

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Regular Meeting Minutes
Los Altos School District Board Room
201 Covington Road, Los Altos
September 26, 2011

CALL TO ORDER	The meeting was called to order by Mr. Cooper at 6:30 p.m.
PRESENT	Mr. Bill Cooper, President; Mr. Mark Goines, Vice-President; Mr. Doug Smith, Clerk; Mrs. Margot Harrigan, Member; Ms. Tamara Logan, Member
ABSENT	None
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business
STAFF	Marcy Birnie, Kris Swenson, Susan Goforth-Mautes, Jim Grijalva, Linda Figone, Niki Mitchell, Kim Farwell, Shauna Fulcher
PRESS	Traci Newell
OTHERS	Tom Campbell, Linda Baxley, Margaret Brooks, Cheryl Bystrom, Leslie Bosset, Audrey Crowley, Vladimir Ivanovic, Kristine Bardman, Shobana Gubbi, Sharon Greenstein
CLOSED SESSION	The meeting adjourned to Closed Session at 6:31 p.m. for conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6 and anticipated litigation pursuant to Government Code §54956.9.
RECONVENE TO OPEN SESSION	The meeting reconvened at 7:01 p.m.
PLEDGE OF ALLEGIANCE	Mr. Cooper asked the public to stand and recite the Pledge of Allegiance to the flag.
CLOSED SESSION REPORT	Mr. Cooper reported no action was taken in Closed Session.
AGENDA APPROVAL	MSC: Mrs. Harrigan, Mr. Smith to approve the agenda of the meeting. <div style="display: flex; justify-content: space-between;"> AYES: 5 NOES: 0 ABSENT: 0 </div>
SUPERINTENDENT'S UPDATE	Mr. Baier reported the vendors have made their presentations to the district regarding webcasting the board meetings and discussions are continuing with the City of Los Altos. The board requested having the vendors prepare proposals for review.
CONSENT ITEMS	MSC: Mrs. Harrigan, Ms. Logan to approve Consent Items 1.1 through 1.8: <div style="margin-left: 20px;"> 1.1 Regular Board Meeting Minutes, September 12, 2011 1.2 Purchase Orders 1.3 BP 6111, School Calendar 1.4 AR 5142.1, Identification and Reporting of Missing Children 1.5 Quarterly Report on Williams Uniform Complaints </div>

CONSENT ITEMS
(continued)

- 1.6 Personnel Actions
Classified
1. Employment
 - 1.1 Latha Gopalakrishna, Noon Duty Aide, Santa Rita School
Effective: August 30, 2011
 - 1.2 Ronita Lal, Program Specialist, Behavior
Effective: September 12, 2011
 - 1.3 Bridget Stolorz, .750 District Office Secretary
Effective: September 21, 2011
 - 1.4 Katarina Zeisl, Instructional Assistant, Special Education
Effective: September 26, 2011
 2. Resignation
 - 2.1 Vicky Broumas, Program Specialist, Behavior
Effective: August 17, 2011
 - 2.2 Katherine Brown, Noon Duty Aide, Gardner Bullis School
Effective: August 17, 2011
 - 2.3 Nirmala Rao, Noon Duty Aide, Loyola School
Effective: August 17, 2011

AYES: 5

NOES: 0

ABSENT: 0

EMPLOYEE
REQUESTS TO
ADDRESS THE
BOARD

Jim Grijalva, LATA President, was not in attendance at this time.

Kris Swenson, CSEA President, reported they are in negotiations and she is hoping to come to an agreement soon.

COMMUNITY
COMMENTS

Kristine Bardman provided a Los Altos Educational Foundation update. Vladimir Ivanovic spoke on incorrect statements he made at the previous meeting and provided an update on the Gardner Bullis Technology Committee.

INFORMATION/
ACTION ITEMS

PTA Goals for
2011-12

Mr. Baier reported this year each school's PTA president will share information throughout the year on the contributions PTA makes to the schools and the district.

Anky van Deursen, PTA Council Executive Vice-President, shared information on the PTA fundraising and volunteering efforts for the 2010-11 school year and the PTA Council-sponsored Parent Education Programs to be held throughout the coming school year that are free for parents, faculty and staff.

Cheryl Bystrom and Elizabeth Maciag from Blach School reported on the hot lunch program. At Blach, this program is provided for convenience for families and for income to fund projects at the school. Due to new USDA regulations, the hot lunch programs in the district were changed this year. Blach has chosen to use one local vendor for their hot lunch program which will keep their funding level similar to what it has been in the past. Other schools are using an all-inclusive vendor which targets food for younger students but does lower their funding level.

Linda Baxley from Egan School reported on PTA funds and support to the district. In addition to the district assistance and printing costs, PTA also provided additional support in the following areas: each PTA contributed \$5K to KLASS for the parcel tax measure, technology and technology support, classroom/teacher support, community building/parent education and student activities. Although there is continued strong parent support and PTAs are still able to provide the same level of support as in the past, there are concerns for the future if there are increases to the district assistance or revenue losses from the hot lunch program.

Transitional Kindergarten Options	<p>Mrs. Gallagher reported Senate Bill 1381 changes the kindergarten entry-age in California from five years old by December 2 to five years old by September 1 beginning in 2012-13. This can be done either incrementally through 2014-15 or all at once. If implemented all at once, those students who would be eligible for kindergarten if implementation had been done incrementally could enroll in kindergarten.</p> <p>Districts will need to implement a program for those students who previously would have been eligible for kindergarten. Each district is to develop the curriculum for this program by aligning the Preschool Learning Foundations to the Kindergarten Standards.</p> <p>The options for the program would be either a Transitional Kindergarten (TK) or a combination Transitional Kindergarten and Kindergarten (TKK) class. The TK model is ideal for students needing additional support with social and emotional development, academic preparation and language development. The TTK model would require differentiating the curriculum between the two groups of students and would be challenging in the current half-day model.</p> <p>The next steps include Administrative Council discussions on the program model and implementation, creating a TK advisory group to develop the program, keeping parents updated on the status of the program, revising registration materials and updating board policies.</p>
Section 504 Process Presentation	<p>Mrs. Gallagher reported Section 504 of the Rehabilitation Act of 1973 is a federal statute which protects the rights of individuals with disabilities to equal opportunity in programs and activities that receive federal funding. In 2008 amendments were made to the Americans with Disabilities Act clarifying and reiterating who is covered by the law's civil rights protections.</p> <p>When determining if a student is eligible for protection under Section 504, the student must have a physical or mental impairment, a major life activity is affected by the impairment and the impairment must be substantial. The Office of Civil Rights places greater emphasis on whether districts follow proper procedures rather than the substance of educational decisions. As these procedures are complex, clear board policy and administrative regulations are needed to ensure consistency in process. Once the revised board policy has been approved, the current Section 504 forms will be updated and professional development will be provided to staff.</p>
First Reading of BP/AR 6164.6, Identification and Education Under Section 504	<p>Mrs. Gallagher presented BP/AR 6146.6, Identification and Education Under Section 504 for a first reading. The policy and regulation have been updated to incorporate the Americans with Disabilities Act Amendments Act of 2008 and an amendment to the Rehabilitation Act of 1973.</p> <p>Following board discussion, noted changes to the policy and regulation will be brought back at the next meeting.</p>
2011-12 Board Advisory Committee Appointments	<p>Mr. Kenyon presented the following appointments for approval to the Citizens' Advisory Committee for Finance: Jim Martin, LAEF representative and Lisa Jungherr, At-Large representative.</p> <p>MSC: Mr. Goines, Mr. Smith to approve the appointments as presented.</p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> AYES: 5 NOES: 0 ABSENT: 0 </div>
First Reading of BP 1225, Permanent Board Advisory Committees	<p>Mr. Kenyon presented BP 1225, Permanent Board Advisory Committees for a first reading. The policy has been updated to incorporate current practices with all committees contained in the policy except the Citizens' Advisory Committee for Finance, which was updated last spring. This will be brought back at the next meeting under the consent agenda for approval.</p>
2010-11 Parcel Tax Expenditures	<p>Mr. Kenyon presented a list of the parcel tax expenditures for the 2010-11 school year. This information will be included in the report card to the community that CACF will draft and review in the coming weeks.</p>

**2012-13 District
Calendar**

Mr. Baier presented the board with four versions of the 2012-13 district calendar and the results from a survey of staff and parents on the calendars. The high school district has been moving their start date earlier in August to allow for the end of the semester in December. Although a late August start date was the first choice for parents, the impact on families with students in both districts needs to be considered. Staff also wanted a later start date but not much later than the high school district. They would also like to have school start on a Wednesday for an easier transition for the primary grade students.

Following board discussion, Draft B with an August 22, 2012 start date and Draft D with an August 15, 2012 start date will be brought back to the next meeting for further discussion.

**BOARD AND
ADMINISTRATION
COMMENTS,
UPDATES,
QUESTIONS, ITEMS
FOR FUTURE
AGENDAS**

The board members used this opportunity to share their participation in district and community events followed by comments and concerns.

Mrs. Gallagher reported the first professional development afternoon for elementary teachers will be held on October 4, 2011 which will focus on assessments for Response to Instruction and Intervention.

Mr. Baier reported the Santa Clara County Teacher of the Year celebration will be held on September 27, 2011.

Ms. Logan will be attending the Santa Clara County School Boards Association meeting on September 28, 2011.

ADJOURNMENT

The meeting was adjourned at 9:16 p.m.

Date _____

Jeffrey Baier, Secretary to the Board of Trustees

Doug Smith, Clerk