

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Regular Meeting Agenda
Tuesday, September 28, 2010

Los Altos School District Board Room
201 Covington Road, Los Altos

Closed Session – 6:30 p.m.
Regular Session – 7:00 p.m.

Any person wishing to speak on any item on the agenda will be granted up to three (3) minutes at the time the item appears on the agenda, or during Community Comments for all non-agenda items. Prior to addressing the board, each speaker is requested to complete a speaker card (located on the table near the door) and give it to the Superintendent's Executive Assistant. To ensure that all speakers are provided an equal opportunity to address the board, individual speakers may not "yield" their allotted time to address the board to other speakers. The board may limit the total amount of time allocated for comment on a particular issue (Government Code §54954.3[b]). The board discourages complaints against individual officers or employees of the district during open session.

The open session will be audio recorded for the purpose of preparing minutes. The recording may be erased or destroyed 30 days after the meeting (Government Code §54942.5).

As a courtesy to others, please turn off your cell phone upon entering the meeting.

A. CLOSED SESSION

Call to Order

Recess to Closed Session

Action

Anyone wishing to address the board regarding Closed Session items may do so at this time.

Items listed below may be discussed in closed session. Items [✓] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

- [] 1. Employee Evaluation pursuant to Government Code §54957
- [] 2. Employee Appointment pursuant to Government Code §54957
- [] 3. Liability Claims pursuant to Government Code §54961
- [] 4. Conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6
- [] 5. Conference regarding negotiations of real property pursuant to Government Code §54956
- [] 6. Employee Discipline/Dismissal/Release pursuant to Government Code §54957
- [✓] 7. Anticipated Litigation pursuant to Government Code §54956.9
- [] 8. Student Discipline

B. OPEN SESSION/REPORTS

Pledge of Allegiance

Closed Session Report

Approval of Agenda

Staff and Student Successes

Information

Action

Information

- Margie McCracken, District Health Aide, demonstrated outstanding performance during a student emergency. She was called to assist a student who was having an allergic reaction. The child's condition quickly progressed and required administration of the Epi-Pen (a life-saving injection). Margie administered the Epi-Pen confidently and effectively and the student quickly recovered. The student's family supports us in thanking Margie for her response and the impeccable implementation of the procedures created for this emergency event.

Staff and Student Successes (continued)

- This past summer, Joe Chan, Almond 5th grade teacher, spent the month of July on an educational study tour offered through the University of Southern California's US-China Institute. Joe was the only elementary teacher out of 14 teachers selected from the state of California to go on this study tour. To be eligible for the tour, teachers had to first be selected and successfully complete a series of teaching workshops conducted by the National Consortium for Teaching About Asia (NCTA) at either Stanford University or USC.

The purpose of this study tour was to help teachers enhance and expand their teaching about East Asia in their classrooms. While in Asia, Joe visited several classrooms in K-12 schools of varying socio-economic backgrounds, as well as universities, nursing homes, museums, and tourist sites. He had opportunities to interact with students, teachers, and school administrators in China, Taiwan, and Hong Kong. The study tour also included home visits allowing teachers to experience local family life. The tour traveled through Beijing, Datong, Pingyao, Xi'an, and Shanghai in China, Taipei and Hualien in Taiwan, and Hong Kong. Joe looks forward to possibilities of international cultural/school exchanges which will greatly enhance learning opportunities for students and teachers.

In addition to strengthening Joe's personal life experiences and curriculum, traveling on this study tour has allowed him to be a resource to other teachers. He has already met with Vanessa Jordan, Almond 6th grade social studies teacher, to collaborate about lessons on China. In mid-September, Joe will be presenting a curriculum unit he wrote based on his experiences.

Superintendent's Update**Information****1. APPROVAL OF CONSENT ITEMS****Action**

These items are considered routine and will be approved in one action without discussion. If a board member requests an item be removed from the calendar or a citizen wishes to speak to an item, it will be considered under Action Items.

1.1 Approval of Minutes**Consent**

It is recommended the board approve the minutes for the September 13, 2010 regular meeting and the September 20, 2010 special meeting.

1.2 Purchase Orders**Consent**

It is recommended the board approve the purchase orders from September 8, 2010 through September 21, 2010.

1.3 Supervisor Salary Schedule - Nurse**Consent**

It is recommended the board approve the salary schedule as presented.

1.4 Quarterly Report on Williams Uniform Complaints**Consent**

It is recommended the board approve the quarterly report as presented.

1.5 Denial of Interdistrict Transfer #11/12-01**Consent**

It is recommended the board approve the denial of interdistrict transfer request #11/12-01.

1.6 Personnel Actions**Consent**

It is recommended the board approve the personnel actions as presented.

2. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

This time has been set aside to hear input from employee organizations and individual employees on items that are not on the agenda.

1. Mr. Jim Grijalva, Los Altos Teachers Association
2. Ms. Kris Swenson, California School Employees Association

3. COMMUNITY COMMENTS

This time is reserved for citizens and employees to address the Board on items that are not on the agenda. Community members wishing to address the board are allotted three (3) minutes per speaker. The Board and Administration welcomes this opportunity to listen; however, the board is not permitted to comment or take action on non-agenda items (Government Code §54954.2).

4. ACTION/DISCUSSION/INFORMATION ITEMS**4.1 Curriculum and Instruction Update**

Mrs. Gallagher will present the STAR results for English-language arts and history-social science.

(Mrs. Gallagher) [20 minutes]

Information**4.2 PTA Goals for 2010-11**

The PTA presidents from each school will present an overview of their goals for 2010-11.

(Mr. Baier) [25 minutes]

Information**4.3 Schools/Community Meeting**

Mr. Baier, Mr. Goines and Mr. Smith will report on the recent subcommittee meeting with representatives from the Los Altos City Council. The board will explore the possibility of a shared-use agreement with the City for future playground development at Rosita Park and Covington School.

(Mr. Baier) [20 minutes]

**Discussion/
Action****4.4 Proposed Water District Project at Blach School**

Mr. Kenyon, Mr. Cooper, and Ms. Logan will report on the recent neighborhood meeting held by the water district.

(Mr. Kenyon) [15 minutes]

Information**4.5 Parcel Tax Feasibility Task Force**

Mr. Baier will report on the recent meeting of the Feasibility and Planning Task Force. The board will be updated on the direction set at the meeting and the initial plans made for messaging within the internal school communities.

(Mr. Baier) [20 minutes]

Information**4.6 Board Protocols**

The board will discuss the task of the subcommittee for establishing protocols for the Board of Trustees.

(Mr. Baier) [20 minutes]

Discussion**4.7 Resolution #10/11-03, Allocation of Teaching Stations to Bullis Charter School**

The board will continue discussing and consider approving a resolution of intent to alter its facility offer to the charter school based on the district's class size standards as of June rather than as of March of each school year.

(Mr. Kenyon) [10 minutes]

Action**5. BOARD AND ADMINISTRATION COMMENTS, UPDATES, QUESTIONS AND ITEMS FOR FUTURE AGENDAS**

This time is for the administration and board to report on non-agenda items such as committee reports, school activities, legislation and future agendas.

The following agenda items are scheduled for the meeting on October 11:

- District Goals Action Plan

6. ADJOURN

Individuals with disabilities attending this meeting who are in need of special accommodations should call the Superintendent's Office (650-947-1152) at least one week prior to the meeting date, to make special arrangements. Requests for copies of information presented at the board meeting are to be made in writing and addressed to the Superintendent.