

**LOS ALTOS SCHOOL DISTRICT**  
**Board of Trustees**  
**Regular Meeting Agenda**  
**Monday, February 7, 2011**

Los Altos School District Board Room  
201 Covington Road, Los Altos

Closed Session – 6:30 p.m.  
Regular Session – 7:00 p.m.

---

Any person wishing to speak on any item on the agenda will be granted up to three (3) minutes at the time the item appears on the agenda, or during Community Comments for all non-agenda items. Prior to addressing the board, each speaker is requested to complete a speaker card (located on the table near the door) and give it to the Superintendent's Executive Assistant. To ensure that all speakers are provided an equal opportunity to address the board, individual speakers may not "yield" their allotted time to address the board to other speakers. The board may limit the total amount of time allocated for comment on a particular issue (Government Code §54954.3[b]). The board discourages complaints against individual officers or employees of the district during open session.

The open session will be audio recorded for the purpose of preparing minutes. The recording may be erased or destroyed 30 days after the meeting (Government Code §54942.5).

***As a courtesy to others, please turn off your cell phone upon entering the meeting.***

**A. CLOSED SESSION**

**Call to Order**

**Action**

**Recess to Closed Session**

**Action**

Anyone wishing to address the board regarding Closed Session items may do so at this time.

Items listed below may be discussed in closed session. Items [✓] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

- [ ] 1. Employee Evaluation pursuant to Government Code §54957
- [ ] 2. Employee Appointment pursuant to Government Code §54957
- [ ] 3. Liability Claims pursuant to Government Code §54961
- [ ] 4. Conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6
- [ ] 5. Conference regarding negotiations of real property pursuant to Government Code §54956
- [ ] 6. Employee Discipline/Dismissal/Release pursuant to Government Code §54957
- [✓] 7. Anticipated Litigation pursuant to Government Code §54956.9
- [ ] 8. Student Discipline

**B. OPEN SESSION/REPORTS**

**Pledge of Allegiance**

**Closed Session Report**

**Information**

**Approval of Agenda**

**Action**

**School Presentation**

**Information**

Representatives from Gardner Bullis School will share activities taking place at their school.

**Superintendent's Update**

**Information**

**1. APPROVAL OF CONSENT ITEMS****Action**

These items are considered routine and will be approved in one action without discussion. If a board member requests an item be removed from the calendar or a citizen wishes to speak to an item, it will be considered under Action Items.

**1.1 Approval of Minutes****Consent**

It is recommended the board approve the minutes for the January 24, 2011 regular meeting and the January 31, 2011 special meeting.

**1.2 Purchase Orders****Consent**

It is recommended the board approve the purchase orders from January 19, 2011 through February 1, 2011.

**1.3 Consolidated Application, Part II****Consent**

It is recommended the board approved the Consolidated Application, Part II as presented.

**1.4 Personnel Actions****Consent**

It is recommended the board approve the personnel actions as presented.

**2. EMPLOYEE REQUESTS TO ADDRESS THE BOARD**

This time has been set aside to hear input from employee organizations and individual employees on items that are not on the agenda.

1. Mr. Jim Grijalva, Los Altos Teachers Association
2. Ms. Kris Swenson, California School Employees Association

**3. COMMUNITY COMMENTS**

This time is reserved for citizens and employees to address the Board on items that are not on the agenda. Community members wishing to address the board are allotted three (3) minutes per speaker. The Board and Administration welcome this opportunity to listen; however, the board is not permitted to comment or take action on non-agenda items (Government Code §54954.2).

**4. ACTION/DISCUSSION/INFORMATION ITEMS****4.1 Financial Update: Preliminary 2011-12 Budget****Information**

Mr. Kenyon will present preliminary budget projections for 2011-12 based on the governor's proposals and begin discussions with the board regarding possible program reductions and staff layoffs.

(Mr. Baier/Mr. Kenyon) [60 minutes]

**4.2 Resolution #10/11-13, Board Election Dates****Action**

The Board of Trustees will consider approving changing the board election cycle from odd years to even years.

(Mr. Baier) [10 minutes]

**4.3 City/Schools Subcommittee Report****Information**

A report from the recent city/schools subcommittee meeting will be provided by Mr. Goines and Mr. Smith.

(Mr. Baier) [10 minutes]

**4.4 Resolution #10/11-14, Tie Breaking Criteria****Action**

The Board of Trustees will consider adopting the tie breaking criteria to be used if a reduction in certificated employees is necessary for the 2011-12 school year.

(Mr. Baier) [10 minutes]

**4. ACTION/DISCUSSION/INFORMATION ITEMS (continued)****4.5 2009-10 Parcel Tax Report Card****Information**

Each year the district and CACF produce a report card to the community showing how parcel tax proceeds have been spent. Mr. Kenyon will present a draft of the 2009-10 report card.

(Mr. Kenyon) [10 minutes]

**4.6 Resolution #10/11-15, Categorical Program Flexibility****Action**

The Board of Trustees will consider approving resolution #10/11-15, providing the district with the flexibility to sweep categorical funding to assist in developing a balanced budget.

(Mr. Kenyon) [10 minutes]

**4.7 First Reading of Board Policy 4112.21, Interns****Discussion**

The Board of Trustees will review the language for BP 4112.21, Interns.

(Mr. Baier) [15 minutes]

**5. BOARD AND ADMINISTRATION COMMENTS, UPDATES, QUESTIONS AND ITEMS FOR FUTURE AGENDAS**

This time is for the administration and board to report on non-agenda items such as committee reports, school activities, legislation and future agendas.

The following agenda items are scheduled for the meeting on March 7:

- 2<sup>nd</sup> Interim Financial Report

**6. ADJOURN****Action**

*Individuals with disabilities attending this meeting who are in need of special accommodations should call the Superintendent's Office (650-947-1152) at least one week prior to the meeting date, to make special arrangements. Requests for copies of information presented at the board meeting are to be made in writing and addressed to the Superintendent.*