

**LOS ALTOS SCHOOL DISTRICT**  
**Board of Trustees**  
**Regular Meeting Minutes**  
**Los Altos School District Board Room**  
**201 Covington Road, Los Altos**  
**January 10, 2011**

|                           |  |
|---------------------------|--|
| CALL TO ORDER             | The meeting was called to order by Mr. Cooper at 6:00 p.m.   |
| PRESENT                   | Mr. Bill Cooper, President; Mr. Mark Goines, Vice-President; Mr. Doug Smith, Clerk;<br>Mrs. Margot Harrigan, Member; Ms. Tamara Logan  |
| ABSENT                    | None   |
| ADMINISTRATION            | Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business   |
| STAFF                     | Marcy Birnie, Jim Grijalva, Brenda Dyckman, Judi Hultberg, Jane Halligan, Shari Elmer, Jolene Welch, Beth Rubinstein   |
| PRESS                     | Traci Newell   |
| OTHERS                    | Emmett Hearn, Leslie Bosett, Irene Coussens, Margaret Brooks, Tom Campbell, Lara Daetz, Lisa Jungherr, Jay Gill, Lucy Donovan, Kenneth Moussavian, Ruth Hearn, Brian Schimdt, Robin Abrams, R. James, G. Knell, B. Penafiel, Judith Bragg, Fae Melman, Jerry Scott, Joseph Curry, Dale Scott, Judith Simon, Michael Simon, Su-Jen Hwang, Margaret Kelleher, Stacy Ryder, Sue Graham, Audrey Crowley  |
| CLOSED SESSION            | The meeting adjourned to Closed Session at 6:01 p.m. for anticipated litigation pursuant to Government Code §54957.  |
| RECONVENE TO OPEN SESSION | The meeting reconvened at 7:03 p.m.  |
| PLEDGE OF ALLEGIANCE      | Mr. Cooper asked the public to stand and recite the Pledge of Allegiance to the flag.  |
| CLOSED SESSION REPORT     | Mr. Cooper reported no action was taken in Closed Session.   |
| AGENDA APPROVAL           | MSC: Mrs. Harrigan, Mr. Smith to approve the agenda of the meeting.<br><br>AYES: 5                                      NOES: 0                                      ABSENT: 0   |
| SCHOOL PRESENTATION       | Student Council members Larry Antiporda, Thomas Kelleher, Elise Smith, Maya Acharya, Kenneth Moussavian shared different areas that Egan students strive for excellence: community support with toy, pajama and canned food drives, Unicef Halloween fundraiser, and donations to the Red Cross and the Los Altos Police Department; being the first school in the district to be green certified; on the athletic field as the reigning league finalists in volleyball, basketball, soccer and track; in the classroom with 87% of students on the honor roll, the chess team's state championship and the Prevalent Arts program; and being leaders of tomorrow with the leadership class offering for students.<br><br>Mrs. Dyckman, Egan Principal, shared the 7 <sup>th</sup> grade pre-algebra readiness class is working with Khan Academy this year. |

SUPERINTENDENT'S  
UPDATE

Mr. Baier shared he will make his comments during the agenda items.

## CONSENT ITEMS

Ms. Logan noted a change to the minutes as she was not in attendance at the December 6, 2010 meeting. Mr. Kenyon reported he made a word change of "shall" to "may" in the membership section of Board Bylaw 9130. The rest of the bylaw remains as presented at the December 6, 2010 meeting.

MSC: Mrs. Harrigan, Mr. Goines to approve Consent Items 1.1 through 1.6, with noted changes:

- 1.1 Regular/Annual Organizational Board Meeting Minutes, December 6, 2010 and Study Session Minutes, December 13, 2010
- 1.2 Purchase Orders
- 1.3 Board Bylaw 9130, Board Committees
- 1.4 Resolution #10/11-11, Budget Adjustments
- 1.5 Disposal of Surplus Technology Equipment
- 1.6 Personnel Actions
  - Classified
  - 1. Resignation
    - 1.1 Christine Aylesworth, 1.000 District Office Secretary  
Effective: January 8, 2011
    - 1.2 Michele Lagorio, Noon Duty Aide, Loyola School  
Effective: December 18, 2010
    - 1.3 Sharareh Saedi, Noon Duty Aide, Covington School  
Effective: December 18, 2010
  - 2. Termination
    - 2.1 Rachell Spencer, Instructional Assistant – Special Education, Blach School  
Effective: December 18, 2010

AYES: 5

NOES: 0

ABSENT: 0

EMPLOYEE  
REQUESTS TO  
ADDRESS THE  
BOARD

Jim Grijalva, LATA President, reported that he was glad to see the governor's budget was as reasonable as possible to K-12 schools and hopes the rest of the state sees it that way.

Kris Swenson, CSEA President, was unable to attend the meeting.

COMMUNITY  
COMMENTS

None.

INFORMATION/  
ACTION ITEMSSanta Clara Valley  
Water District Update

Representatives from the Santa Clara Valley Water District presented an update on the flood control project at Blach School. The goals of the project are to provide 1% flood protection from the Bay to El Camino by 2016, address the deteriorating concrete channels and provide opportunities for environmental enhancements and trail extensions. During the planning process 26 alternatives were developed and 12 feasible alternatives were reviewed in detail and judged. Alternative Z was selected which includes four detention locations at Rancho San Antonio, Blach School, Cuesta Park Annex, and McKelvey Park, channel widening, Permanente Bypass, floodwalls and new diversion structure. The conceptual design presented includes input from the Blach neighbors.

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| Santa Clara Valley<br>Water District Update<br>(continued)                 | <p>Michael Simon, Judith Simon, Nancy Carlson, Gene Coussens, Irene Coussens, Emmett Hearn, Joseph Curry, Dale Scott and Michael Hayden provided public comment.</p> <p>If this project is approved, the detailed design will commence in 2011 and the agreement will be developed by mid-2011. The design will be completed in 2012 with the heavy construction done during summer 2013.</p> <p>The board asked for additional information from the water district to be presented at the meeting on January 24, 2010.</p>  |
| Financial Update   | <p>Mr. Kenyon reported the governor's proposals for the budget deficit include a special election in June for additional tax measures, no additional cuts to K-12 schools and extending the current flexibility of categorical sweeps and reduction of class size penalties.</p> <p>Updates to the district's budget include a 1% projected growth in assessed values, confirmation of the receipt of \$470K from the state for the remainder of the Gardner Bullis project and a preliminary revision to the 1<sup>st</sup> Interim Report based on enrollment information from the demographer shows an average annual deficit of \$4.7M – \$5.9M starting in 2011-12.</p> <p>CACF Chair Robin Abrams reported the committee is working with Mr. Kenyon on a 20-year plan for the district that will achieve short-term fiscal stability, preserve the current education program and establish the basis for long-term fiscal stability. In looking at the magnitude of the budget deficit, no one single item will solve the problem. The committee's plan will be presented to the board in June.</p>  |
| Parcel Tax Feasibility<br>And Planning Update                              | <p>Mr. Baier reported with the results of the parcel tax survey shared at the December 13, 2010 meeting, discussions need to begin on whether or not to place a measure on the ballot, the tax amount, duration of the tax, the inflationary factor and the 75-word ballot language.</p> <p>Jay Gill, Lara Daetz and Eric Ramberg provided public comment.</p> <p>Following discussions the board is in agreement with the May All Mail ballot, a duration of six-years and no inflationary factor. Additional discussions on the amount of the parcel tax and the ballot language will continue at the meeting on January 24, 2011.</p>   |
| Board Election Dates   | <p>Mr. Baier reported most of the neighboring agencies are now in even-year election cycles. Both the City of Palo Alto and the Palo Alto Unified School District will be moving to even-year elections and the Foothill-DeAnza Community College District is strongly considering doing the same. The Los Altos School District will be the sole agency in an odd-year election cycle with the district having to bear all election costs. The Registrar of Voters has estimated the cost to the district for a board election will jump from \$103,000 if shared with Foothill-DeAnza to \$206,000 if the district is the sole agency on the ballot. By moving to an even-year election cycle the cost to the district drops to \$65,000.</p> <p>To move to an even-year election cycle the board will need to pass a resolution and notify the County Board of Supervisors by March 11, 2011. California Election Code states the terms of the sitting board members will be extended by one year to move the district into an even-year cycle. There will be a one-time cost to the district of \$20,000 to notify all registered voters in the district of the election cycle change.</p> |
| First Reading of<br>Board Policy 5118,<br>Open Enrollment Act<br>Transfers | <p>Due to the length of the meeting, this item was moved to the January 24, 2011 meeting.</p>  |

# Public Hearing on the School Accountability Report Card (SARC) Waiver Request

Mr. Cooper opened the Public Hearing at 11:02 p.m. Mrs. Gallagher reported the state requires schools to complete a School Accountability Report Card (SARC) by February 1 of each year. In November the State Board of Education notified districts that even though the data that had been previously pre-populated in each school's SARC would no longer be done due to budget cuts, districts are still required to submit the reports for each of their schools. Districts can request a 60-day waiver to complete the reports. Mrs. Gallagher shared a copy of the waiver and Almond's SARC from last year.

No public comment was taken and Mr. Cooper closed the Public Hearing at 11:04 p.m.

# School Accountability Report Card (SARC) Waiver Request

MSC: Mr. Smith, Ms. Logan to authorize the district to apply for a 60-day waiver to complete the 2010-11 School Accountability Report Card.

AYES: 4

NOES: 0

ABSTAIN: 1 (Goines)

## Educational Blueprint Goals Progress Report

Mr. Baier reported the goals and objectives developed at the Educational Blueprint meeting are on target, except for the following two items: the Matriculation Plan for BCS students to Egan is complete and Mrs. Dyckman has reviewed the plan with BCS staff, and the date for the launch of the new district website has been revised.

Mr. Kenyon reported the Compensation and Benefits Committee has been meeting and he will be meeting with LAEF and PTA. He has received preliminary information from LAEF of additional funds for next year subject to surveying what those funds would be used for. He hopes to have some components of the solution in place by the March 15 layoff deadline.

# Kindergarten Information Night

Mrs. Gallagher reported the kindergarten information night will take place on January 13, 2011. The presentation will highlight the kindergarten program and emphasize the K-8 journey. The board members shared which presentation they will attend.

BOARD AND  
ADMINISTRATION  
COMMENTS,  
UPDATES,  
QUESTIONS, ITEMS  
FOR FUTURE  
AGENDAS

The board members used this opportunity to share their participation in district and community events followed by comments and concerns.

Mr. Baier reported he and Mr. Kenyon are visiting each school to discuss the budget with the teachers.

Mrs. Gallagher reported the district writing assessment is currently being administered which is earlier in the year from what had been done in the past. This will give teachers additional time to assess the writing and help students get to where they need to be by the end of the school year. The morning session of the professional development day for K-6 teachers on January 18, 2011 will focus on how to analyze student writing and plan for the next steps in instruction with site-based activities in the afternoon.

Mr. Kenyon reported he will be meeting with the Compensation and Benefits Committee and the field users on January 20.

Mr. Goines would like to look at the Children's House arrangement at Loyola School due to the lack of space on the campus.

## ADJOURNMENT

MSC: Mr. Smith, Ms. Logan to adjourn the meeting at 11:19 p.m.

AYES: 5

NOES: 0

ABSENT: 0

Date \_\_\_\_\_

\_\_\_\_\_  
Jeffrey Baier, Secretary to the Board of Trustees

\_\_\_\_\_  
Doug Smith, Clerk