

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Regular/Annual Organizational Meeting Agenda
Monday, December 6, 2010

Los Altos School District Board Room
201 Covington Road, Los Altos

Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.

Any person wishing to speak on any item on the agenda will be granted up to three (3) minutes at the time the item appears on the agenda, or during Community Comments for all non-agenda items. Prior to addressing the board, each speaker is requested to complete a speaker card (located on the table near the door) and give it to the Superintendent's Executive Assistant. To ensure that all speakers are provided an equal opportunity to address the board, individual speakers may not "yield" their allotted time to address the board to other speakers. The board may limit the total amount of time allocated for comment on a particular issue (Government Code §54954.3[b]). The board discourages complaints against individual officers or employees of the district during open session.

The open session will be audio recorded for the purpose of preparing minutes. The recording may be erased or destroyed 30 days after the meeting (Government Code §54942.5).

As a courtesy to others, please turn off your cell phone upon entering the meeting.

A. CLOSED SESSION

Call to Order

Recess to Closed Session

Action

Anyone wishing to address the board regarding Closed Session items may do so at this time.

Items listed below may be discussed in closed session. Items [✓] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

- [] 1. Employee Evaluation pursuant to Government Code §54957
- [] 2. Employee Appointment pursuant to Government Code §54957
- [] 3. Liability Claims pursuant to Government Code §54961
- [] 4. Conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6
- [] 5. Conference regarding negotiations of real property pursuant to Government Code §54956
- [] 6. Employee Discipline/Dismissal/Release pursuant to Government Code §54957
- [✓] 7. Anticipated Litigation pursuant to Government Code §54956.9
- [] 8. Student Discipline

B. OPEN SESSION/REPORTS

Pledge of Allegiance

Closed Session Report

Information

Approval of Agenda

Action

Staff and Student Successes

Information

- Morgan Neumann, second grade student at Loyola School, was one of 25 students selected to have their artwork on display at the Santa Clara County Office of Education. Over 220 pieces of artwork were submitted and the 25 new selections will hang alongside 830 other pieces that have been collected over the past 14 years.

Superintendent's Update

Information

ADJOURN TO ANNUAL ORGANIZATIONAL MEETING**CALL TO ORDER – ANNUAL ORGANIZATIONAL MEETING**

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| 1. <u>ANNUAL ORGANIZATION</u> | Action |
| 1.1 Election of President | |
| 1.2 Election of Vice-President | |
| 1.3 Election of Clerk | |
| 2. <u>COMMITTEES AND APPOINTMENTS</u> | Action |
| 2.1 Communications Committee | |
| 2.2 Santa Clara County Committee on School District Organization | |
| 2.3 Santa Clara County School Boards Association | |
| 2.4 Community Health Awareness Council | |
| 2.5 Facilities/Modernization | |
| 2.6 Curriculum Council | |
| 2.7 District Negotiating Team | |
| 2.8 Legislative Network | |
| 2.9 Consolidated Programs Committee | |
| 2.10 PTA Council | |
| 2.11 Budget Review Committee | |
| 2.12 City/Schools Committee | |
| 2.13 Fields Committee | |
| 3. <u>BOARD PROCEDURES</u> | Action |
| 3.1 Secretary to the Board of Trustees | |
| 3.2 Authorized Signatures | |
| 3.3 Table of Organization | |
| 3.4 Board Policies | |
| 3.5 Meetings: Times, Place and Schedule | |
| 3.6 Board of Trustees Bylaws | |
| 3.7 Waiver of Notice of Special Meetings | |
| 4. <u>ADJOURN ANNUAL ORGANIZATIONAL MEETING</u> | |

CALL TO ORDER – REGULAR MEETING

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| 1. <u>APPROVAL OF CONSENT ITEMS</u> | Action |
| These items are considered routine and will be approved in one action without discussion. If a board member requests an item be removed from the calendar or a citizen wishes to speak to an item, it will be considered under Action Items. | |
| 1.1 <u>Approval of Minutes</u> | Consent |
| It is recommended the board approve the minutes for the November 15, 2010 regular meeting. | |
| 1.2 <u>Purchase Orders</u> | Consent |
| It is recommended the board approve the purchase orders from November 10, 2010 through November 30, 2010. | |
| 1.3 <u>Resolution #10/11-09, Budget Adjustments</u> | Consent |
| It is recommended the board approve the budget adjustments as presented. | |
| 1.4 <u>Personnel Actions</u> | Consent |
| It is recommended the board approve the personnel actions as presented. | |
| 2. <u>EMPLOYEE REQUESTS TO ADDRESS THE BOARD</u> | |
| This time has been set aside to hear input from employee organizations and individual employees on items that are not on the agenda. | |
| 1. Mr. Jim Grijalva, Los Altos Teachers Association | |
| 2. Ms. Kris Swenson, California School Employees Association | |

3. COMMUNITY COMMENTS

This time is reserved for citizens and employees to address the Board on items that are not on the agenda. Community members wishing to address the board are allotted three (3) minutes per speaker. The Board and Administration welcome this opportunity to listen; however, the board is not permitted to comment or take action on non-agenda items (Government Code §54954.2).

4. ACTION/DISCUSSION/INFORMATION ITEMS**4.1 Charter School Update****Discussion**

The Los Altos School District Board of Trustees has invited the Bullis Charter School to provide information on their long-range plans.
(Mr. Baier) [15 minutes]

4.2 Proposed Water District Project at Blach School**Discussion**

Mr. Kenyon will report on the recent neighborhood meeting held by the water district. Neighbors of Blach School will present information to the Board of Trustees.
(Mr. Kenyon) [20 minutes]

4.3 Financial Update**Information/
Action**

Mr. Kenyon will present the 1st Interim Financial Report for review and approval. In light of the continued economic downturn he will also provide a tentative long-range forecast and initial plans to deal with future budget deficits.
(Mr. Kenyon) [30 minutes]

4.4 Parcel Tax Feasibility and Planning Update**Discussion/
Action**

Mr. Baier will present an update on the community surveying progress and the need for a Study Session on December 13, 2010.
(Mr. Baier) [15 minutes]

4.5 First Reading of Board Bylaw 9130, Board Committees**Discussion**

The Board of Trustees will review the revised language for the Citizens' Advisory Committee for Finance in BB 9130.
(Mr. Kenyon) [15 minutes]

4.6 Appointment of Representatives to the Citizens' Advisory Committee for Finance**Action**

The Board of Trustees will consider approving the appointment of representatives to the Citizens' Advisory Committee for Finance
(Mr. Kenyon) [15 minutes]

5. BOARD AND ADMINISTRATION COMMENTS, UPDATES, QUESTIONS AND ITEMS FOR FUTURE AGENDAS

This time is for the administration and board to report on non-agenda items such as committee reports, school activities, legislation and future agendas.

The following agenda items are scheduled for the meeting on January 10:

- Update from the Santa Clara Valley Water District on the proposed project at Blach School
- First Reading of Board Policy 5118, Open Enrollment Act Transfers

6. ADJOURN

Individuals with disabilities attending this meeting who are in need of special accommodations should call the Superintendent's Office (650-947-1152) at least one week prior to the meeting date, to make special arrangements. Requests for copies of information presented at the board meeting are to be made in writing and addressed to the Superintendent.