LOS ALTOS SCHOOL DISTRICT Board of Trustees Regular Meeting Minutes Los Altos School District Board Room 201 Covington Road, Los Altos September 12, 2011

CALL TO ORDER	The meeting was called	The meeting was called to order by Mr. Cooper at 6:30 p.m.		
PRESENT	Mr. Bill Cooper, President; Mr. Mark Goines, Vice-President; Mr. Doug Smith, Clerk; Mrs. Margot Harrigan, Member; Ms. Tamara Logan, Member			
ABSENT	None			
ADMINISTRATION		Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business		
STAFF	Marcy Birnie, Kris Swense Susan Goforth-Mauthes	Marcy Birnie, Kris Swenson, Jim Grijalva, Genie Sitler, Erin Zaich, Raquel Matteroli, Susan Goforth-Mauthes		
PRESS	Traci Newell, Nicole Baldocchi			
OTHERS	Tom Campbell, Vladimir Ivanovic, Katie Roper, Audrey Crowley, Rob Dinneen, Kristine Bardman			
CLOSED SESSION	The meeting adjourned to Closed Session at 6:31 p.m. for conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6 and anticipated litigation pursuant to Government Code §54956.9.			
RECONVENE TO OPEN SESSION	The meeting reconvened	d at 7:06 p.m.		
PLEDGE OF ALLEGIANCE	Mr. Cooper asked the pu	Mr. Cooper asked the public to stand and recite the Pledge of Allegiance to the flag.		
CLOSED SESSION REPORT	Mr. Cooper reported no	Mr. Cooper reported no action was taken in Closed Session.		
AGENDA APPROVAL	MSC: Mrs. Harrigan, Mr. Smith to approve the agenda of the meeting.			
APPROVAL	AYES: 5	NOES: 0	ABSENT: 0	
STAFF AND STUDENT SUCCESSES EMPLOYEE	Mr. Baier recognized Raquel Matteroli, ELD Coach, and Carrie Middleton, Santa Rita Teacher, for attending a week long Systematic ELD Institute this summer. The institute was geared towards elementary teachers responsible for ELD instruction to learn a detailed framework for planning, teaching and assessing English language development at each proficiency level. After completion of this institute, Ms. Matteroli and Ms. Middleton are able to provide teaching training within LASD. Joanie Craddock, Loyola Teacher, and Genie Sitler and Erin Zaich, Covington Teachers,			
	participated in the Twelfth Annual SVMI Coaching Institute this summer. The coaching institute is sponsored by the Silicon Valley Mathematics Initiative and the Santa Clara Valley Math Project and is designed for participating teachers to improve their own math content, develop effective teaching practice and expand their pedagogical content knowledge. All three teachers will continue their professional development in math with SVMI and are choosing to be part of a Lesson Study Model working with Bob Celeste, retired LASD principal.			

CONSENT ITEMS

		ng Credential ning Credential				
	2. Resci 2.1	nd Resignation from August 15, 20 Karen "Kim" Sheehan	011 Personnel Action			
	3. Resig 3.1	nation Nicole Yeaman-Sanchez, Instruct Effective: August 30, 2011	ional Assistant, Special Education			
	AYES: 5	NOES: 0	ABSENT: 0			
EMPLOYEE REQUESTS TO ADDRESS THE BOARD	with the board.	Jim Grijalva, LATA President, shared additional information on the golf tournament and the TGIF with the board. Kris Swenson, CSEA President, had nothing to report at this time.				
COMMUNITY COMMENTS	None.	None.				
INFORMATION/ ACTION ITEMS						
Curriculum and Instruction Update	Mrs. Gallagher reported the district's Academic Performance Index (API) is 969, an increase of four points over last year. Los Altos tied with Hillsborough as the highest performing school district in the state.					
	School districts and local education agencies are required to meet or exceed criteria annually in four areas in order to make Adequate Yearly Performance (AYP). The district met all goals except one. The Hispanic or Latino subgroup scored 68.3% in mathematics with the goal being 68.5%.					
	The students with disabilities subgroup continued to improve. With an increased focus on math instruction in special education and resource, this subgroup increased their math proficiency from 58.8% to 66.1%. Although the targeted 68.6% proficiency was not met, this subgroup did meet AYP criteria with 5% growth.					
	The socioeconomically disadvantaged subgroup is an area of concern. Although there are currently only 74 students in this subgroup, 54% of these students are English learners, 23% are special education students and 10 students meet all three criteria. There are 43 students below proficiency in English language arts and 48 students below proficiency in mathematics. Mrs. Gallagher reported these numbers do not always tell the story as she shared, as an example, the significant progress one student in this subgroup has made over the past five years.					

MSC: Mrs. Harrigan, Mr. Goines to approve Consent Items 1.1 through 1.8:

Curriculum and Instruction Update (continued)	The district will be analyzing the supports available for struggling students and their effectiveness, work will begin on developing more targeted interventions and Tier 1 of Response to Intervention, SchoolPlan will allow for closer tracking of students and continued discussions will take place at Ad Council and staff meetings.				
Financial Update	Mr. Kenyon shared the unaudited actuals for board approval. The General Fund ending balance was \$5.7M and the unrestricted ending balanced was \$5M, which was \$470K higher than projected. The additional funds will be needed to help offset the cost of keeping students in their neighborhood schools.				
	The changes that have taken place since the budget was adopted include: students remained in their neighborhood schools, the district reached a settlement with LATA, the 2011-12 LAEF grant of \$2.35M with an additional \$125K in one-time funding for the district-wide implementation of Khan Academy and the C-STEM program for sixth grade students and teachers and the finalized health benefit rates were lower than projected. These changes will be incorporated into the First Interim Financial Report that will be presented in December.				
	Vladimir Ivanovic provided public comment.				
	MSC: Mr. Smith, Ms. Logan 1	ASC: Mr. Smith, Ms. Logan to approve the unaudited actuals for 2010-11 as presented.			
	AYES: 5	NOES: 0	ABSENT: 0		
First Reading of BP 6111, School Caldenar	address the current legal requi	rements of the number of inst one of our school sites be used	ng. The policy has been updated to ructional days and considerations as a polling place on election day. ent agenda for approval.		
First Reading of AR 5142.1, Identification and Reporting of Missing Children	Mr. Baier presented AR 5142.1, Identification and Reporting of Missing Children. The regulation has been updated to address the district's legal requirement to have procedures in place to identify and report children as missing to the California Department of Justice. This will be brought back at the next meeting under the consent agenda for approval.				
Public Hearing on Textbook Certification	Mrs. Gallagher informed the board that according to Education Code 60119 the local governing board is to hold an annual public hearing and make a determination, through resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both. Mrs. Gallagher reported all schools have appropriate materials for teachers and students.				
	Mr. Cooper opened the public hearing at 8:28 p.m. No public comment was requested and Mr. Cooper closed the public hearing at 8:28 p.m.				
Resolution #11/12-05, Statement of	MSC: Ms. Logan, Mr. Smith to adopt Resolution #11/12-05, Resolution of Assurance for Expenditure Policy for 2011-12 Instructional Materials Fund, Grades K-8.				
Assurances on Textbooks	AYES: 5	NOES: 0	ABSENT: 0		

Resolution #11/12-06, Restore Budgetary Flexibility Needed as a Result of AB 114	Mr. Baier presented a resolution supported by CSBA restoring budgetary flexibility that local educational agencies need to deal with mid-year cuts, should they occur. Vladimir Ivanovic provided public comment.				
	MSC: Mr. Goines, Mr. Smith to approve the resolution with the following noted changes: paragraph 1: change 'would' to 'could' and replace 'nearly' with 'difficult or'; paragraph 7: remove 'sorely'; paragraph 8: replace 'recklessly' with 'needlessly'; paragraph 9: delete 'irresponsibly' and add 'improperly' to the end of the sentence.				
	AYES: 5	NOES: 0	ABSENT: 0		
BOARD AND ADMINISTRATION	The board members used this opportunity to share their participation in district and community events followed by comments and concerns.				
COMMENTS, UPDATES, OUESTIONS ITEMS	Mr. Goines reported he attended the Imagine K12 presentation.				
QUESTIONS, ITEMS FOR FUTURE	Mr. Kenyon reported CACF will be meeting on September 14, 2011.				
AGENDAS	Mrs. Gallagher reported Khan Academy training for teachers in grades 5-7 took place on September 8, 2011, Write Tools training for teachers in grades K-2 will take place on September 13, 2011 and Google Docs training will take place on September 15, 2011. District committees are beginning their work with the Writing Committee meeting earlier today, the Junior High Middle School Task Force will meet on September 13, 2011 and Curriculum Council will meet on September 19, 2011. The district will be hosting a press primer on digital learning on September 20, 2011.				
	Mr. Baier reported he is meeting with city representatives and webcasting vendors in the next few weeks, the LAEF Ambassadors meeting is September 18, 2011, the PTA presidents will be meeting on September 16, 2011, the district earthquake drill with the local school districts and emergency agencies is September 20, 2011 and the board visit to Santa Rita is September 23, 2011. The teacher of the year celebration will be on September 27, 2011 at the Heritage Theater in Campbell. Laura Massaro has been selected as the district's teacher of the year.				
	Mr. Smith reported he would be attending Assemblyman Gordon's Education Advisory Council meeting on September 15, 2011.				
ADJOURNMENT	The meeting was adj	journed at 8:46 p.m.			

Date _____

Jeffrey Baier, Secretary to the Board of Trustees