

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Study Session/Regular Meeting Agenda
Monday, November 7, 2011

Los Altos School District Board Room
201 Covington Road, Los Altos

Study Session – 5:00 p.m.
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.

Any person wishing to speak on any item on the agenda will be granted up to three (3) minutes at the time the item appears on the agenda, or during Community Comments for all non-agenda items. Prior to addressing the board, each speaker is requested to complete a speaker card (located on the table near the door) and give it to the Superintendent's Executive Assistant. To ensure that all speakers are provided an equal opportunity to address the board, individual speakers may not "yield" their allotted time to address the board to other speakers. The board may limit the total amount of time allocated for comment on a particular issue (Government Code §54954.3[b]). The board discourages complaints against individual officers or employees of the district during open session.

The open session will be audio recorded for the purpose of preparing minutes. The recording may be erased or destroyed 30 days after the meeting (Government Code §54953.5).

As a courtesy to others, please turn off your cell phone upon entering the meeting.

A. STUDY SESSION

Call to Order

Action

The board will enter into a Study Session with staff and CACF to discuss the district's compensation and benefits structure.

B. CLOSED SESSION

Recess to Closed Session

Action

Anyone wishing to address the board regarding Closed Session items may do so at this time.

Items listed below may be discussed in closed session. Items [√] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

- [] 1. Employee Evaluation pursuant to Government Code §54957
- [] 2. Employee Appointment pursuant to Government Code §54957
- [] 3. Liability Claims pursuant to Government Code §54961
- [] 4. Conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6
- [] 5. Conference regarding negotiations of real property pursuant to Government Code §54956
- [] 6. Employee Discipline/Dismissal/Release pursuant to Government Code §54957
- [√] 7. Anticipated Litigation pursuant to Government Code §54956.9
- [] 8. Student Discipline

C. OPEN SESSION/REPORTS

Pledge of Allegiance

Closed Session Report

Information

Approval of Agenda

Action

School Presentation

Information

Representatives from Oak School will share activities taking place at their school.

Superintendent's Update

Information

1. APPROVAL OF CONSENT ITEMS

Action

These items are considered routine and will be approved in one action without discussion. If a board member requests an item be removed from the calendar or a citizen wishes to speak to an item, it will be considered under Action Items.

1.1 Approval of Minutes

Consent

It is recommended the board approve the minutes for the October 25, 2011 regular meeting.

1.2 Purchase Orders

Consent

It is recommended the board approve the purchase orders from October 19, 2011 through November 1, 2011.

1.3 BP/AR 3100, Budget

Consent

It is recommended the board approve the board policy and administrative regulation as presented.

1.4 BP/AR 3280, Sale, Lease, Rental of District-Owned Property

Consent

It is recommended the board approve the board policy and administrative regulation as presented.

1.5 BP 3290, Gifts, Grants and Bequests

Consent

It is recommended the board approve the board policy as presented.

1.6 BP 7310, Facilities

Consent

It is recommended the board approve the board policy as presented.

1.7 Disposal of Surplus Property

Consent

It is recommended the board approved the disposal of surplus property as presented.

1.8 Personnel Actions

Consent

It is recommended the board approve the personnel actions as presented.

2. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

This time has been set aside to hear input from employee organizations and individual employees on items that are not on the agenda.

1. Mr. Jim Grijalva, Los Altos Teachers Association
2. Mrs. Kris Swenson, California School Employees Association

3. COMMUNITY COMMENTS

This time is reserved for citizens and employees to address the Board on items that are not on the agenda. Community members wishing to address the board are allotted three (3) minutes per speaker. The board and administration welcome this opportunity to listen; however, the board is not permitted to discuss or take action on non-agenda item, except to instruct the superintendent to review the matter further, report back to the board at a subsequent meeting or place the matter on a future agenda. The board may make a brief comment or ask clarifying questions (Government Code §54954.2).

4. ACTION/DISCUSSION/INFORMATION ITEMS

4.1 Educational Blueprint Retreat Update

**Information/
Action**

Mr. Baier will present an update on the third Educational Blueprint Retreat held on October 25, 2011. The Board of Trustees will consider approving the revised goals, objectives and vision statement from the retreat.
(Mr. Baier) [15 minutes]

4. ACTION/DISCUSSION/INFORMATION ITEMS (continued)**4.2 PTA Goals for 2011-12**

Rob Dinneen, Oak PTA president, will present information on how PTAs are providing noontime activities to all district schools.
(Mr. Baier) [10 minutes]

Information**4.3 Single Plans for Student Achievement**

Mrs. Gallagher will present the Single Plan for Student Achievement for each school.
(Mrs. Gallagher) [20 minutes]

**Information/
Action****4.4 Transitional Kindergarten Update**

Mrs. Gallagher will present an update on the district's implementation of Transitional Kindergarten for the 2012-13 school year.
(Mrs. Gallagher) [10 minutes]

Information**4.5 Timeline for the Long-Term Location of the Bullis Charter School**

Mr. Baier and Mr. Kenyon will present a timeline for the long-term location of the Bullis Charter School.
(Mr. Baier, Mr. Kenyon) [20 minutes]

Information**4.6 Review of Process for Filling Upcoming Vacancy on the Board of Trustees**

Mr. Baier will review the process for filling the upcoming vacancy on the Board of Trustees at the meeting on November 14, 2011.
(Mr. Baier) [10 minutes]

Information**5. BOARD AND ADMINISTRATION COMMENTS, UPDATES, QUESTIONS AND ITEMS FOR FUTURE AGENDAS**

This time is for the administration and board to report on non-agenda items such as committee reports, school activities, legislation and future agendas.

The following agenda items are scheduled for the special meeting on November 14, 2011:

- Board Candidate Interviews and Appointment
- New Board Member Oath of Office

6. ADJOURN**Action**

Individuals with disabilities attending this meeting who are in need of special accommodations should call the Superintendent's Office (650-947-1152) at least one week prior to the meeting date, to make special arrangements.

Requests for copies of information presented at the board meeting are to be made in writing and addressed to the Superintendent.