

**LOS ALTOS SCHOOL DISTRICT**  
**Board of Trustees**  
**Special Meeting Minutes**  
**Los Altos School District Board Room**  
**201 Covington Road, Los Altos**  
**Covington School Multipurpose Room**  
**205 Covington Road, Los Altos**  
**January 30, 2012**

CALL TO ORDER	Special Meeting was called to order by Mr. Goines at 6:00 p.m.
PRESENT	Mr. Mark Goines, President; Mr. Doug Smith, Vice-President; Ms. Tamara Logan, Clerk; Mr. Bill Cooper, Member; Mr. Steve Taglio, Member
ABSENT	None
ADMINISTRATION	Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business
STAFF	Marcy Birnie, Connie Ingram, Pamela Loebner, Trish Mitchell, Roberta Pyne, Sandra McGonagle, Kate Goines, Sue Diederichsen, Cathy Voelker, Chris Goldner, Jackie Sigua, Kimberly Attell, Shari Elmer, CJ Evenhuis, Laura Wiley, Niki Mitchell, Cindy Andrews
PRESS	Traci Newell, Nicole Baldocchi
OTHERS	Vinai Sirkay, Vladimir Ivanovic, Margaret Brooks, Tom Campbell, Breene Kerr, Marilyn Cleveland, David Casas, Connie Ingram, Jennifer Carlstrom, Annick Mohegeg, Christine Lenz, Lucy Mangus, Toni Moos, Linda Baxley, Michelle Sturiale, Teri Spanner, Nancy Falkenburg, Steve Falkenburg, Steve Moore, Mark Blair, Julie Blair, Gil Ahrens, Darin Conway, Brooke Schiller, Lee Ann Steffen, Brian Selden, Leslie Shaw, Eryn Johnson, Mike Carlton, Elizabeth Spreen, Angela Akiyama, Elizabeth Hutter, Christopher Patterson, Ann Enthoven, Nick Enthoven, Andrew Chang, Stephanie Lau-Chen, Carrie Souders, Kathy Cole, Adam Mitchell, Eric Ramberg, Shobana Gubbi, Kyuri Doeden, Barbara Evans, Amy Kuan, Miriam Permut, Kate Pietro, Tim Pietro, Tim Blair, Julie Desai, Elanu Joffe, Megan Crissman, Amy Johnson, Tanya Raschke, Dave Morgan, Chris Mesel, Mathew Hein, Karen Cleage, Kevin Hatch, Dawn Herman, Matthew Chin, Elena Shea, Keith Cook, Pete Richardson, Paul Eckinger, Zoe Conroy, Sarabjot Rao, Noam Geri, Donna Young, Lianne Mintz, Nancy Breneau, Soobin Son, Cam Chau, Kara Park, Amy Stewart, Anne Schmidt, Erika Shapiro, Michelle Galbraith, Vivian Lee, Stuart Schmidt, Chi-Kai Chien, Hannah Choi, Zoe Smith, Kathryn Kuhn, Nikki Selden, John Marino, Andrea Barnett, Jen Denebeim, Lynn Reed, Hattie Shieh, Betsy Schmitt, Karin Smith-Cerra, Lisa Theobald, Cynthia Sierra, Linda Roy, David Joffe, Bryan Johnson, Dani Thompson, Kristine Dworkin, Sheri King, Amanda Aaronson, John Scull, David Blockhus, Victoria Blockhus, Lee Levy, Lisa Levy, Buffy Poon, Maya Kapoor, Lillian Stadler, Kristine Bardman, John Moraski, Charmaine Lovell, Kelly Toshach, Kris Moore, Alexis Coll-Verly, Ty Conner, Becky Fuchs, Lewis Ferrell, Amy Suri, Valerie Cairns, Jim Cairns, Thomas Boyd, Raymond Lim, Brian Carlstrom, Behraz Shahidi, Karen Pereira, Molly Black, Angie Rumi, Wendy Grant, Marta Kenehan, Cyndi Herbert, Lara Vastano, Laura Schmidt, Susan Mensinger, Morgan Snyder, Millie Gong, Scott Burke, Rita Estrada, Michael Jennett, Linda His, Andrew Tovell, Karen Clegg, Shirley Lee, Duncan MacMillan, Marita Vargas, Laura Orelle, Bill Halpin, Tom Dennedy, Dave O'Neal, Katie Stanton, Rajesh Manglore, Jane London, Tim Lebaron, Marcia Chmyz, Jason Brenner, Steve Thomas, Chris Toney, Lori Bogard, Chetna Gaglani, Kim Koran, Ann Hepenstal, Grace Yang, Molly Forstall, Pearl Hu, Cindy Lunk, Martha McClatchie, Mark Malone, Irena Halsey, Courtenay Corrigan, Justena Tseng,

OTHERS (continued)	Susan Bourgan, Tracy Warren, Fred Gallagher, Melissa Nolen, Brett Ford, Jeff Fixler, David Peterson, Robert Beliveau, Christine DiBona, Nhu Le, Andrew Rasmussen, Andrea Eyring
PLEDGE OF ALLEGIANCE	Mr. Goines asked the public to stand and recite the Pledge of Allegiance.
AGENDA APPROVAL	MSC: Mr. Smith, Mr. Cooper to approve the agenda of the meeting.  AYES: 5                                      NOES: 0                                      ABSENT: 0
INFORMATION/ ACTION ITEMS	
Agenda Online Training	Laura Williams from the California School Boards Association provided training to the board on the use of Agenda Online. Mr. Baier reported the district will begin using Agenda Online with the February 6, 2012 meeting.  Vladimir Ivanovic provided public comment.
Brown Act Training	Marilyn Cleveland from Dannis, Woliver and Kelley provided Brown Act training for the board. The training covered the purposes of the Brown Act, what constitutes a meeting, location of meetings, public rights at meetings, agenda requirements and closed session requirements.
Recess	Mr. Goines called for a 20-minute recess at 7:40 p.m. The meeting will reconvene in the Covington School Multipurpose Room.
Reconvene	Mr. Goines reconvened the meeting at 8:04 p.m.
Negotiating Interests for 2012-13 with the Los Altos Teachers Association	Mr. Baier presented the district's interests for negotiations with the Los Altos Teachers Association for 2012-13.
Resolution in Support of Draft 2012/13 Preliminary Facilities Offer to Bullis Charter School	Mr. Goines reported information will be presented for this agenda item and the following agenda item at the same time. Following the presentation, public comment will be taken on this agenda item and the board will take action. Public comment will then be taken on the next agenda item followed by board action.  Mr. Kenyon reported the draft Preliminary Facilities Offer is based on an in-depth analysis on the recent ruling and Prop 39 regulations. A three part methodology was used to determine reasonable equivalency: identification of the appropriate group of comparison schools, analysis of the capacity factors set forth in the regulations and analysis of the condition factors (including site size), also set forth in applicable regulations.  On the identification of the appropriate group of comparison schools, regulations require using schools within the same high school attendance area that the majority of charter school students live. The majority of BCS students reside within the Los Altos High School attendance area. Because all or portions of all LASD schools, except Oak, have an attendance area within the Los Altos High School attendance area, Mr. Kenyon reported that the appropriate group of comparison group schools are all elementary schools except Oak for kindergarten through sixth grade, and Blach and Egan for seventh and eighth grade.

Resolution in Support  
of Draft 2012/13  
Preliminary Facilities  
Offer to Bullis Charter  
School (continued)

Capacity analysis is determined by using a ratio of square footage (sf) to projected average daily attendance (ADA) among the comparison group schools in the following categories: teaching stations, specialized teaching stations and non-teaching space. The projected ADA assumptions used were 3,530 grades K-6 and 1,023 grades 7-8 LASD students and 439 grades K-6 and 27 grades 7-8 in-district BCS students. The district used the projected enrollment assumptions for the grades K-6 in-district BCS students provided by BCS. The district based the assumptions for grades 7-8 on historical data rather than the 54 in-district students BCS had projected.

The teaching space allocation provided for BCS in the draft preliminary offer includes 48 sf/ADA for kindergarten, 38 sf/ADA for grades 1-6 and 35.5 sq/ADA for grades 7-8. This offer compares favorably to the comparison schools allocation of 39.9 sf/ADA, 36.4 sf/ADA and 30.3 sq/ADA, respectively.

The allocation of specialized teaching for BCS includes 3.51 units (rounded to 4 units) for grades K-6 and 0.95 units for grades 7-8. The allocation of non-teaching spaces for BCS includes 4.48 units (rounded to 5 units) for grades K-6 and 0.28 units for grades 7-8. The total calculated units for grades 7-8 is 1.23 units, which was reduced to 1 unit allocated as some of these spaces can be shared with Blach students. Each unit is the standard size classroom of 960 square feet.

The condition analysis uses the following factors in determining a facility's condition: school site size, interior and exterior surfaces, mechanical/plumbing/electrical/fire alarm systems, availability and condition of technology, overall learning environment, furnishings and equipment, and athletic fields and/or play space. Based on consideration and an analysis of all of these factors, the conditions of the facilities proposed for BCS in the draft preliminary facility offer were concluded to be reasonably equivalent to the comparison schools.

Addressing the first factor, the size analysis shows all comparison elementary schools are 10 acres, except Covington at 14.25 acres. The comparison schools for grades 7-8 are Blach at 17.95 acres and Egan at a net of 12.6 acres, with 6.23 acres dedicated to BCS.

Addressing the remaining factors, Mr. Kenyon discussed each factor separately and explained why such factors supported a conclusion that the offered facilities' conditions, considered as a whole and considered in combination with the capacity factors, complied with Proposition 39.

Mr. Kenyon then discussed the issue of whether the district could offer BCS facilities located at a single site. First, Mr. Kenyon stated that, as LASD does not operate a K-8 configuration, there is no existing school site in the district with reasonably equivalent facilities for both grades K-6 and 7-8 without modification. Prop 39 stipulates that a district is not required to modify a site to meet a charter school's grade configuration. As the district does not have a site to accommodate the facilities BCS has requested, it was concluded that the district should consider whether multiple sites should be offered to BCS instead. During this discussion, Mr. Kenyon stated that notwithstanding the conclusion that no single site within the district contained all the facilities to which BCS claims it is entitled, the district did consider closing a school site, as suggested in BCS's request for facilities, as a means to meet BCS's facility request.

Resolution in Support  
of Draft 2012/13  
Preliminary Facilities  
Offer to Bullis Charter  
School (continued)

Mr. Jeffrey Baier and Mrs. Alyssa Gallagher then explained why the district's policies and best practices dictated that such closure could not be accommodated without jeopardizing the educational, social, and developmental growth of the over 4500 LASD students who do not attend BCS. Both also spoke to the importance of the community fostered by the district's policies and best practices and that such community, and the educational and developmental benefits resulting from such community, would, in their judgment, be negatively impacted if a school were closed. Included in this explanation was reference to the district's policy to limit campus size to 600 students and the basis for such policy, the high success of each of the district's schools, and the best practices and the policies of the vast majority of the state's school districts to separate younger pre-adolescent students from adolescent students. Mr. Baier then concluded that school closure, in the district's informed judgment, would negatively impact the district's students and parents in preference to BCS's students and parents.

Mr. Kenyon explained that because it was the district's judgment that school closure would negatively impact its students' education and development, in order to offer BCS non-contiguous facilities, the district must first make written findings in the form of a resolution as to why it could not offer BCS such facility before considering the draft preliminary offer.

Assuming passage of the proposed resolution, Mr. Kenyon stated that the recommendation for the 2012/13 Preliminary Facilities Offer for BCS is the current space at Egan for its grades K-6 program and space at Blach for its grades 7-8 program. As the district is unable to accommodate BCS at a single site, the district is required to make written findings justifying why the district cannot offer BCS facilities on a single or contiguous site, consider student safety and minimize the number of sites offered.

Breene Kerr, Rich Larsen, Kathy Cole, Cynthia Lunk, Scott Burke, John Moraski, Jen Denebeim, Lucy Mangas, Millie Gong, Buffy Poon, Raymond Lim, Sang Yoo, Grace Yang and Martha McClatchie provided public comment.

MSC: Mr. Cooper, Mr. Smith to approve Resolution #11/12-10 in support of the preliminary offer of facilities.

AYES: 5

NOES: 0

ABSENT: 0

Preliminary Facilities  
Offer to Bullis Charter  
School for 2012/13

Mr. Goines reiterated that public comment would be taken on this agenda item followed by board action.

Andrea Eyring, Courtenay Corrigan, Janet Medlin, Tanya Raschke, Erika Shapiro, Trish Mitchell, Molly Black, Sandra McGonagle, Karen Pereiraa, Christine DiBona, Fred Gallagher, David Peterson, Bryan Johnson, Irena Halsey, Michelle Galbraith, Susan Mensinger, Jim Cairns, Kris Moore and Jennifer Carlstrom provided public comment.

MSC: Mr. Cooper, Ms. Logan to approve the preliminary offer of facilities for the 2012/13 school year.

AYES: 5

NOES: 0

ABSENT: 0

ADJOURNMENT

The meeting was adjourned at 10:13 p.m.

Date \_\_\_\_\_

\_\_\_\_\_  
Jeffrey Baier, Secretary to the Board of Trustees

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Tamara Logan, Clerk