the flag.
CLOSED SESSION REPORT	Mrs. Harrigan reported no action was taken in Closed Session.
AGENDA APPROVAL	MSC: Mr. Cooper, Mr. Goines to approve the Agenda of the meeting. AYES: 5 NOES: 0 ABSENT: 0
STAFF AND STUDENT SUCCESSES	Mr. Baier recognized Sarah Koh, 5 th grade teacher at Gardner Bullis, for participating in the California Student Media Festival and the award one of her student's received for Elementary History and Social Studies. Mr. Baier recognized Mr. Kenyon for receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada and the Meritorious Budget Award from the Association of School Business Officials International for the district's 2010-11 annual financial report.

CONSENT ITEMS

MSC: Mr. Goines, Mr. Cooper to approve Consent Items 1.1 through 1.5:

- 1.1 Regular Board Meeting Minutes, August 30, 2010
- 1.2 Purchase Orders
- 1.3 Disposal of Surplus Technology Equipment
- 1.4 Resolution #10/11-07, Adopting the Gann Limit
- 1.5 Personnel Actions

Certificated

- 1. Employment - Temporary
 - 1.1 Gina Moore, 1.000 Science Teacher, Egan School
Effective: August 27, 2010
- 2. Request for Temporary FTE Increase (coverage for medical leaves)
 - 2.1 Diane Rabago, .500 1st Grade Teacher, Loyola School
Effective: September 7, 2010
 - 2.2 Dena Zacanti, .800 PE/Health Teacher, Egan School
Effective: September 7, 2010

Classified

- 1. Re-employment
 - 1.1 Pamela Harris, Program Specialist – Physical Education
Effective: August 24, 2010
- 2. Resignation
 - 2.1 Thomas Rademacher, Noon Duty Aide, Springer School
Effective: June 10, 2010

AYES: 5

NOES: 0

ABSENT: 0

EMPLOYEE
REQUESTS TO
ADDRESS THE
BOARD

Jim Grijalva, LATA President, reported LATA has put together a Public Relations Committee and their first project will be manning a booth at the Fall Festival. Mr. Grijalva is polling his members to assist LATA leadership with how the federal stimulus money should be spent. He would like to on good communication between the district and the community and invited the board and district to join in a new round of interest-based bargaining.

Kris Swenson, CSEA President, had no comment to make to the board.

COMMUNITY
COMMENTS

None.

INFORMATION/
ACTION ITEMSPublic Hearing on
Textbook
Certification

Mrs. Gallagher informed the board that according to Education Code 60119 the local governing board is to hold an annual public hearing and make a determination, through resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both. Mrs. Gallagher reported all schools have appropriate materials for teachers and students.

Mrs. Harrigan opened the public hearing at 7:25 p.m. No public comment was requested and Mrs. Harrigan closed the public hearing at 7:26 p.m.

Statement of Assurance on Textbooks, Resolution #10/11-06	<p>MSC: Mr. Smith, Ms. Logan to adopt Resolution #10/11-06, Resolution of Assurance for Expenditure Policy for 2010-11 Instructional Materials Fund, Grade K-8.</p> <p>AYES: 5 NOES: 0 ABSENT: 0</p>
Financial Update	<p>Mr. Kenyon shared the unaudited actuals for board approval. The General Fund ending balance was \$6.7M, an increase of \$1.5M. The unrestricted ending balance was \$4.6M. Special education costs showed a slight increase due to the federal stimulus money; however, the overall costs did not change significantly this past year. The Capital Facility Fund had an ending balance of \$61K.</p> <p>The district is estimated to receive \$770K from the Federal Education Jobs Act. This is one-time money that is to be used this year.</p> <p>MSC: Mr. Goines, Ms. Logan to approve the unaudited actuals for 2009-10 as presented.</p> <p>AYES: 5 NOES: 0 ABSENT: 0</p>
Blach Neighborhood Traffic Study Results	<p>Los Altos Police Chief Tuck Younis reported the city hired Fehr and Peers to conduct a traffic study in the Blach School area. This information was presented to the Los Altos City Council in June and comments from this meeting will be incorporated into the final report.</p> <p>A review of previous traffic studies and actions were shared. The purpose of this study was to collect updated data in the study area, review traffic patterns and conditions, solicit community input to identify additional issues or potential solutions and to make recommendations to improve area mobility.</p> <p>The study found pedestrian and bike volumes have increased and the largest queues were observed during the morning peak. The key areas were Covington Road/Miramonte Avenue and Carmel Terrace/Altamead Drive. A walking audit will be performed to look at individual issues in these areas. Discussions will also be held with the Mountain View Traffic Department as they are doing a study on Grant Road traffic. Any changes to Grant Road will affect traffic on these streets.</p> <p>Vivian McNulty, Sharon Moerner, Karen Van De Vanter, Mala Krishna and Carol Commendatore provided public comment.</p>
Water District's Proposal for Blach School	<p>Mr. Kenyon reported on the meeting held on September 8 with representatives from the Santa Clara Valley Water District and Blach neighbors regarding the flood project at Blach School. The water district presented their conceptual design for the Blach School portion of the project. The neighbors are generally opposed to the project and their comments were shared with the board. Mr. Goines shared an overview of the project.</p> <p>Oliver Chang, Michael Hayden, Cathy Martina, Jenn Wang James Li and Barbara Goodwin provided public comment.</p> <p>The board asked staff to gather additional information to be shared at a meeting in October.</p>
Draft Responses to the Santa Clara County Grand Jury	<p>Mr. Kenyon shared the draft responses to the Grand Jury findings on district consolidation and hiring practices for board input. The responses must be received by the Grand Jury no later than September 27, 2010.</p>

Parcel Tax Feasibility Task Force	<p>Mr. Baier announced Lara Daetz, Jay Gill and Susan Stark will be leading the planning and feasibility of a potential parcel tax. They will also be leading the parcel tax campaign, under the direction of KLASS. Updated election costs and recent parcel tax and bond measures throughout the state were shared with the board.</p> <p>The board continued discussions on an election date.</p>
Curriculum and Instruction Update	<p>Mrs. Gallagher shared the STAR results for science and math. The science scores have shown steady increases the last few years. This test is given to students in grades 5 and 8 with 93% and 94% of the students scoring at proficient or advanced, respectively. As the test for grade 5 covers standards in both grades 4 and 5, the focus will be to provide materials to 5th grade teachers that reviews 4th grade content. The math scores show an increase with 92% of students in grades 2-6, 85% of students in grade 7 and 80% of Algebra 1 students scoring at proficient or advanced. The focus of the district will be: continue to know the students performing at basic and below basic by name, continued attention to special education students and English language learners, periodic analysis of performance using benchmark assessments and the math committee will continue to examine implementation of new materials, instruction and assessment.</p>
BOARD AND ADMINISTRATION COMMENTS, UPDATES, QUESTIONS, ITEMS FOR FUTURE AGENDAS	<p>The board members used this opportunity to share their participation in district and community events followed by comments and concerns.</p> <p>Mr. Baier reminded the board of the special meeting on September 20, 2010 to discuss the superintendent's evaluation and board protocols.</p>
ADJOURNMENT	<p>Mrs. Harrigan adjourned the meeting at 11:10 p.m.</p>

Date _____

Jeffrey Baier, Secretary to the Board of Trustees

Mark Goines, Clerk