

LOS ALTOS SCHOOL DISTRICT
Board of Trustees
Regular Meeting Agenda
Monday, September 12, 2011

Los Altos School District Board Room
201 Covington Road, Los Altos

Closed Session – 6:30 p.m.
Regular Session – 7:00 p.m.

Any person wishing to speak on any item on the agenda will be granted up to three (3) minutes at the time the item appears on the agenda, or during Community Comments for all non-agenda items. Prior to addressing the board, each speaker is requested to complete a speaker card (located on the table near the door) and give it to the Superintendent's Executive Assistant. To ensure that all speakers are provided an equal opportunity to address the board, individual speakers may not "yield" their allotted time to address the board to other speakers. The board may limit the total amount of time allocated for comment on a particular issue (Government Code §54954.3[b]). The board discourages complaints against individual officers or employees of the district during open session.

The open session will be audio recorded for the purpose of preparing minutes. The recording may be erased or destroyed 30 days after the meeting (Government Code §54953.5).

As a courtesy to others, please turn off your cell phone upon entering the meeting.

A. CLOSED SESSION

Call to Order

Action

Recess to Closed Session

Action

Anyone wishing to address the board regarding Closed Session items may do so at this time.

Items listed below may be discussed in closed session. Items [✓] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

- [] 1. Employee Evaluation pursuant to Government Code §54957
- [] 2. Employee Appointment pursuant to Government Code §54957
- [] 3. Liability Claims pursuant to Government Code §54961
- [✓] 4. Conference regarding negotiations with LATA, CSEA and non-represented groups pursuant to Government Code §54957.6
- [] 5. Conference regarding negotiations of real property pursuant to Government Code §54956
- [] 6. Employee Discipline/Dismissal/Release pursuant to Government Code §54957
- [✓] 7. Anticipated Litigation pursuant to Government Code §54956.9
- [] 8. Student Discipline

B. OPEN SESSION/REPORTS

Pledge of Allegiance

Closed Session Report

Information

Approval of Agenda

Action

Staff and Student Successes

Information

- Raquel Matteroli, ELD Coach, and Carrie Middleton, Santa Rita Teacher, attended a week long Systematic ELD Institute this summer. The institute was geared towards elementary teachers responsible for ELD instruction to learn a detailed framework for planning, teaching and assessing English language development at each proficiency level. After completion of this institute, Raquel and Carrie are able to provide teaching training within LASD.

B. OPEN SESSION/REPORTS (continued)**Staff and Student Successes** (continued)

- Joanie Craddock, Loyola Teacher, and Genie Sitler and Erin Zaich, Covington Teachers, participated in the Twelfth Annual SVMl Coaching Institute this summer. The coaching institute is sponsored by the Silicon Valley Mathematics Initiative and the Santa Clara Valley Math Project and is designed for participating teachers to improve their own math content, develop effective teaching practice and expand their pedagogical content knowledge. All three teachers will continue their professional development in math with SVMl and are choosing to be a part of a Lesson Study Model working with Bob Celeste, retired LASD principal.

Superintendent's Update**Information****1. APPROVAL OF CONSENT ITEMS****Action**

These items are considered routine and will be approved in one action without discussion. If a board member requests an item be removed from the calendar or a citizen wishes to speak to an item, it will be considered under Action Items.

1.1 Approval of Minutes**Consent**

It is recommended the board approve the minutes for the August 29, 2011 regular meeting.

1.2 Purchase Orders**Consent**

It is recommended the board approve the purchase orders from August 23, 2011 through September 6, 2011.

1.3 Resolution #11/12-02, Single Subject Teaching Credential**Consent**

It is recommended the board approve the resolution as presented.

1.4 Resolution #11/12-03, Multiple Subject Teaching Credential**Consent**

It is recommended the board approve the resolution as presented.

1.5 Resolution #11/12-07, Adopting the Gann Limit**Consent**

It is recommended the board approve the resolution as presented.

1.6 BP/AR 3513.3, Tobacco-Free Schools**Consent**

It is recommended the board approve the board policy and administrative regulation as presented.

1.7 Disposal of Surplus Technology Equipment**Consent**

It is recommended the board approve the disposal of surplus technology equipment as presented.

1.8 Personnel Actions**Consent**

It is recommended the board approve the personnel actions as presented.

2. EMPLOYEE REQUESTS TO ADDRESS THE BOARD

This time has been set aside to hear input from employee organizations and individual employees on items that are not on the agenda.

1. Mr. Jim Grijalva, Los Altos Teachers Association
2. Mrs. Kris Swenson, California School Employees Association

3. COMMUNITY COMMENTS

This time is reserved for citizens and employees to address the Board on items that are not on the agenda. Community members wishing to address the board are allotted three (3) minutes per speaker. The board and administration welcome this opportunity to listen; however, the board is not permitted to discuss or take action on non-agenda item, except to instruct the superintendent to review the matter further, report back to the board at a subsequent meeting or place the matter on a future agenda. The board may make a brief comment or ask clarifying questions (Government Code §54954.2).

4. ACTION/DISCUSSION/INFORMATION ITEMS**4.1 Curriculum and Instruction Update****Information**

Mrs. Gallagher will present the 2010-11 STAR, AYP and API results.
(Mrs. Gallagher) [30 minutes]

4.2 Financial Update**Action**

Mr. Kenyon will present the 2010-11 unaudited actuals for board approval.
(Mr. Kenyon) [15 minutes]

4.3 First Reading of BP 6111, School Calendar**Information**

The Board of Trustees will review the language for BP 6111, School Calendar.
(Mr. Baier) [15 minutes]

4.4 First Reading of AR 5142.1, Identification and Reporting of Missing Children**Information**

The Board of Trustees will review the language for AR 5142.1, Identification and Reporting of Missing Children.
(Mr. Baier) [15 minutes]

4.5 Public Hearing on Textbook Certification**Information**

Mrs. Gallagher will comment on the availability of textbooks and instructional materials for each student in the district. The public will have an opportunity to ask questions.
(Mrs. Gallagher) [5 minutes]

4.6 Resolution #11/12-05, Statement of Assurance on Textbooks**Action**

The Board of Trustees will consider approving a resolution assuring that each student in the district is provided with sufficient textbook and instructional materials.
(Mrs. Gallagher) [5 minutes]

4.7 Resolution #11/12-06, Restore Budgetary Flexibility Needed as a Result of AB 114**Action**

The Board of Trustees will consider approving a resolution restoring budgetary flexibility that local educational agencies need to deal with mid-year budget cuts, should they occur.
(Mr. Baier) [10 minutes]

5. BOARD AND ADMINISTRATION COMMENTS, UPDATES, QUESTIONS AND ITEMS FOR FUTURE AGENDAS

This time is for the administration and board to report on non-agenda items such as committee reports, school activities, legislation and future agendas.

The following agenda items are scheduled for the meeting on September 26, 2011:

- Financial Update
- Educational Blueprint Update
- PTA Goals
- First Reading of BP/AR 6164.6, Identification and Education Under Section 504

6. ADJOURN**Action**

Individuals with disabilities attending this meeting who are in need of special accommodations should call the Superintendent's Office (650-947-1152) at least one week prior to the meeting date, to make special arrangements.

Requests for copies of information presented at the board meeting are to be made in writing and addressed to the Superintendent.