

**LOS ALTOS SCHOOL DISTRICT**  
**Board of Trustees**  
**Study Session/Regular Meeting Agenda**  
**Monday, October 24, 2011**

Los Altos School District Board Room  
201 Covington Road, Los Altos

Study Session – 5:30 p.m.  
Closed Session – 6:30 p.m.  
Regular Session – 7:00 p.m.

---

Any person wishing to speak on any item on the agenda will be granted up to three (3) minutes at the time the item appears on the agenda, or during Community Comments for all non-agenda items. Prior to addressing the board, each speaker is requested to complete a speaker card (located on the table near the door) and give it to the Superintendent's Executive Assistant. To ensure that all speakers are provided an equal opportunity to address the board, individual speakers may not "yield" their allotted time to address the board to other speakers. The board may limit the total amount of time allocated for comment on a particular issue (Government Code §54954.3[b]). The board discourages complaints against individual officers or employees of the district during open session.

The open session will be audio recorded for the purpose of preparing minutes. The recording may be erased or destroyed 30 days after the meeting (Government Code §54953.5).

***As a courtesy to others, please turn off your cell phone upon entering the meeting.***

**A. STUDY SESSION**

**Call to Order**

**Action**

The board will enter into a Study Session with staff and CACF to discuss possible long-term locations for the Bullis Charter School.

**B. CLOSED SESSION**

**Recess to Closed Session**

**Action**

Anyone wishing to address the board regarding Closed Session items may do so at this time.

Items listed below may be discussed in closed session. Items [√] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

- [ ] 1. Employee Evaluation pursuant to Government Code §54957
- [ ] 2. Employee Appointment pursuant to Government Code §54957
- [ ] 3. Liability Claims pursuant to Government Code §54961
- [√] 4. Conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6
- [ ] 5. Conference regarding negotiations of real property pursuant to Government Code §54956
- [ ] 6. Employee Discipline/Dismissal/Release pursuant to Government Code §54957
- [√] 7. Anticipated Litigation pursuant to Government Code §54956.9
- [ ] 8. Student Discipline

**C. OPEN SESSION/REPORTS**

**Pledge of Allegiance**

**Closed Session Report**

**Information**

**Approval of Agenda**

**Action**

**Staff and Student Successes**

**Information**

- Ms. CJ Evenhuis and Ms. Kate Goines received their Administrative Credential through the Leaders in Education Administration Program (LEAP). In addition to their coursework, they participated in helping lead Gardner Bullis School as Administrative Designees last school year and are continuing in that role in the current school year.

**C. OPEN SESSION/REPORTS** (continued)**Staff and Student Successes** (continued)

- Mr. Kenyon has received the Meritorious Budget Award from the Association of School Business Officials International. This award reflects the commitment of the governing body and staff in meeting the highest standards of school budgeting. In order to receive the award, LASD had to satisfy specific guidelines for effective budget presentation recognized by school business officials throughout North America.

**Superintendent's Update****Information****1. APPROVAL OF CONSENT ITEMS****Action**

These items are considered routine and will be approved in one action without discussion. If a board member requests an item be removed from the calendar or a citizen wishes to speak to an item, it will be considered under Action Items.

**1.1 Approval of Minutes****Consent**

It is recommended the board approve the minutes for the October 10, 2011 regular meeting.

**1.2 Purchase Orders****Consent**

It is recommended the board approve the purchase orders from October 5, 2011 through October 18, 2011.

**1.3 Resolution #11/12-08, Lincoln Holiday Date Change****Consent**

It is recommended the board approve the resolution as presented.

**1.4 Denial of Interdistrict Transfer Requests #11/12-19 and 11/12-20****Consent**

It is recommended the board approve the interdistrict transfer requests as presented.

**1.5 Burke, Williams and Sorensen Agreement for Legal Services, 2011-12****Consent**

It is recommended the board approve the agreement for legal services as presented.

**1.6 Personnel Actions****Consent**

It is recommended the board approve the personnel actions as presented.

**2. EMPLOYEE REQUESTS TO ADDRESS THE BOARD**

This time has been set aside to hear input from employee organizations and individual employees on items that are not on the agenda.

1. Mr. Jim Grijalva, Los Altos Teachers Association
2. Mrs. Kris Swenson, California School Employees Association

**3. COMMUNITY COMMENTS**

This time is reserved for citizens and employees to address the Board on items that are not on the agenda. Community members wishing to address the board are allotted three (3) minutes per speaker. The board and administration welcome this opportunity to listen; however, the board is not permitted to discuss or take action on non-agenda item, except to instruct the superintendent to review the matter further, report back to the board at a subsequent meeting or place the matter on a future agenda. The board may make a brief comment or ask clarifying questions (Government Code §54954.2).

**4. ACTION/DISCUSSION/INFORMATION ITEMS****4.1 Educational Blueprint Goals Progress Report****Information**

Staff will present an update on the Educational Blueprint goals.  
(Mr. Baier, Mrs. Gallagher, Mr. Kenyon) [15 minutes]

**4.2 Process for Appointment to Board of Trustee Vacancy****Information**

Mr. Baier will present the process and timeline for appointing a new board member to complete the term of Mrs. Harrigan.  
(Mr. Baier) [15 minutes]

**4. ACTION/DISCUSSION/INFORMATION ITEMS** (continued)

- |   |                    |
|---|--------------------|
| <b>4.3 PTA Goals for 2011-12</b><br>Michelle Sturiale and Molly Black, Santa Rita PTA co-presidents, will present information on how PTAs are providing support for staff development to all the schools in the district.<br>(Mr. Baier) [10 minutes]   | <b>Information</b> |
| <b>4.4 New Teacher Project Update</b><br>Carol Raymond, New Teacher Project Advisor, will report on the district's participation with the New Teacher Project.<br>(Mrs. Gallagher) [20 minutes]   | <b>Information</b> |
| <b>4.5 Overview of Special Education Program</b><br>Ruth Cantwell, Director of Special Education, will share information on the range of services provided to special education students and highlight a few of the new programs that have been added to ensure we are able to meet the needs of our students locally.<br>(Mrs. Gallagher) [15 minutes] | <b>Information</b> |
| <b>4.6 Summer School Update</b><br>Mrs. Gallagher will present an overview and timeline of the 2012 Summer School Program.<br>(Mrs. Gallagher) [10 minutes]   | <b>Information</b> |
| <b>4.7 City/Schools Subcommittee Report</b><br>Mr. Goines and Mr. Smith will report on the City/Schools Subcommittee meeting held on October 12, 2011.<br>(Mr. Baier) [10 minutes]  | <b>Information</b> |
| <b>4.8 First Reading of BP/AR 3100, Budget</b><br>The Board of Trustees will review the language for BP/AR 3100, Budget.<br>(Mr. Kenyon) [10 minutes]   | <b>Discussion</b>  |
| <b>4.9 First Reading of BP/AR 3280, Sale, Lease, Rental of District-Owned Property</b><br>The Board of Trustees will review the language for BP/AR 3280, Sale, Lease, Rental of District-Owned Property.<br>(Mr. Kenyon) [10 minutes]   | <b>Discussion</b>  |
| <b>4.10 First Reading of BP 3290, Gifts, Grants and Bequests</b><br>The Board of Trustees will review the language for BP 3290, Gifts, Grants and Bequests.<br>(Mr. Kenyon) [10 minutes]  | <b>Discussion</b>  |
| <b>4.11 First Reading of BP 7310, Facilities</b><br>The Board of Trustees will review the language for BP 7310, Facilities.<br>(Mr. Kenyon) [10 minutes]  | <b>Discussion</b>  |

**5. BOARD AND ADMINISTRATION COMMENTS, UPDATES, QUESTIONS AND ITEMS FOR FUTURE AGENDAS**

This time is for the administration and board to report on non-agenda items such as committee reports, school activities, legislation and future agendas.

The following agenda items are scheduled for the meeting on November 7, 2011:

- Oak School Presentation
- Educational Blueprint Update
- Single Plans for Student Achievement

**6. ADJOURN****Action**

*Individuals with disabilities attending this meeting who are in need of special accommodations should call the Superintendent's Office (650-947-1152) at least one week prior to the meeting date, to make special arrangements.*

*Requests for copies of information presented at the board meeting are to be made in writing and addressed to the Superintendent.*