

**LOS ALTOS SCHOOL DISTRICT**  
**Board of Trustees**  
**Regular Meeting Minutes – Revised**  
**Los Altos School District Board Room**  
**201 Covington Road, Los Altos**  
**August 15, 2011**

CALL TO ORDER	The meeting was called to order by Mr. Cooper at 6:00 p.m.
PRESENT	Mr. Bill Cooper, President; Mr. Mark Goines, Vice-President; Mr. Doug Smith, Clerk; Mrs. Margot Harrigan, Member; Ms. Tamara Logan, Member
ABSENT	None
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business
STAFF	Marcy Birnie
PRESS	None
OTHERS	Vladimir Ivanovic, Margaret Brooks, Tom Campbell, John Radford, Marie Stuart, Ula Ghosheh, Audrey Crowley
CLOSED SESSION	The meeting adjourned to Closed Session at 6:01 p.m. for conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6 and anticipated litigation pursuant to Government Code §54956.9.
RECONVENE TO OPEN SESSION	The meeting reconvened at 7:10 p.m.
PLEDGE OF ALLEGIANCE	Mr. Cooper asked the public to stand and recite the Pledge of Allegiance to the flag.
CLOSED SESSION REPORT	Mr. Cooper reported no action was taken in Closed Session.
AGENDA APPROVAL	MSC: Mrs. Harrigan, Mr. Smith to approve the agenda of the meeting.  AYES: 5                                      NOES: 0                                      ABSENT: 0
STAFF AND STUDENT SUCCESSES	Mr. Baier recognized Mr. Kenyon for receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada.
SUPERINTENDENT'S UPDATE	Mr. Baier reported the district held a "welcome back" meeting with staff this morning and each school site held a staff meeting in the afternoon.
EMPLOYEE REQUESTS TO ADDRESS THE BOARD	Jim Grijalva, LATA President, and Kris Swenson, CSEA President, were unable to attend the meeting.

## CONSENT ITEMS

MSC: Mrs. Harrigan, Mr. Smith to approve Consent Items 1.1 through 1.6:

- 1.1 Regular Board Meeting Minutes, June 27, 2011 and Special Meeting Board Minutes, August 4, 2011
- 1.2 Purchase Orders
- 1.3 Denial of Interdistrict Transfer Requests #11/12-16 and #11/12-17
- 1.4 2011-12 Walden West Outdoor Science School Agreement
- 1.5 Resolution #11/12-01, Renewal of LAEF Lease
- 1.6 Personnel Actions

Certificated

## 1. Employment - Probationary

- 1.1 Sarah Bolter, 1.000 District Nurse, District Office  
Effective: August 15, 2011
- 1.2 Alexandra Braunstein, 1.000 4<sup>th</sup> Grade Teacher, Oak School  
Effective: August 15, 2011
- 1.3 Alicia Chapman, 1.000 1<sup>st</sup> Grade Teacher, Santa Rita School  
Effective: August 15, 2011
- 1.4 Noirin Foy, .500 Math Teacher, Blach School  
Effective: August 15, 2011
- 1.5 Eligia Gall, .167 Art Teacher, Egan School  
Effective: August 15, 2011
- 1.6 Ricky Hu, 1.000 Science Teacher, Blach School  
Effective: August 15, 2011
- 1.7 Can Huynh, 1.000 Physical Education Teacher, Egan School  
Effective: August 15, 2011
- 1.8 Suzie Jochner, 1.000 6<sup>th</sup> Grade Teacher, Covington School  
Effective: August 15, 2011
- 1.9 Brianna Jorgensen, 1.000 Music Teacher, District Office  
Effective: August 15, 2011
- 1.10 Erica Leima, 1.000 4<sup>th</sup> Grade Teacher, Loyola School  
Effective: August 15, 2011
- 1.11 Christina Shilling, 1.000 5<sup>th</sup> Grade Teacher, Springer School  
Effective: August 15, 2011
- 1.12 Marlena Smith, 1.000 Resource Specialist, Gardner Bullis School  
Effective: August 15, 2011
- 1.13 Jacob Sproule, 1.000 Math Teacher, Egan School  
Effective: August 15, 2011
- 1.14 Kathleen Vargha, .400 Speech Therapist, District Office  
Effective: August 15, 2011

## 2. Employment - Temporary

- 2.1 Monica Bhattacharya, 1.000 1<sup>st</sup> Grade Teacher, Loyola School  
Effective: August 15, 2011
- 2.2 Melissa Dowling, 1.000 4<sup>th</sup> Grade Teacher, Almond School  
Effective: August 15, 2011
- 2.3 Miriam Farber, 1.000 Kindergarten Teacher, Almond School  
Effective: August 15, 2011
- 2.4 Michelle Gibo, 1.000 Kindergarten Teacher, Covington School  
Effective: August 15, 2011
- 2.5 Rachelle Goulette, 1.000 2<sup>nd</sup> Grade Teacher, Gardner Bullis School  
Effective: August 15, 2011
- 2.6 Meghan Greenbaum, .833 Science Teacher, Blach School  
Effective: August 15, 2011

CONSENT ITEMS  
(continued)

- 1.6 Personnel Actions (continued)
  2. Employment – Temporary (continued)
    - 2.7 Tracy Grinberg, 1.000 2<sup>nd</sup> Grade Teacher, Loyola School  
Effective: August 15, 2011
    - 2.8 Bic-Wa “Lily” Hung, 1.000 4th Grade Teacher, Loyola School  
Effective: August 15, 2011
    - 2.9 Kelly McLean, 1.000 4th Grade Teacher, Springer School  
Effective: August 15, 2011
    - 2.10 Christopher Patterson, 1.000 5<sup>th</sup> Grade Teacher, Oak School  
Effective: August 15, 2011
    - 2.11 Laura Wiley, 1.000 Kindergarten Teacher, Gardner Bullis School  
Effective: August 15, 2011
    - 2.12 Emily Wood, 1.000 4th Grade Teacher, Oak School  
Effective: August 15, 2011
    - 2.13 Amy Wyosnick, 1.000 6th Grade Teacher, Covington School  
Effective: August 15, 2011
  3. Request to Increase FTE
    - 3.1 Courtney Cadwell, Math Teacher/Math Coach, Egan School/District Office  
Increase .833 FTE to 1.000 FTE  
Effective: August 15, 2011
  4. Re-Employment - Probationary
    - 4.1 Richard Julian, 1.000 5<sup>th</sup> Grade Teacher, Covington School
    - 4.2 Gina Moore, 1.000 Science Teacher, Egan School
    - 4.3 Jennifer Portillo, 1.000 5<sup>th</sup> Grade Teacher, Covington School
    - 4.4 Erin Zaich, 1.000 6<sup>th</sup> Grade, Teacher, Covington School
  5. Request for Part-Time Assignment with Full Retirement Credit  
Reduced Workload Program (Willie Brown)
    - 5.1 Nancy McClain, Kindergarten Teacher, Oak School  
Reduce 1.000 FTE to .500 FTE  
Effective: August 15, 2011
    - 5.2 Roberta Robertson, Music Teacher, District Office  
Reduce 1.000 FTE to .800 FTE  
Effective: August 15, 2011
  6. Second Year Probationary Employees Eligible for Tenure, Effective Upon the First  
Day of Teacher for the 2011-12 School Year
    - 6.1 Christine Anderson, Psychologist, Covington/Loyola Schools
    - 6.2 Courtney Cadwell, Math Teacher, Egan School/District Office
    - 6.3 Anne Daggett, 5<sup>th</sup> Grade Teacher, Almond School
    - 6.4 Lucinda Fletcher, Music Teacher, District Office
    - 6.5 Suzanne Horn, Speech Therapist, Santa Rita School
    - 6.6 Samantha Kephart, SDC Teacher, Covington School
    - 6.7 Aaron Kerns, History Teacher, Blach School
    - 6.8 Mary Kate Mather, History Teacher, Blach School
    - 6.9 Jacquelyn Neculai, Psychologist, Loyola School/District Office
  7. Request for Leave of Absence Without Pay
    - 7.1 Rachel Commons, 1.000 Teacher, Gardner Bullis School  
Effective: 2011-12 School Year

CONSENT ITEMS  
(continued)

## 1.6 Personnel Actions (continued)

## 8. Resignation

- 8.1 Zeke Martin, 1.000 Physical Education Teacher, District Office  
Effective: July 24, 2011
- 8.2 MaryLou McKenna, 1.000 Math Teacher, Egan School  
Effective: July 18, 2011
- 8.3 Bryan Nabas, .333 Math Teacher, Egan School  
Effective: July 19, 2011
- 8.4 Diane Rabago, .500 1<sup>st</sup> Teacher, Loyola School  
Effective: July 24, 2011
- 8.5 John Sheehan, .333 Math Teacher, Blach School  
Effective: July 19, 2011
- 8.6 Mary Uebbing, on leave of absence without pay since 7/1/09  
Effective: July 22, 2011

Classified

## 1. Employment

- 1.1 Laura Ramirez-Cavazos, Program Specialist, Behavior  
Effective: August 17, 2011
- 1.2 Stephanie Tran, Program Specialist, Behavior  
Effective: August 17, 2011

## 2. Re-Employment

- 2.1 Tara Hackett, Instructional Assistant, Special Education  
Effective: August 17, 2011

## 3. Resignation

- 3.1 Katie Butler, Program Specialist, Technology  
Effective: August 2, 2011
- 3.2 Elizabeth King-Johnson, Instructional Assistant, Special Education  
Effective: July 8, 2011
- 3.3 Alejandro Lira, District Office Clerk, District Office  
Effective: August 3, 2011
- 3.4 Terri Sawyer, Instructional Assistant, Special Education  
Effective: August 1, 2011
- 3.5 Kimberly Sheehan, Program Specialist, Technology  
Effective: August 2, 2011
- 3.6 Gail Yeaman-Sanchez, Program Specialist, Technology  
Effective August 11, 2011

Administration

## 1. Resignation

- 1.1 Terri Stromfeld, Principal, Almond School  
Effective: August 1, 2011

AYES: 5

NOES: 0

ABSENT: 0

COMMUNITY  
COMMENTS

John Radford spoke on follow-up discussions on the Measure E parcel tax and facility issues at Bullis Charter School.

INFORMATION/  
ACTION ITEMSSchool Preparations -  
Staffing, Enrollment,  
Facilities

Mr. Baier reported district enrollment is at 4,515 students with families continuing to register. The enrollment number tends to decline on the first day of school. The class size averages are meeting the identified expectations with 22.9 in K-3, 26.7 in grades 4-6 and 25.4 in the junior high core classes.

Mr. Kenyon reported classrooms are ready for the start of school. The ordering of the portable buildings and classroom furniture was delayed due to the budget decisions being made so late in the fiscal year. As a result, portables still need to go in at Springer, Santa Rita and the charter school. All furniture is to be delivered on time except the 8<sup>th</sup> grade furniture for the charter school. Arrangements have been made to provide interim furniture until the order arrives. The Los Altos Parent Preschool is preparing their facility near Rosita for opening in September. Although the project was to be completed in June, the work at Rosita Park is continuing.

Mrs. Gallagher reported 29 teachers were hired over the summer. Even with the large number of new hires, the district's overall FTE is lower than last year due to high attrition with retirements, leave of absences and moves out of the area. Professional development was provided prior to the start of school.

John Radford and Marie Stuart provided public comment.

Curriculum and  
Instruction

Mrs. Gallagher reported the new elements to the educational program correlates directly with the Educational Blueprint goals. In an effort to increase the level of professional development provided to our teachers at a lower cost, the district has created partnerships with other school districts and local organizations. This past week our teachers participated in Write Tools training with Mountain View Whisman School District, Krause Center for Innovation provided on-site training on Integrating Technology into Instruction and hands on FOSS science training was provided through the Math and Science Partnership Network. Carol Raymond will be supporting 24 teachers with BTSA training. She will be grouping teachers by grade level and additional support will be provided for junior high teachers. A professional development survey for all teachers is currently in process.

The elementary music program will give students in grades 5 and 6 the choice of chorus or instrumental. The music team will hold an assembly at each elementary school to share the changes to the program and help students with instrument selection. Instruction will be provided twice weekly and students will perform at two concerts during the year. The music program is funded by LAEF.

This year Khan Academy will be used as an instructional tool to help differentiate math instruction in grades 5, 6 and some 7/8 classes. Four training days have been created and will be provided by the pilot teachers. Courtney Caldwell, a pilot teacher, will be a part-time Math Coach to provide support and coaching to teachers throughout this implementation year. The pilot team will make a presentation to the board at a future meeting. The professional development and Math Coach funding is provided by LAEF.

The cSTEM program will be taught once a week to sixth grade students and teachers. This program incorporates science, technology, engineering and math through creativity, collaboration and computer science. The curriculum is based on ISTE's National Education Tech Standards for Students, ACM K-12 Computer Science Model Curriculum, Common Core Standards in Mathematics and Visual Arts Standards. cSTEM is funded by LAEF.

Preliminary 2011 STAR Results	<p>Mrs. Gallagher shared the initial findings of the 2011 STAR results. Overall the district did exceedingly well. The California Standards Tests includes English-language arts, mathematics, science and history-social science. This year 92% of students in grades 2-8 scored proficient or advanced in English-language arts. The writing results showed 97% of seventh grade and 90% of fourth grade students scored at proficient or advanced. The mathematic scores have remained steady over the past five years with 91% of students in grades 2-7 scoring proficient or advanced. Ninety-four percent of eighth grade students took the Algebra 1 test with 83% scoring proficient or advanced. The science scores are showing students in grades 5 and 8 are consistently moving into the advanced level. The upward trend in history-social science continued with 91% of eighth grade students scoring proficient or advanced.</p> <p>Mrs. Gallagher will share more detailed information by specific subgroups at upcoming meetings.</p>
BOARD AND ADMINISTRATION COMMENTS, UPDATES, QUESTIONS, ITEMS FOR FUTURE AGENDAS	<p>The board members used this opportunity to share their participation in district and community events followed by comments and concerns.</p> <p>Mr. Baier reported the city/schools subcommittee meeting scheduled for August 16, 2011 is being rescheduled to September.</p> <p>Mr. Smith reported Rocketship Education was scheduled to be on the county board agenda in August but has been deferred to September.</p>
ADJOURNMENT	<p>The meeting was adjourned at 8:37 p.m.</p>

Date \_\_\_\_\_

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Jeffrey Baier, Secretary to the Board of Trustees

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Doug Smith, Clerk