

CALL TO ORDER	The meeting was called to order by Mr. Cooper at 6:30 p.m.
PRESENT	Mr. Bill Cooper, President; Mr. Mark Goines, Vice-President; Mr. Doug Smith, Clerk; Mrs. Margot Harrigan, Member; Ms. Tamara Logan, Member
ABSENT	None
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business
STAFF	Marcy Birnie, Jim Grijalva, Robin McLaren, Chris Goldner, Clare Delaney, Erica Gilbert, Kate Goines, Linda Young, CJ Evenhuis, Rachel Commons, Pam Loebner, Corinne Nohejl, Leslie Ward, Jane Sanders
PRESS	Traci Newell
OTHERS	Marcia Chmyz, Megan Crissman, Jen Carlstrom, Mary Healy Jonas, George Jonas, Hassan Zoroufy, Steven Taglio, Warren Horowitz, Anita Wood, Kristine Bardman, Joe Seither, Vladimir Ivanovic, Tom Campbell, Shobanna Gubbi
CLOSED SESSION	The meeting adjourned to Closed Session at 6:31 p.m. for employee evaluation and anticipated litigation pursuant to Government Code §54957 and conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6.
RECONVENE TO OPEN SESSION	The meeting reconvened at 7:03 p.m.
PLEDGE OF ALLEGIANCE	Mr. Cooper asked the public to stand and recite the Pledge of Allegiance to the flag.
CLOSED SESSION REPORT	Mr. Cooper reported no action was taken in Closed Session.
AGENDA APPROVAL	MSC: Mr. Goines, Ms. Logan to approve the agenda of the meeting. <div> <div>AYES: 5</div> <div>NOES: 0</div> <div>ABSENT: 0</div> </div>
SCHOOL PRESENTATION	Erica Gilbert, Gardner Bullis Principal, introduced Linda Young, Kate Goines and CJ Evenhuis who are all working toward their administrative credential and are Gardner Bullis' Admin Designees. Gardner Bullis students wrote essays on what Gardner Bullis School means to them. The following students were selected to share their essays with the board: Elika Eshghi and Sara Zaroufy from fifth grade and Henry Jonas from second grade. Kindergartener Promise Salinas shared her thoughts on Gardner Bullis School. Mrs. Gilbert introduced staff members in attendance and shared a video of Gardner Bullis School.
SUPERINTENDENT'S UPDATE	Mr. Baier asked Mrs. Gilbert to report on the upcoming internet safety program at Gardner Bullis. Mrs. Gilbert reported volunteers associated with the RSA Conference would be at Gardner Bullis School on February 14, 2011 to kick off their national program of teaching internet safety in schools. Presentations will be made to students in grades 3-6 and a parent forum will be held in the evening.

SUPERINTENDENT'S UPDATE (continued) Mr. Baier reported 24 students arrived from the Yucai School in China today. The students will be spending the week at Almond and Oak and staying with host families while they are here.

CONSENT ITEMS MSC: Mrs. Harrigan, Mr. Goines to approve Consent Items 1.1 through 1.4:

- 1.1 Regular Board Meeting Minutes, January 24, 2011 and Special Board Meeting Minutes, January 31, 2011
- 1.2 Purchase Orders
- 1.3 Consolidated Application, Part II
- 1.4 Personnel Actions
 - Classified
 1. Employment
 - 1.1 Laurence Chinn, Instructional Assistant – Piano Accompanist, Blach and Egan Schools
Effective: January 24, 2011
 - 1.2 David Harris, Instructional Assistant – Special Education, Blach School
Effective: January 24, 2011
 - 1.3 Nicole Yeaman-Sanchez, Instructional Assistant – Special Education, Covington School
Effective: January 26, 2011

AYES: 5

NOES: 0

ABSENT: 0

EMPLOYEE REQUESTS TO ADDRESS THE BOARD

Jim Grijalva, LATA President, reported the LATA Executive Board met and will be making a recommendation to the Rep Council to support the parcel tax campaign with a check of approximately \$5K. This is in addition to the \$1.5K donated earlier to the campaign.

Kris Swenson, CSEA President, was unable to attend the meeting.

COMMUNITY COMMENTS

Jennifer Carlstrom spoke on Senator Simitian's town hall meeting. Anita Wood and Warren Horowitz spoke on adjustments to the advanced math curriculum for grades 6-8.

INFORMATION/ ACTION ITEMS

Financial Update: Preliminary 2011-12 Budget

Mr. Kenyon reported state funding assumptions are based on the Governor's Proposals. With so much uncertainty with the state's assumptions, the County Office of Education is developing guidelines for districts with state and federal funding assumptions. The following local assumptions were used for the district's preliminary budget. The budget may change once the guidelines are received from the county.

- Loss of one-time federal funding
- \$19 per ADA loss of funding if the state taxes are extended, \$330 or higher per ADA loss of funding if the taxes are not extended
- Flexible measures extended another two years
- Additional cash deferrals
- LAEF funding at \$1.81M plus an additional one-time \$540K
- Parcel tax revenue of \$7.5M, which assumes no new parcel tax
- PTAs continue to pay for school supplies, instructional materials and copies plus an additional one-time \$520K
- Enrollment based on demographer's "medium" forecast of 1.5% LASD growth of 64 students
- Similar class sizes as in 2010-11
- 10% increase to health benefit premiums
- Revenues of \$40.8M assuming the state taxes are extended and the governor's plan stays intact, expenditures of \$44.4M and a drawdown of reserves of \$3.6M which will be \$640K below the 3% required level

Financial Update:
Preliminary 2011-12
Budget (continued)

The district is looking at a multi-year and multi-pronged approach for addressing the budget deficit: possible revenue increases include additional contributions from LAEF and PTA and the passage of the parcel tax, possible employee contributions which will require collective bargaining and possible program reductions. Staff has been looking at the following program reductions:

- English Language Learner Program
- Science Specialists
- Computer Specialists
- Music/Art Program – Grades 4-6
- Physical Education Program
- Library Program
- Special Education Program
- Class size to 30:1
- Combination classes and 30:1 class size
- Teacher in Charge – Grades 7-8
- Counselors/Psychologists – Grades 7-8
- Advanced Math Program – Grade 6
- Reduction of staff in the Maintenance and Operations Department
- Reduction of support staff in the District Office
- Shortened school year
- Close a school site

Since closing a school site requires a long runway, the board would like to keep that item as a possible long-term recommendation but will not be considering it as part of the program reductions for the 2011-12 school year.

Staff would like to schedule a special board meeting the week of February 14, 2011 to provide the board with additional detail for the above programs. The Budget Review Committee will be meeting on February 10, 2011 and March 15, 2011 is the legal deadline for certificated layoff notices.

Jennifer Carlstrom, Mary Healy and Tom Campbell provided public comment.

Mr. Cooper called for a special meeting on February 17, 2011 at 7:00 p.m.

Resolution #10/11-13,
Board Election Dates

Mr. Baier reported the board has been discussing moving the board election cycle from odd years to even years to decrease the financial burden on the district for board of trustee elections. The Foothill DeAnza Community College District is considering this change at their meeting tonight. If they do pass their resolution, the Los Altos School District would be the sole agency in odd year elections and the district would bear the entire cost of an election. By moving to the even year election cycle, the district would share election costs with all the neighboring agencies.

Tom Campbell provided public comment.

MSC: Ms. Logan, Mr. Smith to approve the resolution as presented.

AYES: 5

NOES: 0

ABSENT: 0

City/Schools
Subcommittee
Report

Mr. Baier reported the city/schools subcommittee met on January 18 to discuss items of common interest to the City of Los Altos and LASD. Mr. Goines and Mr. Smith reported the following items were discussed at the meeting:

- The City of Los Altos is interested in managing the scheduling and maintenance of all fields in Los Altos. The district would be responsible for the fields in Mountain View and Los Altos Hills unless the same arrangement could be reached with those cities. Mr. Kenyon is in support of this arrangement and Mr. Baier will notify the city of the district's interest in pursuing this.

City/Schools
Subcommittee
Report (continued)

- The city collects fees from the Los Altos area cable TV providers to be used for public access. Those fees are used for council meeting webcasts and the city would like to fund webcasts of the district's board meetings. The district would need to confirm there would be no cost to district for the webcasts. Mr. Smith is interested in pursuing this only if all public schools within the district agree to webcast their board meetings.
- Discussions were held on the district's parcel tax and the city's bond measure. The city will have a bond measure for the community center possibly in 2012, but the council has not yet voted on it.
- The change to the election cycle for the Board of Trustees was discussed.
- The allocation of crossing guards was discussed. Currently there are 11 crossing guards which is not a fixed number and can be changed if needed. Mr. Baier will work with the principals to see if there are any problem areas that may need to be addressed.
- The city asked for a student population forecast to be used for traffic and planning purposes. The district will provide this information to the city when it is received.
- The water retention project at Blach School was discussed.
- The city has offered to assist with the configuration of the Blach School parking lot. Discussions were also held with the traffic around Blach School.

A follow up meeting has been scheduled and Egan traffic safety will be on the agenda.

Resolution #10/11-14,
Tie Breaking Criteria

Mr. Baier presented a resolution with the tie breaking criteria if the budget plan includes reductions to certificated staff. This criteria was established two years ago and no changes are recommended.

MSC: Mr. Goines, Mr. Smith to approve the resolution as presented.

AYES: 5

NOES: 0

ABSENT: 0

2009-10 Parcel Tax
Report Card

Mr. Kenyon reported the Audited Financial Report was approved at the January 24, 2011 meeting. With the approval of the prior year revenue and expenditures, Mr. Kenyon shared with the board a summary of how last year's parcel tax proceeds were spent. This information will be included in the annual report that is sent to the community.

Resolution #10/11-15,
Categorical Program
Flexibility

Mr. Kenyon reported the past two years the district has adopted a resolution to move the funding from Tier III categorical programs into the General Fund. Included with the resolution is a listing of the Tier III categorical programs and the estimated amount of funding that will be moved to the General Fund.

MSC: Mr. Smith, Ms. Logan to approve the resolution as presented.

AYES: 5

NOES: 0

ABSENT: 0

First Reading of
Board Policy 4112.21
Interns

Mr. Baier presented board policy 4112.21, Interns for a first reading and noted this policy is required by law. Although the district rarely hires teachers on the five identified credentials or permits contained in the policy, it is important this policy is in place should the need arise. Provisions of this policy would only be acted upon if a fully credentialed, highly qualified teacher is not available. This policy will be brought back for approval.

BOARD AND
ADMINISTRATION
COMMENTS,
UPDATES,
QUESTIONS, ITEMS
FOR FUTURE
AGENDAS

The board members used this opportunity to share their participation in district and community events followed by comments and concerns.

Mr. Baier reported he attended Senator Simitian's education presentation and discussions included the implementation of the Kindergarten Readiness Act. The legislation was passed with implementation taking place over a three year period beginning in 2013. Small school districts of 900 students or less may be given the flexibility to implement all at once while larger districts could scale in the implementation. Mr. Baier spoke with Senator Simitian on giving the large number of school districts in the middle, such as LASD, flexibility on implementation that would work best for each district. Mr. Baier will follow up his discussion with an email to Senator Simitian.

Mrs. Gallagher reported a successful filming day was held on February 1, 2011 with a small crew filming in the classroom around the Khan Academy pilot. Mrs. Gallagher and Mr. Baier have also been visiting staff meetings to discuss the Khan Academy.

Mr. Kenyon reported a fields meeting will be held on February 3, 2011. The Budget Review Committee will meet on February 10, 2011 and the Citizens' Advisory Committee for Finance will meet in February 15, 2011.

Ms. Logan reported she is planning to attend the CSBA meeting on Legislative Advocacy on March 5, 2011.

ADJOURNMENT

MSC: Mrs. Harrigan, Mr. Smith to adjourn the meeting at 9:28 p.m.

AYES: 5

NOES: 0

ABSENT: 0

Date _____

Jeffrey Baier, Secretary to the Board of Trustees

Doug Smith, Clerk