

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Regular Meeting Minutes
Los Altos School District Board Room
201 Covington Road, Los Altos
January 23, 2012

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| CALL TO ORDER | Regular Meeting was called to order by Mr. Goines at 5:45 p.m. |
| PRESENT | Mr. Mark Goines, President; Mr. Doug Smith, Vice-President; Ms. Tamara Logan, Clerk; Mr. Bill Cooper, Member; Mr. Steve Taglio, Member Mr. Smith left the meeting at 9:15 p.m. |
| ABSENT | None |
| ADMINISTRATION | Mr. Jeffrey Baier, Superintendent; Mrs. Alyssa Gallagher, Assistant Superintendent, Curriculum and Instruction; Mr. Randall Kenyon, Assistant Superintendent, Business |
| STAFF | Marcy Birnie, Sue Wood, Kate Goines, Jim Grijalva, Niki Mitchell, Erica Gilbert, Jim Thurber |
| PRESS | Traci Newell, Nicole Baldocchi |
| OTHERS | Lillian Stadler, Wendy Grant, Michelle Sturiale, Megan Crissman, Jen Carlstrom, Kristan Erickson, Jen Denebeim, Andrew Chang, Bessie Ng, Kristine Bardman, Nabeel Mian, Dave O'Neal, Tanya Maluf, Margaret Brooks, Heather Quick, Dave Morgan, Sylvia Plevritis, Shobana Gubbi, Brooke Schuller, Tom Campbell, Linda Baxley, Alix Apfelberg, Rosanne Park, Ty Connor, Kathy Connor, Martha McClatchie, Marcia Chmyz, Sharon Clay, Michelle Galbraith, Erika Shapiro, Christine Lenz, Toni Moos, Jen Walker, Jim Cairns, Bryan Johnson, Nikki Selden, Kelly Toshach, Etsuko Weitz |
| CLOSED SESSION | The meeting adjourned to Closed Session at 5:46 p.m. conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6, employee discipline/dismissal/release pursuant to Government Code §54957 and anticipated litigation pursuant to Government Code §54956.9. |
| RECONVENE TO OPEN SESSION | The meeting reconvened at 7:15 p.m. |
| PLEDGE OF ALLEGIANCE | Mr. Goines asked the public to stand and recite the Pledge of Allegiance to the flag. |
| CLOSED SESSION REPORT | Mr. Goines reported no action was taken in Closed Session. |
| AGENDA APPROVAL | MSC: Mr. Cooper, Ms. Logan to approve the agenda of the meeting. Mr. Smith amended the motion to move agenda item 4.7 to 4.5 and changing agenda item 4.5 to 4.6 and agenda item 4.6 to 4.7. Ms. Logan seconded the amendment. |
| <div style="display: flex; justify-content: space-between;"> AYES: 5 NOES: 0 ABSENT: 0 </div> | |

SCHOOL PRESENTATION Ms. Kate Goines, kindergarten teacher, reported on the full day kindergarten program, Ms. Rachel Goulette, second grade teacher, reported on response to literature and shared student work in this area, and Mr. Jim Thurber, fourth grade teacher, reported on California missions. Fourth grade students Nick Mumm, Matt Cummins, Will Schoppet, Brandon Son and Viona Eshigi shared their mission projects.

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| SUPERINTENDENT'S UPDATE | Mr. Baier reported a special board meeting will be held on January 30, 2012 beginning at 6:00 p.m. with Agenda Online and Brown Act trainings. The other agenda items include sunshining the district's interests with LATA and board consideration for the approval of the preliminary facility offer for the charter school. |
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CONSENT ITEMS MSC: Mr. Cooper, Ms. Logan to approve Consent Items 1.1 through 1.4:

- 1.1 Regular Board Meeting Minutes, January 9, 2012
 - 1.2 Purchase Orders
 - 1.3 2012-13 Budget Development Calendar
 - 1.4 BP 6170.1, Transitional Kindergarten
 - 1.5 Personnel Actions
- Classified
- 1. Employment
 - 1.1 Jennifer Gordon, Instructional Assistant-Special Education
Effective: January 9, 2012
 - 1.2 Susana Scragg, Program Specialist-Behavior
Effective: January 23, 2012
 - 2. Re-Employment
 - 2.1 Michael Bushell, Program Specialist-English Language Learners,
Almond School
Effective: January 4, 2012
 - 3. Resignation
 - 3.1 Lori Fuller, School Office Clerk, Oak School
Effective: January 14, 2012
 - 3.2 Regina Poerio, Noon Duty Assistant, Santa Rita School
Effective: December 17, 2011

AYES: 5

NOES: 0

ABSENT: 0

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| EMPLOYEE REQUESTS TO ADDRESS THE BOARD | Jim Grijalva, LATA President, reported a survey will be sent to their members in order to determine their interests for negotiations. The teachers enjoyed the Kagan in-service held last week. |
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Sue Wood, CSEA President, shared a thank you note from a student who received glasses from the CSEA donation.

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| COMMUNITY COMMENTS | Michelle Sturiale provided public comment on meetings with the charter school and the County Board of Education. Sharon Clay spoke on meeting the needs of all students in the district. Rosanne Park spoke on school busing. |
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INFORMATION/
ACTION ITEMSAudited Annual
Financial Report

Mr. Kenyon introduced Sheldon Chavon, the district's auditor, who shared the district's financial results from 2010-11. Mr. Chavon shared background information on the audit standards. The key financial results were: the district met the minimum reserve requirement, instruction and instruction related services were 69% of total expenses, capital assets were 81% of net assets, cash and investments were 91% of the governmental fund balance sheet and the annual net OPEB obligation was \$1.3M. The audit results noted one deficiency, an issue that has been corrected.

Mr. Kenyon reported a copy of the annual financial report is available on the district's website.

MSC: Ms. Logan, Mr. Smith to approve the audited annual financial report as presented.

AYES: 5

NOES: 0

ABSENT: 0

Educational
Blueprint Goals
Progress Report

Mr. Baier, Mr. Kenyon and Mrs. Gallagher highlighted the progress of the goals set at the Educational Blueprint meeting in October. All goals are either on target or have been completed, except for the following:

- Develop a model and process, which includes teacher and parent input, to implement a weekly collaboration/professional development time in the 2012-13 school year will have a revised completion date once negotiations begin.
- Hold cross-district, grade level or cross-subject meetings to discuss best practices has been revised to establishing meeting dates by February and the first meeting will possibly take place in March.
- The results of the middle school feasibility study was shared with the board in December. The committee is continuing to meet based on board feedback and will present their findings by the end of May.
- Gathering data on the use and satisfaction with the new website has been revised to determine a method for gathering user satisfaction.
- Define how to best share financial information with our community, using the Davis Unified School District website as a best practice example has been revised to late spring.
- Propose to LATA and CSEA a joint monthly communiqué with LASD staff regarding the status of negotiations has been revised until negotiations are open.

PTA Goals for
2011-12

Kristan Erickson, Almond School PTA co-president, reported on PTA technology support. Technology expenses include initial purchases, maintenance, replacement costs and staff training. Planning for technology support begins in the spring and is done collaboratively with the school principal, tech specialist, teachers and PTA Board. The benefits of supporting technology include empowering students to take charge of learning, providing an alternative way to demonstrate knowledge, shifting the instruction from teacher-centered to student-centered and increasing student engagement and motivation to learn. Future PTA considerations for technology support include recruiting volunteers to support PTA operations, guidance for technology purchases, sustained funding and technology support staff.

Financial Update

Mr. Kenyon reviewed information on mid-year cuts that was presented at the previous meeting. Governor Brown shared in his State of the State address that education is his top priority. He would like to reduce the amount of time spent on student testing and return that time to instruction. He is also proposed revising education funding with a weighted student formula to be phased in over five years, which will adversely affect basic aid districts.

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| Financial Update (continued) | <p>There are several competing tax initiatives in addition to the initiative Governor Brown is proposing. There are no real gains for education with these initiatives, just an avoidance of funding cuts. The uncertainty with state funding likely won't be cleared up until after the November election, unless the initiatives do not qualify for the ballot in June. Two assumptions will be used for the upcoming budget; one that assumes the Governor's tax initiative passes and one that assumes it fails.</p> <p>A preliminary budget will be presented in February. The Budget Review Committee will begin their work in February and the Citizens' Advisory Committee for Finance will update the multi-year forecast.</p> |
| Discussions with Bullis Charter School | <p>Mr. Smith reported an agreement is being drafted for an LASD board member and a BCS board member to enter into non-binding discussions to explore interests and brainstorm ideas. These discussions would be non-binding and would not be included in any litigation. The current process of focusing on Prop 39 facility requirements do not allow for discussions of this type. The completed document will be presented for review and approval by both the LASD and BCS boards.</p> <p>Annick Mohageg and Kelly Toshach provided public comment.</p> <p>Following discussion, the board was in agreement of pursuing this agreement with the discussions to possibly include one board member and one community member from each agency, the dialogue will be non-binding and not included in any litigious settlement discussions and will have the approval of both boards.</p> <p>Mr. Smith left the meeting at 9:15 p.m.</p> |
| First Reading of BP 4117.2/4217.2/ 4317.2, Resignation | <p>Mr. Baier presented BP 4117.2/4217.2/4317.2, Resignation, for a first reading. The changes to the policy allows for the superintendent or designee to accept an employee's written resignation and the resignation will be final once it is received. This will be brought back at the next meeting under the consent agenda for approval.</p> |
| Board Representatives to the LASD/Bullis Charter School and LASD/Santa Clara County Office of Education Ad-Hoc Committees | <p>Mr. Baier reported two ad-hoc committees, LASD/Bullis Charter School and LASD/Santa Clara County Office of Education, are under consideration for appointments of no more than two LASD board members on each committee.</p> <p>Following board discussion, it was agreed each committee would hold open meetings with an agenda for each meeting.</p> <p>MSC: Ms. Logan moved to form an ad-hoc committee consisting of Ms. Logan and Mr. Goines to meet with the County. The committee will be set up as suggested by President DiSalvo. Mr. Cooper amended and seconded the motion to include possible on-going meetings with this committee.</p> |
| <div>AYES: 4</div> <div>NOES: 0</div> <div>ABSENT: 1 (Smith)</div> | |
| <p>Michelle Sturiale provided public comment.</p> <p>Following board discussion, it was agreed that the LASD/Bullis Charter ad-hoc committee would include the work Mr. Smith will be doing with the agreement discussed earlier in the meeting to meet the Educational Blueprint goal.</p> | |

Board Representatives
To the LASD/Bullis
Charter School and
LASD/Santa Clara
County Office of
Education Ad-Hoc
Committees
(continued)

MSC: Ms. Logan, Mr. Cooper to form an ad-hoc committee of Mr. Smith and Mr. Taglio to work with the Bullis Charter School board on facilities.

AYES: 4

NOES: 0

ABSENT: 1 (Smith)

BOARD AND
ADMINISTRATION
COMMENTS,
UPDATES,
QUESTIONS, ITEMS
FOR FUTURE
AGENDAS

The board members used this opportunity to share their participation in district and community events followed by comments and concerns.

Mr. Baier reported Senator Simitian will be hold an Education Update on January 28, 2012 in the Palo Alto Unified School District Board Room. A special meeting will be held on January 30, 2012 beginning at 6:00 p.m.

Mrs. Gallagher reported the Springer Art Show will be held on February 2, 2012.

Ms. Logan will be attending a Santa Clara County School Boards Association meeting on January 25, 2012.

Mr. Goines will be attending a Khan Academy advisory board meeting.

ADJOURNMENT

The meeting was adjourned at 9:47 p.m.

Date _____

Jeffrey Baier, Secretary to the Board of Trustees

Tamara Logan, Clerk