LOS ALTOS SCHOOL DISTRICT

Board of Trustees Regular Meeting Minutes Los Altos School District Board Room 201 Covington Road, Los Altos August 29, 2011

CALL TO ORDER	The meeting was called to order by Mr. Cooper at 6:30 p.m.					
PRESENT	Mr. Bill Cooper, President; Mr. Mark Goines, Vice-President; Mrs. Margot Harrigan, Member; Ms. Tamara Logan, Member					
ABSENT	Mr. Doug Smith, Clerk					
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business					
STAFF	Marcy Birnie, Pat Koren, Courtney Cadwell, Jim Grijalva, Curtis Schneider, Kris Swenson, Niki Mitchell					
PRESS	Traci Newell, Nicole Baldocchi					
OTHERS	Joe Seither, Kristine Bardman, Vladimir Ivanovic, Tom Campbell					
CLOSED SESSION	The meeting adjourned to Closed Session at 6:31 p.m. for anticipated litigation pursuant to Government Code §54956.9.					
RECONVENE TO OPEN SESSION	The meeting reconvened at 7:08 p.m.					
PLEDGE OF ALLEGIANCE	Mr. Cooper asked the public to stand and recite the Pledge of Allegiance to the flag.					
CLOSED SESSION REPORT	Mr. Cooper reported no action was taken in Closed Session.					
AGENDA APPROVAL	MSC: Mrs. Harrigan, Ms. Logan to approve the agenda of the meeting.					
	AYES: 4	NOES: 0	ABSENT: 1			
STAFF AND STUDENT SUCCESSES EMPLOYEE	Mr. Baier recognized Courtney Caldwell, Egan School and Math Coach, for creating math curriculum for "African Schools for Excellence." She spent two and half weeks in Ghana training teachers how to incorporate Khan Academy to maximize the effectiveness of a traditional teacher.					
	Mr. Baier recognized Pat Koren, Blach School, for contributing content to the Bay Area Physical Education – Health Project Summer Institute which focused on motor learning for physical educators and sexual health and HIV/AIDS for health educators.					
	Mr. Baier recognized Niki Mitchell, Gardner Bullis School, and Curtis Schneider, Egan School, for providing the Los Altos Kidz Adventure and ScholarKids summer enrichment programs, respectively. Both programs began three years ago when the district could no longer provide summer enrichment programs. The programs provide a wonderful summer experience for the students that attend them.					

CONSENT ITEMS	MSC:	C: Mrs. Harrigan, Ms. Logan to approve Consent Items 1.1 through 1.4, with the noted correction to the Personnel Action in the Regular Board Meeting Minutes of August 15, 2011:			
	1.1 1.2 1.3 1.4	Purc Den Perso	hase Or ial of Int onnel A <u>sified</u> Emplo 1.1 1.2	terdistrict Transfer Request #11/12-18	
		2.	2.1	d Resignation from August 15, 2011 Personnel Action Katie Butler Gail Yeaman-Sanchez	
		3.	3.2 3.3	nation David Harris, Instructional Assistant, Special Education Effective: August 20, 2011 Anila Mittal, Instructional Assistant, Special Education Effective: August 18, 2011 Nirmala Rao, Noon Duty, Loyola School Effective: August 15, 2011	
	AYES:	4		NOES: 0 ABSENT: 1	
EMPLOYEE REQUESTS TO ADDRESS THE BOARD	Jim Grijalva, LATA President, invited the board to the association's TGIF and annual golf tournament. He will share additional information as the events get closer. The new teachers are being brought up to speed with the help from veteran teachers.				
	Kris Swenson, CSEA President, reported they are still in negotiations with the district. The next negotiations session will be on September 8, 2011. A large number of special education aides were reassigned this year and everyone has settled in well.				
COMMUNITY COMMENTS	Joe Se	either	spoke	on the 2011-12 LAEF grant and fundraising efforts.	
INFORMATION/ ACTION ITEMS					
Educational Blueprint Goals Progress Report	 Mr. Baier, Mr. Kenyon and Mrs. Gallagher highlighted the progress of the goals set at the Educational Blueprint meeting in April. All goals are either on target or have been completed, except for the following: The Response to Instruction and Intervention Committee will meet in mid-September to continue the work that began last school year. A presentation on the costs associated with a long-term location for the charter school will be made at the October 24, 2011 meeting. Identifying two PTA and two LAEF reps for the financial analysis on the current structural gap will be done at the first CACF meeting in early September. The compensation and benefits recommendation will be presented to the full CACF before it is presented to the board. The parent lead is working on establishing parent groups from both the district and the charter school. This is proving to be a challenge and she is preparing a report that will be shared with the board. Identifying a long-term location for the charter school is being done in parallel with the associated costs and will be presented at the November 7, 2011 meeting. 				

Educational Blueprint Goals Progress Report (continued)	 The city is contacting other vendors regarding the webcasting equipment as they have not received a response from Granicus. This item will be discussed at the next subcommittee meeting in September. 						
	 Work has begun on sharing financial information with our community using the Davis USD website as a best practice example. Information will be shared at the September 12, 2011 meeting. 						
Start of the 2011-12 School Year	Mr. Baier reported certificated staffing was completed prior to the start of school. A technology specialist position for Gardner Bullis and Oak is still open. Mr. Kenyon reported the facilities and classrooms were ready on the first day of school for all district and charter school students. Mrs. Gallagher reported a few instructional materials are on back order, which is common for the start of school. The materials have been identified and are scheduled to be here within the week. Professional development is continuing with a review of Write Tools training this week for teachers in grades 3-6 and in September for K-2 teachers. Mr. Baier shared historical data on enrollment and kindergarten trends from 2004-05 through 2011-12.						
Summer School Presentation	Jason Dewberry, summer school principal, reported 300 students attended this year's program and every classroom at Springer School was used, including seven classrooms for the Special Day Classes. Next year PowerSchool will be used to track students that attend the program. Mr. Dewberry and Mrs. Gallagher have discussed possible restructuring of the program to better serve the students.						
Blended Learning in Math: Khan Academy	 Mrs. Gallagher and Mrs. Cadwell, Egan teacher and Math Coach, reviewed last year's Khan Academy pilot in three grade 5 and two grade 7 classes. Khan Academy was used to supplement the district's math curriculum and teacher instruction. The three key lessons learned were: Real time student data is the key to differentiation. Changes in the classroom included increased collaboration, peer based learning, increased engagement levels and student ownership of learning. 						
	 Success was experienced in all pilot classes with both low and high achieving students. 						
	With a grant from LAEF, Khan Academy will be expanded to all grade 5 and 6 classes, grade 7 and 8 classes at Egan for students performing at or below grade level and select grade 7 classes at Blach. Teacher support will include four professional development trainings and the assistance of Mrs. Cadwell as a Math Coach. Information on Khan Academy will be shared at each school's back to school night and informational parent coffees have been scheduled at each school.	f					
Resolution #11/12-04, Categorical Program Flexibility	Mr. Kenyon presented a resolution allowing the district to move categorical funds into the General Fund.						
	MSC: Mrs. Harrigan, Ms. Logan to approve the resolution.						
	AYES: 4 NOES: 0 ABSENT: 1						
First Reading of BP/AR 3513.3, Tobacco-Free Schools	Mr. Baier presented BP/AR 3513.3, Tobacco-Free Schools for a first reading. The policy and regulation have been updated to address the legal requirement for school district property to be tobacco-free. This will be brought back at the next meeting under the consent agenda for approval.						
BOARD AND ADMINISTRATION COMMENTS, UPDATES, QUESTIONS, ITEMS FOR FUTURE AGENDAS	The board members used this opportunity to share their participation in district and community events followed by comments and concerns.						
	Mr. Kenyon reported the first CACF meeting is September 14, 2011.						
	Mr. Baier reported he will be meeting with Doug Schmitz and Brian McCarthy to review the Rosita Park project. Mr. Baier will check on the progress of the webcasting proposal.						
	Mr. Goines would like to place field use and the field policy on a future agenda.						
ADJOURNMENT	The meeting was adjourned at 9:08 p.m.						

Date _____

Jeffrey Baier, Secretary to the Board of Trustees

Doug Smith, Clerk